

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, January 24, 2017.

Present: Marc B. Laykind, Chairman
Andrew N. Bader, Treasurer
Amanda R. Field, Secretary
Maria Albano, Clerk to the Board
Michael Ingham, Attorney
James Neri, Engineer
Mike Rispoli, H2M

The meeting was called to order at 5:30 pm.

Commissioner Laykind opened the meeting with the Pledge of Allegiance.

Correspondence and lab data were reviewed in the Board update.

The Board approved and signed payroll checks.

MICHAEL INGHAM'S REPORT – ATTORNEY:

Attorney Ingham updated the Board as it relates to the Standard Workday Resolution.

Attorney Ingham updated the Board as it relates to the USIC mark-out contract. Attorney Ingham reported that progress was made with USIC's representative. Attorney Ingham sent him the contract that was adopted in 2015 with Great Neck Sewer District and the representative agreed to adopt the changes. All that he adopted were three (3) out of the twenty (20) changes. Therefore, Attorney Ingham red-lined all changes that were adopted in 2015 and requested it be sent to legal.

Attorney Ingham updated the Board as it relates to Phase I at Country Pointe. Attorney Ingham reported that Mr. Pizzulli delivered a check to his office today in the amount of \$1,274,339.50. Therefore, Attorney Ingham stated that the District can award that contract. Attorney Ingham reported that there have been discussions between the parties on drafting the second phase of the contract. The contract was sent to Engineer Neri for review. Attorney Ingham expects a check from Mr. Pizzulli in the amount of \$91,500.00 in order that Engineer Neri may proceed with engineering on Phase II. Attorney Ingham advised that the District must discuss the certificate of water availability which includes the irrigation for the ballfields and amending the irrigation for the project itself.

Attorney Ingham will provide the remainder of his report in Executive Session.

JAMES NERI'S REPORT – ENGINEER:

Engineer Neri updated the Board as it relates to the pinhole leak project. Engineer Neri stated that H2M sent a scope to Professor Edwards. That scope will be provided to the administration at Virginia Tech. Engineer Neri did represent that the scope of services was on the order of a minimum of ten (10) hours. As of this date there has been no response from Professor Edwards. Attorney Ingham advised that he will draft the contract.

Engineer Neri updated the Board on Country Pointe. Counsel reported on Phase I of the project and the deposit in the amount of \$1,147,060.00. The deposit will be held in escrow until the agreements are signed.

Engineer Neri requested Board resolution awarding the contract for the Relocation of Transmission Main at Country Pointe to Merrick Utility in the amount of \$1,147,060.00. The contracts are prepared and will be sent to counsel for signature. H2M will generate the award letter to Merrick instructing them to submit bonds and insurances. All costs associated with the Country Pointe development will be borne by the developer.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners awards the contract for the Relocation of Transmission Main at Country Pointe to Merrick Utility in the amount of \$1,147,060.00.

Engineer Neri reported that the Phase II project at Country Pointe is proceeding. Mr. Stevens has been requested to resubmit their water availability and also for the ballfield. The water usage number was a little concerning to the District in that the amount was over 800 gallons for irrigation purposes which is significant. Mr. Stevens was going to review the water usage and, hopefully, another draft will be submitted with a number that works for everybody. If all falls into place water availability can be awarded next week.

Engineer Neri reported that he reviewed, for the District, a request for water availability for a 2" water service for a medical complex at 671 Old Country Road, Plainview. All is in order. Therefore, Board resolution is requested to grant water availability for a 2" water service at 671 Old Country Road, Plainview. They will be requested to submit their site plan and backflow prevention plan for County approval.

Motion made by Commissioner Laykind, seconded by Commissioner Field, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners grants water availability for a 2" water service at 671 Old Country Road, Plainview.

Engineer Neri reported that a request for water availability was received for the construction of a self-storage facility at 150 Fairchild Avenue, Plainview. Documents were reviewed and all is in order. Board resolution requested to award water availability for the construction of a self-storage facility at 150 Fairchild Avenue, Plainview.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners grants water availability for the construction of a self-storage facility at 150 Fairchild Avenue, Plainview.

Engineer Neri returned bids for the maintenance contracts.

MARIA ALBANO'S REPORT – CLERK TO THE BOARD:

Vendor check nos. 44233 through 44253 dated January 17, 2017 were reviewed, approved and signed by the Board.

Ms. Albano requested Board approval and authorization to transfer funds to cover dental claim costs:

- Dental claim dated January 18, 2017

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claim dated January 18, 2017 and the Board Treasurer authorized funds be transferred into the District's dental benefit account.

Ms. Albano requested the Board review and approve the Letter of Understanding for year ended December 31, 2016 with Albrecht, Viggiano and Zureck, the District's outside auditors.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that, after review, the Board of Commissioners approves the Letter of Understanding for year ended December 31, 2016 with Albrecht, Viggiano and Zureck, the District's outside auditors and executed same.

Ms. Albano reported that the District's Component Unit Financial Report for 2016 was posted to the District's and Town's website.

Ms. Albano requested the Board review and approve the draft letter to Joseph Horowitz of 3 Westbury Avenue, Plainview. After review, the Board approved the letter to Mr. Horowitz for mailing.

Ms. Albano provided the Board with a draft backflow extension reply letter for the Board's review and approval. After discussion, the Board approved the backflow extension letter, which will only approve an extension due to extenuating circumstances presented by homeowners.

Ms. Albano requested the Board sign the contract for Plumbing Maintenance with Maccarone Plumbing.

Ms. Albano requested the Board sign the contract for Asphalt Repair & Maintenance with American Paving.

Ms. Albano reported that the following main breaks were repaired by District personnel:

DATE	LOCATION	SIZE OF MAIN
January 8, 2017	55 Briarwood Lane, Plainview	6"
January 12, 2017	105 Grace Street, Plainview	8"
January 14, 2017	8 Point of Woods Road, Plainview	8"
January 15, 2017	5 Lane Avenue, Plainview	8"

At 7:15 pm a motion was made to enter into Executive Session to discuss personnel.

At 7:35 pm Executive Session ended and the Board returned to Regular Session.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 7:40 pm.

STATE OF NEW YORK)
COUNTY OF NASSAU) ss.:
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, January 24, 2017.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 16th day of May, 2017.



MARC B. LAYKIND, CHAIRMAN



ANDREW N. BADER, TREASURER



AMANDA R. FIELD, SECRETARY