

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Thursday, March 16, 2017.

Present: Marc B. Laykind, Chairman
 Andrew N. Bader, Treasurer
 Maria Albano, Clerk to the Board
 Michael Ingham, Attorney
 James Neri, Engineer

The meeting was called to order at 5:30 pm.

Commissioner Laykind opened the meeting with the Pledge of Allegiance.

Correspondence and lab data were reviewed in the Board update.

The Board approved and signed payroll checks on Tuesday, March 14, 2017.

MICHAEL INGHAM'S REPORT – ATTORNEY:

Attorney Ingham will meet with the Clerk to the Board and staff this week to review some of the paperwork for the Newsday FOIL request.

Attorney Ingham reported that the agreement with the new Superintendent is completed and available for the Board's review and approval.

Attorney Ingham will provide the remainder of his report in Executive Session as it relates to personnel.

JAMES NERI'S REPORT – ENGINEER:

Engineer Neri updated the Board as it relates to Rehabilitation of Plant No. 5. Engineer Neri reported that the project began in 2010 and Bensin Contracting and is still owed monies. Bensin owes the District some close out documents and some work. Engineer Neri will research date of last activity as requested by counsel.

Engineer Neri updated the Board as it relates to the Plainview Shopping Center easement. Engineer Neri reported that a letter was sent to the fire department advising that the hydrants were now the responsibility of the shopping center. Also, a letter should be sent to Nassau County Dept. of Health advising of same. This matter will be put on hold until the new Superintendent starts.

Engineer Neri updated the Board as it relates to Phase 1 at Country Pointe. Engineer Neri reported that Merrick was on site. Hydrants are being replaced on Round Swamp Road. ShopRite stubs are in. Nassau County held off on permit for installation of new gas main.

Engineer Neri updated the Board as it relates to the ground storage tank at Plant No. 7. Engineer Neri reported that the holes were patched. Waiting for weather to break to chlorinate and take samples. When the tank is filled, it can be verified that the tank is not leaking and can be put back into operation.

Engineer Neri updated the Board as it relates to the pinhole leak investigation. Engineer Neri reported that more surveys were entered into the District's system. Work is progressing at H2M entering data into spreadsheets and GIS. Home inspections are still continuing. It is difficult to get into homes that have no leaks despite this being an area important to the investigation.

Engineer Neri updated the Board as it relates to alkalinity control adjustment. Engineer Neri reported that the Dept. of Health approved the engineering plans for alkalinity adjustment at Plant No. 2. Plant No. 2 is available and has been put back into distribution.

Engineer Neri reported that engineering plans will be submitted to the Dept. of Health next week for Wells 4-2, 4-3 and 7-1 as it relates to alkalinity control adjustment.

Engineer Neri reported that the existing chemical feed pump at Plant No. 5 has failed and continues to provide problems for the District. Plant No. 5 represents thirty-five (35%) percent of the District's pumping capacity. Its operation is critical for the approaching pumping season. Consequently, as there is a significant lead time before delivery can be secured, Engineer Neri recommends the immediate purchase of a new calcium hypochlorite feed pump at Plant No. 5 by Eagle Control, the District's Scada control vendor for professional services, at a total cost of \$14,975.00.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners, based upon Engineer Neri's recommendation, approves the purchase and installation of a new calcium hypochlorite feed pump from Eagle Control at a total cost of \$14,975.00.

Engineer Neri updated the Board regarding the County Pointe development. Engineer Neri reported that there was a concern about the number of services that were requested in the developer's escrow agreement. Engineer Neri indicated that every residence will have a meter and backflow. At the beginning of the project it was discussed that some buildings would have a mechanical room with one large meter servicing approximately 800 homes. At that time the Board wanted a one-to-one service.

Engineer Neri provided the Board with a proposal for engineering services for the preparation of a water conservation plan. Engineer Neri reported that the NYSDEC notified all Long Island water suppliers that they are required to submit a Water Conservation Plan to the NYSDEC by April 28, 2017. Under the new NYSDEC Water Conservation Initiative, the Agency is seeking a goal of peak season water demand

reduction of fifteen (15%) percent over the next three (3) to four (4) years, compared to a base year of 2012. The District needs to prepare a comprehensive plan report and complete the associated Water Conservation Annual Reporting Form and related data. H2M proposes to complete the Water Conservation Plan for a total cost of \$5,500.00. Board approval requested.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners, based the NYSDEC requirement that a Water Conservation Plan must be submitted by April 28, 2017, the Board of Commissioners authorizes H2M to prepare the Water Conservation Plan at a total cost of \$5,500.00.

MARIA ALBANO'S REPORT – CLERK TO THE BOARD:

Vendor check nos. 44389 through 44407 dated March 7, 2017 were reviewed, approved and signed by the Board.

Country Pointe check no.105 through 105 dated March 7, 2017 were reviewed and approved by the Board.

Ms. Albano requested Board approval and authorization to transfer funds to cover dental claim costs:

- Dental claim dated March 7, 2017

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claim dated March 7, 2017 and the Board Treasurer authorized funds be transferred into the District's dental benefit account.

Ms. Albano provided the Board with board meeting minutes for January 10, 2017, January 17, 2017, January 24, 2017, January 31, 2017 and February 7, 2017 for the Board's review, approval and signature.

Ms. Albano updated the Board regarding the FOIL request from Newsday. Ms. Albano reported that a letter acknowledging receipt of the request was sent to Mr. Olson.

Ms. Albano reported that the AWWA Annual Conference will be held from June 11 to 14, 2017 in Philadelphia, PA. Registration open.

Ms. Albano reported that the District's worker's compensation insurance premium increased by \$31,768.00 annually due to an increase in New York State's base rates and an

increase in the District's experience modification factor. An audit will be conducted by the insurance company to determine the accuracy of the annual premium cost.

Ms. Albano reported that regarding the District's group term life insurance and AD&D coverage, the group term life insurance is increasing by \$41.03 per month and there is no increase in the AD&D insurance. The employees Long Term Disability coverage, which is paid by employees, is also increasing slightly.

Ms. Albano provided the Board with the District's monthly Treasurer's Reports ending November 30, 2016 and December 31, 2016 for the Board's review and approval.

Ms. Albano reported that an appointment was made by March 23, 2017 at 10:00 am to investigate pinhole leaks at the TOB Housing Authority.

Ms. Albano reported that Plainview Hospital requested penalties be waived on two accounts, which total \$1,649.36, due to their error in providing the correct mailing address. After discussion, the Board denied their request to waive the penalties as there was no legal basis to do so.

Ms. Albano requested the Board review and approve addition to the dental benefit to include Code D5221 at a reimbursement of \$200.00. After discussion, this matter was put on hold.

Ms. Albano reported that correspondence was received from the Nassau County Dept. of Health approving engineering plans for Plant No. 2 Alkalinity Adjustment-Relocation of Lime Addition.

Ms. Albano provided the Board with DR Claims Detail History for the month of February 2017.

Ms. Albano reported that employee, Lee Kessler, as co-Chairman of the Young Professionals Committee, requested Board approval to attend the LIWC meeting of March 27, 2017. After discussion, the Board approved employee, Lee Kessler's, attendance at the LIWC meeting.

Ms. Albano reported that the District received \$91,500.00 from the developer of Country Pointe for payment of all costs associated with the development of Phase 2. Ms. Albano advised that the monies were deposited into Country Pointe's Phase 1 account. After discussions with District counsel, it was recommended that a Phase 2 account be opened and the \$91,500.00 transferred for tracking purposes. Board approval requested.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves opening a Country Pointe Phase 2 account to avoid comingling of Phase 1 and Phase 2 projects, which is a corrective

action. The Board also authorizes that the \$91,500.00 be transferred from the Country Pointe Phase 1 account into the Country Pointe Phase 2 account.

At 7:00 pm a motion was made to enter into Executive Session to discuss personnel.


At 7:55 pm Executive Session ended and the Board returned to Regular Session.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 8:10 pm.

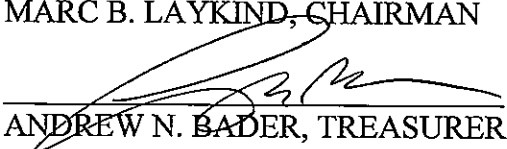
STATE OF NEW YORK)
COUNTY OF NASSAU) ss.:
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, March 16, 2017.


IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this day of September, 2017.



MARC B. LAYKIND, CHAIRMAN



ANDREW N. BADER, TREASURER



AMANDA R. FIELD, SECRETARY