

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, November 7, 2017.

Present: Marc B. Laykind, Chairman
 Andrew N. Bader, Treasurer
 Amanda R. Field, Secretary
 Stephen Moriarty, Superintendent
 Dina M Scott, Business Manager
 Michael Ingham, Attorney
 James Neri, Engineer
 Sujata Pal, Engineer

The meeting was called to order at 5:30 pm.

Commissioner Laykind opened the meeting with the Pledge of Allegiance.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of the previous meeting(s) were read and approved unanimously.

MICHAEL INGHAM'S REPORT – ATTORNEY:

Attorney Ingham reported that he will be coordinating training through the Board of Elections to the Business Manager and Superintendent on the operation of the voting machines for the upcoming Water Commissioners Election on December 5, 2017.

Attorney Ingham reported that upon a final determination of election inspectors and ballots clerks based on the responses received from the canvass letters sent by the Business Manager, he will propose a resolution to formally adopt these individuals for the Water Commissioner Election dated December 5, 2017. Commissioner Laykind inquired as to the recommended number of individuals to be designated to work as election inspectors and ballots clerks. Attorney Ingham replied by suggesting that the number of individuals to be designated is at the discretion of the Board, however he does recommend 4 of each to be canvassed by the Business Manager.

Attorney Ingham updated the Board of the inquiry proposed by the Business Manager pertaining to archives and record retention. Attorney Ingham advised Ms. Scott that the State Education Department Records Retention and Disposition Schedule MU-1 is available for reference as to the guidelines and regulation set forth pertaining to this matter. Ms. Scott informed the Mr. Ingham and the Board that she has reviewed the State Education Department Records Retention and Disposition Schedule MU-1 and will utilize it as a reference tool going forward.

Attorney Ingham will provide the remainder of his report in Executive Session as it relates to personnel.

JAMES NERI'S REPORT – ENGINEER:

Engineer Neri provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any projects from the previous week.

Engineer Neri reported that the first set of bacteriological samples taken by Merrick Utility Assoc., Inc. on November 3, 2017 and November 4, 2017 at Plant 5 for the alkalinity adjustment failed. This Plant is currently offline as a result of the system upgrade. In addition, one of newly constructed pipes at the Plant require repair as one of the fittings came off. Upon completion of the repairs, re-chlorination and additional sampling will take place, as requested by the Department of Health before the Plant is placed back in service.

Engineer Neri reported that Country Point Phase I of the water main installation is completed except for the back entrance to Round Swamp Road as the contractor is installing service stubs.

Engineer Neri reported that the Country Pointe developer reached out to H2M to coordinate a meeting in an effort to discuss the project and ensure all parties are on the same page. Commissioner Field responded that she will coordinate and schedule the meeting with all respective parties.

Engineer Neri reported that the District has options to consider with regard to the anticipated nitrate removal project and the extent of the removal of nitrates that will result in lower levels but will most likely not be treated to non-detect levels. In addition, Engineer Neri suggested the District also consider if perchlorate removal is also of interest as an extension of the scope of the work planned for the project and also to consider the extent of the removal of perchlorate. Commissioner Laykind responded by requesting a proposal and recommendation for each of the previously mentioned items so that the District can conduct a cost based analysis of its options. Discussions to continue.

Engineer Neri provided a proposal for the updated Emergency Response Plan (ERP) and Vulnerability Assessment (VA) as required every five (5) years by the New York State Sanitary Code and Public Health Law due on January 1, 2018. The ERP is to include an emergency response plan for cyber-attacks. The proposed fees are as follows; ERP update \$4,500, VA update \$4,000 and Cybersecurity Vulnerability Assessment and Emergency Response Plan for Cybersecurity.

Motion made by Commissioner Laykind, seconded by Commissioner Field, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the proposal to engage James Neri, Engineer of H2M to conduct the Emergency Response Plan, Vulnerability

Assessment and Cybersecurity Vulnerability Assessment and Emergency Response Plan for Cybersecurity as required every five (5) years by the New York State Sanitary Code and Public Health Law for a total fee of \$11,000.00

STEPHEN MORIARTY'S REPORT – SUPERINTENDENT:

Supt. Moriarty provided the Board with an update on the pinhole program which includes surveys, inspection reports and continued analysis.

Supt. Moriarty reported that he is attending a Local Plumbing Association meeting on Wednesday, November 8, 2017 at the Holiday Inn at Plainview in an effort to obtain feedback from local plumbers on pinhole leaks.

Supt. Moriarty stated that a request for water availability for a one (1") inch service was approved for premises at the following locations within the District; 17 Elmwood Court, 86 Orchard Street, 8 Lillian Lane and 50 Melony Avenue.

Supt. Moriarty presented the Board with a memorandum and a proposal from Bancker Construction Corp., for Manetto Hill Road 12" Water Main Replacement resulting from the water main break on Manetto Hill Road that took place the evening of September 28, 2017 and morning of September 29, 2017. Supt. Moriarty reported the pricing for this proposal in the amount of \$163,206.64 is in accordance with the previously awarded requirements contract with Bancker Construction Corp. Supt. Moriarty also reported that he contacted the Nassau County Department of Public Works (DPW) who informed him that Manetto Hill Road is scheduled to be paved from Old Country Road to Northern Parkway in the spring of 2018 which will result in a significant savings to the District in road restoration costs for this repair. Commissioner Laykind inquired if consideration was given to other vendors under District requirement contracts. Supt. Moriarty, Engineer Neri and Attorney Ingham all suggested that due to the complexities and challenging scope of the work to be performed based on geographical location and the surrounding utilities on this job being so close to the water main (oil static electric lines and a high pressure gas main), they strongly recommend the services of Bancker Construction Corp. under the requirements contract in place with the District.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the proposal submitted by Bancker Construction Corp. to perform the Manetto Hill Road 12" Water Main Replacement in the amount of \$163,206.64 in accordance with the existing requirements contract.

Ms. Scott followed up with the previously awarded resolution for the 12" Water Main Replacement work to be performed by Bancker Construction Corp. by recommending that the Board authorize a budget transfer of \$163,206.64 to account

8322-C Main & Hydrants from account 9975.9 Operating Transfer Out – Capital Reserve.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the budget transfer of \$163,206.64 to account 8322-C Mains & Hydrants from account 9975.9 Operating Transfer Out – Capital Reserve.

DINA M SCOTT’S REPORT – BUSINESS MANAGER:

Vendor check nos. 45097 through 45110 dated October 24, 2017 were previously reviewed, approved and signed by the Board.

Vendor check nos. 45115 through 45136 dated October 31, 2017 were reviewed, approved and signed by the Board.

Country Pointe Phase I vendor check no. 106 dated October 31, 2017 was reviewed, approved and signed by the Board.

Country Pointe Phase II vendor check no. 122 dated October 31, 2017 was reviewed, approved and signed by the Board.

Ms. Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated October 24, 2017 and October 31, 2017.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated October 24, 2017 and October 31, 2017 and the Board authorized funds be transferred into the District’s dental benefit account.

Ms. Scott reported that minutes of prior meetings are available for the Board’s review and approval.

Ms. Scott provided the Board with a memo regarding a Defensive Driving Course to be held at the District on December 8, 2017 and December 15, 2017. Ms. Scott reported that the District’s insurance broker, Salerno Brokerage, will provide the course at no cost to the District.

OLD/NEW BUSINESS:

The following board meetings were scheduled for November 2017:

- Tuesday, November 7 at 5:30 pm
- Tuesday, November 21 at 5:30 pm – Additional Public Session at 7:00pm
- Tuesday, September 28 at 5:30 pm

At 7:35 pm a motion was made to enter into Executive Session to discuss personnel.

At 8:00 pm Executive Session ended and the Board returned to Regular Session.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 8:10 pm.

STATE OF NEW YORK)
COUNTY OF NASSAU) ss.:
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, November 7, 2017.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 30th day of March, 2018.



MARC B. LAYKIND, CHAIRMAN



ANDREW N. BADER, TREASURER



AMANDA R. FIELD, SECRETARY