

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, December 12, 2017.

Present: Marc B. Laykind, Chairman
Andrew N. Bader, Treasurer
Amanda R. Field, Secretary
Dina M Scott, Business Manager
James Neri, Engineer
Sujata Pal, Engineer
Greg Gordon, Zimmerman/Edelson

The meeting was called to order at 5:30 pm.

Commissioner Laykind opened the meeting with the Pledge of Allegiance.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of the previous meeting(s) were read and approved unanimously.

Commissioner Laykind extended his sincere thanks to the residents of the community of Plainview Old Bethpage for the support he received during the recent election. Commissioner Laykind reinforced that with a new administration, new superintendent and new business manager, the Plainview Water District is making great strides and will continue to address the issues our customers face. From pinholes to protecting our water supply, we have a fresh approach to the many issues we face daily.

JAMES NERI'S REPORT – ENGINEER:

Engineer Neri provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any projects from the previous week.

Engineer Neri provided the Board with an update on the Country Pointe Phase I reporting that all Phase I work has been completed and that the request for completed works approval has been submitted to the Nassau County Department of Health.

Engineer Neri reported that he has provided Supt. Moriarty with the Emergency Response Plan and Vulnerability Assessment Plan for his review.

GREG GORDON'S REPORT – PUBLIC INFORMATION FIRM:

Greg Gordon presented various press releases to be published in the upcoming weeks for the Board's review and approval.

Greg Gordon presented various e-mail distributions to be sent in the upcoming weeks for the Board's review and approval.

**STEPHEN MORIARTY'S REPORT – SUPERINTENDENT:
Presented by Dina Scott, Business Manager**

Supt. Moriarty provided the Board with an update on the pinhole program which includes surveys, inspection reports and continued analysis.

Supt. Moriarty provided the Board with the Pumpage and Sales Report through November 30, 2017. After discussion, the report was ordered filed.

Supt. Moriarty provided the Board with a memorandum of recommendation for Country Pointe Development metering. The Board sought advisement from James Neri, District Engineer and will conclude with Supt. Moriarty in the immediate future regarding this matter.

Supt. Moriarty provided the Board with a letter of gratitude to District employee Joseph DiGregorio written by a professor from the Department of Physical Sciences of Nassau Community College for his presentation and overview of the drinking water industry and tour of District facilities.

Supt. Moriarty provided the Board with an update that the District was successful in being one of three District's included in the request for proposal to be submitted by H2M architects & engineers for the New York State Center for Clean Water Technology at Stonybrook University. Plainview Water District is seeking the opportunity to participate in a pilot program for the removal of 1,4-Dioxane from drinking water on Long Island. Submission for the program will be forthcoming.

DINA M SCOTT'S REPORT – BUSINESS MANAGER:

Vendor check nos. 45198 through 45226 dated November 28, 2017 in the amount of \$321,227.63 were previously reviewed, approved and signed by the Board.

Vendor check nos. 45232 through 45248 dated December 5, 2017 in the amount of \$74,340.92 were reviewed, approved and signed by the Board.

Country Pointe Phase I vendor check no. 124 dated November 28, 2017 in the amount of \$1,994.99 was previously reviewed, approved and signed by the Board.

Country Pointe Phase II vendor check nos. 107 through 108 dated November 28, 2017 in the amount of \$10,887.86 were previously reviewed, approved and signed by the Board.

Ms. Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated November 28, 2017 in the amount of \$817.18
- Dental claims dated December 5, 2017 in the amount of \$1,428.84

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated November 28, 2017 in the amount of \$817.18 and December 5, 2017 in the amount of \$1,428.84 and the Board authorized funds be transferred into the District's dental benefit account.

Ms. Scott reported that minutes of prior meetings are available for the Board's review and approval.

Ms. Scott reported that the responses of the reporting findings of the audit of the Nassau County Comptroller for the years ending December 31, 2015 and December 31, 2016 were submitted to the Office of the Nassau County Comptroller on Monday, December 11, 2017. The District will await a final report to be provided.

Ms. Scott provided the Board with a copy of the Treasurer's Report through October 31, 2017 prepared by contract accountants Cullen & Danowski, LLP. After discussion, the report was ordered filed.

Ms. Scott presented the Board with a copy of the year to date budget to actual expenditures and budget variance reports prepared by contract accountants Cullen & Danowski, LLP for the month ending October 31, 2017. After discussion, the report was ordered filed. Based on their analysis, contract accountants Cullen & Danowski, LLP propose the following general fund budget transfers be made for the month ending October 31, 2017;

<u>Account Code</u>	<u>Description</u>	<u>Total</u>
To		
8320-K	Service Installs	5,000.00
8341.2	Filters	1,250.00
9040.8	Workmen's Compensation	<u>15,000.00</u>
		\$21,250.00
From		
8346	Purchase of Meters	<u>(21,250.00)</u>
		\$(21,250.00)

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the following general fund budget transfers be made for the month ending October 31, 2017;

<u>Account Code</u>	<u>Description</u>	<u>Total</u>
To		
8320-K	Service Installs	5,000.00
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9040.8	Workmen's Compensation	<u>15,000.00</u>
		\$21,250.00
From		
8346	Purchase of Meters	<u>(21,250.00)</u>
		\$(21,250.00)

Ms. Scott reported that the Ordinances of the Plainview Water District, Section 3.5 "Penalties for Non-Payment and Arrearages" require that payments be made within thirty (30) days of billing. Ms. Scott presented a report of customer penalties that have been waived as part of the third quarter 2017 billing cycle at the discretion of the Business Manager based upon the District Policy and reasoning noted as part of the customers' request. After discussion, the report was ordered filed.

Ms. Scott reported on the election results of December 5, 2017:

Marc Laykind	466 Votes
Steven Abreu	46 Votes
Miscellaneous	12 Votes
	2 Affidavit Ballots

The official return of the votes cast and other related documents of the election results were filed at the office of the Town Clerk of the Town of Oyster Bay within 24 hours, as directed by the Board in accordance with the Section 212 of the Town Law.

OLD/NEW BUSINESS:

At 7:10 pm a motion was made to enter into Executive Session to discuss personnel.

At 7:30 pm Executive Session ended and the Board returned to Regular Session.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 7:40 pm.

STATE OF NEW YORK)
COUNTY OF NASSAU) ss.:
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, December 12, 2017.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 30th day of March, 2018.



MARC B. LAYKIND, CHAIRMAN



ANDREW N. BADER, TREASURER



AMANDA R. FIELD, SECRETARY