

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, September 19, 2017.

Present: Marc B. Laykind, Chairman
Andrew N. Bader, Treasurer
Amanda R. Field, Secretary
Stephen Moriarty, Superintendent
Dina M Scott, Business Manager
David Chauvin, Zimmerman/Edelson
Greg Gordon, Zimmerman/Edelson
Greg Quinn, Zimmerman/Edelson

The meeting was called to order at 5:30 pm.

Commissioner Laykind opened the meeting with the Pledge of Allegiance.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of the previous meeting(s) were read and approved unanimously.

DAVID CHAUVIN'S REPORT – PUBLIC INFORMATION FIRM:

David Chauvin and Greg Quinn both presented the proposal for the Four-Pillar Plan for Plainview Water District and its respective timeline as it relates to the creation, execution and launch of the District's Facebook webpage.

Greg Gordon presented the customer feedback letter and pinhole pilot program press release for the Board's review. The Board agreed to review in detail and provide any suggestive changes.

JAMES NERI'S REPORT – ENGINEER (as presented via telephone):

The Board inquired of Engineer Neri with regard to the timeliness and expectation of the estimated time frame of the commencement and completion of the work of the Plant 5 alkalinity adjustment. Commissioner Laykind expressed the significance of timely execution as quickly as possible. Commissioner Laykind suggested that if the District's expectations of timeliness are not met due to the fact the job was awarded under a previously awarded requirements contract, the work performed to date could be stopped and the District could then proceed with the bidding process specifically for this job. Engineer Neri reported that he will draft a letter of understanding to Merrick Utility Assoc., Inc. in an effort clarify the District's time frame expectations.

STEPHEN MORIARTY'S REPORT – SUPERINTENDENT:

Supt. Moriarty provided the Board with an update on the pinhole program.

Supt. Moriarty presented the Board with a proposal from American Paving & Masonry for the pavement restoration due to a water main break on Lesley Lane and recommended the Board approve repair in the amount of \$13,733.00 as awarded under the current requirements contract. Board approved pending that American Paving & Masonry can commence the work in timely fashion.

Supt. Moriarty presented a memorandum to the Board requesting permission to auction the following three District owned vehicles; Unit 5 – 2002 Ford Ranger pick-up truck, Unit 9 – 2004 Chevrolet Express van and Unit 21 – Chevrolet Tahoe. Supt. Moriarty also requested authorization to purchase a new Chevrolet van at an estimated cost of \$30,000.00. Commissioner Laykind stated the Board will consider the request for purchase of an additional Chevrolet van at a later date.

Motion made by Commissioner Laykind, seconded by Commissioner Field, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners grants Supt. Moriarty authorization to auction the following three District owned vehicles; Unit 5 – 2002 Ford Ranger pick-up truck, Unit 9 – 2004 Chevrolet Express van and Unit 21 – Chevrolet Tahoe.

Supt. Moriarty reported that on September 15, 2017 he received notice from the Nassau County Department of Health that the routine monthly sample collected on August 3, 2017 from our Well No. 1-1 showed that our system slightly exceeded the standards, or Maximum Contaminant Levels (MCLs), for Tetrachloroethylene and cis-1,2-dichloroethene. The standards for Tetrachloroethylene and cis-1,2-dichloroethene is 5.0 ppb (parts per billion, or micrograms per liter) for each contaminant. Upon receiving this notice, Supt. Moriarty reported that Well No. 1-1 was removed from service and is not operating until additional treatment is implemented at this facility. During this period, Well No. 1-1, produced only a small portion of the District's needs and the public's health was not put at risk. Supt. Moriarty informed the Board that he is presently working on drafting the incident report as well as public notification required on or before October 15, 2017 and will submit for their review upon completion.

DINA M SCOTT'S REPORT – BUSINESS MANAGER:

Vendor check nos. 44960 through 44985 dated September 12, 2017 were reviewed, approved and signed by the Board.

Country Pointe vendor check no. 119 dated September 15, 2017 was reviewed, approved and signed by the Board.

Country Pointe Phase II vendor check no. 103 dated September 15, 2017 was reviewed, approved and signed by the Board.

Ms. Scott reported that no dental claims were submitted for the Board's review and approval.

Ms. Scott reported that minutes of prior meetings are available for the Board's review and approval.

Ms. Scott reported that the developer successfully deposited a certified check in the amount of \$1,179,000.00 for the remainder of the project costs for Phase 2 of construction of Country Pointe.

Ms. Scott reported that the final tax roll was submitted to the Town of Oyster Bay on September 15, 2017.

Ms. Scott reported that the District is a registered vendor to participate in the Chamber of Commerce Fall Festival dated October 1, 2017 taking place from 10am. to 5pm. Discussion took place with regard to the appropriate educational information and literature to be available for distribution at said Festival. Commissioner Laykind, Commissioner Bader and Commissioner Field will be in attendance.

Ms. Scott reported that Board meeting minutes dated through 4/18/17 and the final 2018 budget have been posted to the District's website. Mr. Scott recommended that as part of the launch of the District's new webpage consideration be given to posting the annual audited financial statements in lieu of the Component Unit Annual Financial Report. The audited financial statement provides a much greater detail of the District's financial position and is also reflective of final year-end numbers as opposed to preliminary, unadjusted year-end balances. The Board agreed to consider Ms. Scott's recommendation.

Ms. Scott reported that the LIWC Meeting will be held on Monday, September 25, 2017 at the North Ritz Club in Syosset, NY at 6:30pm. The topic of discussion will be emergency preparedness. Commissioner Laykind, Commissioner Field, Commissioner Bader, Supt. Moriarty and Dina Scott, Business Manager will be in attendance.

Ms. Scott presented the Board with an invitation to the FNBLI Bank's Annual Long Island Economic Event on Tuesday, September 26, 2017 from 8:00am to 10:30am at the Milleridge Inn Cottage in Jericho, NY.

Ms. Scott presented the Board with the Fire Hydrant Rental Agreement with the Plainview Water District and the Syosset Fire District dated January 1, 2017 extending for three years for signing and reported that she will provide the signed agreement to counsel to forward to the Board of Commissioners of the Syosset Fire District for their signature. The Board approved signed said agreement.

Ms. Scott reported that she has put forth efforts to seek a reduction in insurance premiums without compromising the current coverage amounts and identified Broker Howell Moskowitz of the Robert Kessler Agency who has presented a proposal amount for the annual premium of the District's Package Policy. Ms. Scott requested the Board invite Mr. Moskowitz to join the Board Meeting on Tuesday, September 26, 2017 to present his proposal to the Board. The Board approved Ms. Scott's request.

At 9:40 pm a motion was made to enter into Executive Session to discuss personnel.


At 10:00 pm Executive Session ended and the Board returned to Regular Session.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 10:05 pm.

STATE OF NEW YORK)
COUNTY OF NASSAU) ss.:
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, September 19, 2017.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 20th day of March, 2018.



MARC B. LAYRIND, CHAIRMAN



ANDREW N. BADER, TREASURER



AMANDA R. FIELD, SECRETARY