

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, September 26, 2017.

Present: Marc B. Laykind, Chairman
Andrew N. Bader, Treasurer
Amanda R. Field, Secretary
Stephen Moriarty, Superintendent
Dina M Scott, Business Manager
Greg Gordon, Zimmerman/Edelson
Michael Ingham, Attorney
James Neri, Engineer

The meeting was called to order at 5:45 pm.

Commissioner Bader opened the meeting with the Pledge of Allegiance.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of the previous meeting(s) were read and approved unanimously.

HOWELL MOSKOWITZ – INSURANCE PROPOSAL PRESENTATION:

Broker Howell Moskowitz of the Robert Kessler Insurance Agency presented to the Board his proposal for the District's annual insurance package policy. Supt. Moriarty advised that he would like the opportunity to review the schedule of coverage comparison with the District's current broker in order to confirm that the proposed policy limits and terms are parallel to that of the District's current policy. Supt. Moriarty advised that upon doing so, he and Dina Scott, Business Manager will consult with District Counsel in order to conclude on the policy proposal that is in the best interest of the District.

GREG GORDON'S REPORT – PUBLIC INFORMATION FIRM:

Greg Gordon presented the fact sheet and frequently asked questions flyer prepared for and to be distributed at the Plainview Old Bethpage Chamber of Commerce Fall Festival. Revisions were proposed and the flyer approved for printing for the Festival dated Sunday, October 1, 2017.

Greg Gordon reported that a Newsday reporter spoke with Professor Marc Edwards on September 26, 2017 and informed the Board that a report is expected to be printed in Newsday over the current weekend or sometime next week.

MICHAEL INGHAM'S REPORT – ATTORNEY:

Attorney Ingham advised that the Business Manager obtain a municipal resume from both the District's current insurance broker Salerno Insurance as well as from Broker Howell Moskowitz of the Robert Kessler Insurance Agency. Attorney Ingham also advised that he, Supt. Moriarty and Dina Scott, Business Manager review the schedule of coverage comparison with the District's current broker in order to obtain an understanding of the District's insurance history as well as to confirm that the proposed policy limits and terms are parallel to that of the District's current policy. Dina Scott, Business Manager stated that she will set up a meeting as requested by Attorney Ingham.

Attorney Ingham reported that the developer of Country Pointe at Plainview successfully deposited certified check in the amount of \$1,179,000.00 and therefore, the contract for Installation of Water Mains and Appurtenances for the Country Pointe at Plainview Project Phase I with Adjo Contracting Corp. has been signed. Attorney Ingham also reported that the insurance and bonds for said vendor are in effect.

Attorney Ingham offered that due to the fact this is both the District's Superintendent and Business Manager's first experience administering an election process, he is willing to provide training and the tools necessary to undergo the process. The Board requested the presence of Attorney Ingham on Election Day. Attorney Ingham advised the Board he will be present.

JAMES NERI'S REPORT – ENGINEER:

Engineer Neri provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any projects from the previous week.

Engineer Neri reported he conducted a meeting with Merrick Utility Assoc., Inc. to discuss the Plant 5 alkalinity adjustment and that the timeline and scope of work was agreed upon with an expected start date of October 16, 2017 and completion by October 30, 2017.

Engineer Neri reported that the kick off meeting with Adjo Contracting Corp. for the Installation of Water Mains and Appurtenances for the Country Pointe at Plainview Project Phase I is scheduled for September 27, 2017. Upon conclusion of the meeting a notice to proceed is expected.

Engineer Neri recommended to the Board bid dates for the Country Pointe Phase II Installation of Water Mains and Appurtenances. He suggested to advertise for bid on October 6, 2017 and take bids on October 17, 2017. The Board agreed with Engineer Neri's recommendation for contract bid dates.

Engineer Neri reported on a seminar he attended at New York Section American Water Works Association, whereby a presentation suggesting that dissolved organic carbon may have beneficial effects on the balance of alkalinity in potable water.

STEPHEN MORIARTY'S REPORT – SUPERINTENDENT:

Supt. Moriarty provided the Board with an update on the pinhole program.

Supt. Moriarty presented to the Board the draft of the incident report as well as the public notice to be submitted to the Nassau County Department of Health reporting the exceeded Maximum Contaminant Levels (MCLs), for Tetrachloroethylene and cis-1,2-dichloroethene taken from the routine monthly sample collected on August 3, 2017 from the District's Well No. 1-1. Supt. Moriarty reported that upon making the revisions proposed by the Board, the incident report and public notice will be submitted to the Nassau County Department of Health for their review and approval prior to distributing to the District's residents. Supt. Moriarty advised that submission of the public notice to the Nassau County Department of Health for review and approval prior to disseminating to the District's resident is a requirement of the Nassau County Department of Health.

DINA M SCOTT'S REPORT – BUSINESS MANAGER:

Vendor check nos. 44990 through 45013 dated September 19, 2017 were reviewed, approved and signed by the Board.

Country Pointe vendor check no. 120 dated September 26, 2017 was reviewed, approved and signed by the Board.

Ms. Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claim dated September 19, 2017

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated September 19, 2017 and the Board authorized funds be transferred into the District's dental benefit account.

Ms. Scott reported that minutes of prior meetings are available for the Board's review and approval.

Ms. Scott provided the Board with a copy of the Dental Claims Detail History Report through August 31, 2017.

OLD/NEW BUSINESS:

The following board meetings were scheduled for October 2017:

- Tuesday, October 3rd – No Meeting
- Tuesday, October 10th at 5:30 pm
- Tuesday, October 17th at 5:30 pm
- Tuesday, October 24nd at 5:30 pm
- Tuesday, October 31st – No Meeting

At 8:15 pm a motion was made to enter into Executive Session to discuss personnel.

At 9:05 pm Executive Session ended and the Board returned to Regular Session.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 9:10 pm.

STATE OF NEW YORK)
COUNTY OF NASSAU) ss.:
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, September 26, 2017.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 30th day of March, 2018.



MARC B. LAYKIND, CHAIRMAN



ANDREW N. BADER, TREASURER



AMANDA R. FIELD, SECRETARY