

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, October 24, 2017.

Present: Marc B. Laykind, Chairman
Andrew N. Bader, Treasurer
Amanda R. Field, Secretary
Stephen Moriarty, Superintendent
Dina M Scott, Business Manager
Michael Ingham, Attorney
James Neri, Engineer
Greg Gordon, Zimmerman/Edelson

The meeting was called to order at 5:30 pm.

Commissioner Laykind opened the meeting with the Pledge of Allegiance.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of the previous meeting(s) were read and approved unanimously.

MICHAEL INGHAM'S REPORT – ATTORNEY:

Attorney Ingham provided the Board with the agreement between the Plainview Water District and the Syosset Fire District for the rental of twenty three (23) fire hydrants at a rate of \$90.00 per hydrant for an annual rate of \$2,070.00 through the year ending December 31, 2020 for execution. The Board fully executed said agreement.

Attorney Ingham will provide the remainder of his report in Executive Session as it relates to personnel.

JAMES NERI'S REPORT – ENGINEER:

Engineer Neri provided an update on the development of the Country Pointe Water Main Phase I project.

Engineer Neri reported that Merrick Utility Assoc., Inc. is on site at Plant 5 working on the construction for the alkalinity adjustment. Engineer Neri reported that work is proceeding on schedule and should be complete by current week end with flushing, pressure testing and sampling to be done next week as previously scheduled. Commissioner Laykind stated upon the Plant being placed into service with the alkalinity adjustment, alkalinity will be raised significantly throughout the District. This is a significant stride in the District's efforts to mitigate future pinhole leaks.

Engineer Neri reported that he attended a meet and greet meeting with the Environmental Facilities Corp. (EFC) with regard to the New York State Water Infrastructure Improvement Act (WIIA) grant funding award. Engineer Neri informed the Board, Superintendent and Business Manager that packets and conditions are now available online for construction jobs moving forward.

STEPHEN MORIARTY'S REPORT – SUPERINTENDENT:

Supt. Moriarty reported that the acknowledgement and acceptance letter for the New York State WIIA grant funding award has been completed. The deadline for submission is Friday, October 27, 2017. Requirements of this letter were an outline of tentative performance dates for various project milestones for which Supt. Moriarty and Engineer Neri worked together to determine.

Supt. Moriarty provided the Board with an update on the pinhole program and the progress being made.

Supt. Moriarty presented the Board with a memorandum and a proposal from Bancker Construction Corp., for distribution system repair resulting from the water main break on Manetto Hill Road that took place the evening of September 28, 2017 and morning of September 29, 2017. Supt. Moriarty reported that pricing for this proposal is in accordance with the previously awarded requirements contract with Bancker Construction Corp. Supt. Moriarty reported that he contacted the Nassau County Department of Public Works (DPW) who informed him that Manetto Hill Road is scheduled to be paved from Old Country Road to Northern Parkway in the spring of 2018 which will result in a significant savings to the District in road restoration costs for this repair. Commissioner Laykind inquired as to the proposed timing of the repair and Supt. Moriarty replied by stating that with frost conditions coming in the near future, it would be in the District's best interest to commence the work soon so that it can be completed prior to such conditions impacting the performance of the work. Commissioner Laykind requested Engineer Neri to provide additional information.

Supt. Moriarty reported that he met with a representative of Badger Meters to discuss and obtain information on the District's consideration of a meter replacement program in the future.

GREG GORDON'S REPORT – PUBLIC INFORMATION FIRM:

Greg Gordon presented the draft of the no rate increase press release for the Board's review and approval.

Greg Gordon reported that the District's Facebook page is now live and presented a proposed timeline for suggested posts covering various topics.

DINA M SCOTT'S REPORT – BUSINESS MANAGER:

Vendor check nos. 45085 through 45092 dated October 17, 2017 were reviewed, approved and signed by the Board.

Ms. Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claim dated October 17, 2017.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claim dated October 17, 2017 and the Board authorized funds be transferred into the District's dental benefit account.

Ms. Scott reported that minutes of prior meetings are available for the Board's review and approval.

Ms. Scott reported that while third quarter 2017 revenues are reported at approx. \$1,600,000, a decrease of approx. \$534,000 from the prior year, year to date revenues are currently reported at approx. \$3,780,000 have decreased approximately \$194,000 from the prior year.

Ms. Scott presented a WIIA Grant Analysis Funding Worksheet which provided an outline of the proposed funding sources to be considered for the District's 40% matching requirement of the WIIA Grant Award. Commissioner Laykind requested the Business Manager to consider any additional funding sources and report back to the Board.

Ms. Scott reported that employee Keith Fleming, requested five (5) days, Tuesday, October 17 through Friday, October 20, 2017 and Monday, October 23, 2017, bereavement leave in accordance with Water District Policy No. 4.13 due to the death of his father-in-law. The Board approved such request.

Ms. Scott provided the Board with a copy of the Treasurer's Report through September 30, 2017 prepared by contract accountants Cullen & Danowski, LLP. After discussion, the report was ordered filed.

OLD/NEW BUSINESS:

At 7:40 pm a motion was made to enter into Executive Session to discuss personnel.

At 8:05 pm Executive Session ended and the Board returned to Regular Session.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 8:10 pm.

STATE OF NEW YORK)
COUNTY OF NASSAU) ss.:
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, October 24, 2017.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this ^{24th} day of April, 2018.



MARC B. LAYKIND, CHAIRMAN



ANDREW N. BADER, TREASURER



AMANDA R. FIELD, SECRETARY