

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, November 21, 2017.

Present: Marc B. Laykind, Chairman
Andrew N. Bader, Treasurer
Amanda R. Field, Secretary
Stephen Moriarty, Superintendent
Dina M Scott, Business Manager
Michael Ingham, Attorney
James Neri, Engineer
Sujata Pal, Engineer
David Chauvin, Zimmerman/Edelson
Greg Gordon, Zimmerman/Edelson

The meeting was called to order at 5:30 pm.

Commissioner Laykind opened the meeting with the Pledge of Allegiance.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of the previous meeting(s) were read and approved unanimously.

MICHAEL INGHAM'S REPORT – ATTORNEY:

Attorney Ingham reported that the Plainview Fire Protection District has requested the receipt of the 2018 Fire Hydrant Agreement. Attorney Ingham reported that he will prepare the agreement for execution.

Attorney Ingham will provide the remainder of his report in Executive Session as it relates to personnel.

JAMES NERI'S REPORT – ENGINEER:

Engineer Neri reported that Country Pointe Phase I of the water main installation is complete, including the portion of the water main tying into Round Swamp Road. Engineer Neri reported that the contractor is continuing to do service tapping in order to move their occupancy along.

Engineer Neri reported that clean bacteriological samples taken by Merrick Utility Assoc., Inc. at Plant 5 for the alkalinity adjustment. The water mains are to be reconnected and bacteriological samples will be taken from the clearwell after flushing. Eagle Control Corp. will then conduct the chemical safety treatment programming changes. Commissioner Laykind emphasized the extreme importance of Plant 5 being

placed back into full operation as soon as possible, asking Supt. Moriarty to follow up and continue to monitor the project.

Engineer Neri reported that kick off meeting with Bancker Construction Corp. will take place on Wednesday, November 22, 2017 to discuss the Manetto Hill Road Emergency Watermain Replacement. Engineer Neri presented a proposal to provide overnight construction observation services in accordance with the existing rate structure. The proposal includes an engineer be available to review the previously repaired break to attempt to determine if the failure was a failure of the original break or a truly separate break as theorized. The proposal includes an observation effort of approximately 42 hours of the construction inspector's time at \$136.80 per hour of \$5,800.00. The Board approved the proposal.

GREG GORDON'S REPORT – PUBLIC INFORMATION FIRM:

Greg Gordon presented the draft of the Toys for Tots press release for the Board's review and approval. Based upon the recommendation of Commissioner Bader, the press release will be revised and rescheduled to print upon completion of the toy drive.

Greg Gordon reported that the Facebook post and e-mail blast related to the release of Professor Marc Edward's, Evaluation of Copper Pitting as it relates to his investigation of the pinhole leaks is scheduled for Monday, November 27, 2017 as it will follow an article to appear in Newsday as reported by Emily Dooley as well as a news story to appear on Channel 4 New York as reported by Pei-Sze Chang.

Commissioner Field reinforced the significance and importance of using the list of plumbers obtained from the Local Plumbing Association meeting previously attended by Commissioner Field and Supt. Moriarty to reach out to plumbers who are willing to participate in the District's Pinhole Pilot Program in an effort to gather data on the effectiveness of the District's efforts to reduce the number of pinhole occurrences.

STEPHEN MORIARTY'S REPORT – SUPERINTENDENT:

Supt. Moriarty provided the Board with an update on the pinhole program which includes surveys, inspection reports and continued analysis.

Supt. Moriarty reported that the Manetto Hill Road Emergency Watermain Repair work will begin on Monday, November 27, 2017 and that a construction meeting will take place on Wednesday, November 22, 2017. Supt. Moriarty, James Neri, Engineer and a representative of Bancker Construction Corp will be in attendance.

Supt. Moriarty provided a Water Main Failure Report for 11 Diamond Drive reporting that nothing unusual was noted.

Supt. Moriarty presented a recommendation for approval to close out the auction for the following vehicles at the following auctioned prices;

2009 Chevrolet Tahoe at \$11,500.00
2004 Chevrolet Van at \$4,050.00
2002 Ford Pickup at \$2,050.00

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the auction close out for 2009 Chevrolet Tahoe at \$11,500.00, 2004 Chevrolet Van at \$4,050.00 and 2002 Ford Pickup at \$2,050.00 for a total of \$17,600.00.

Supt. Moriarty provided a memorandum related to the United Stellar Industries, NYS Superfund Site indicating that he has been in close contact with the Department of Environmental Conservation (DEC) on this matter and has requested maps and data of their monitoring wells. In addition, Supt. Moriarty reported that he will be sharing the District's well data with the DEC and will expect to see reports of laboratory analysis that they are finding or have found surrounding the site.

DINA M SCOTT'S REPORT – BUSINESS MANAGER:

Vendor check nos. 45141 through 45156 dated November 7, 2017 in the amount of \$164,206.30 were previously reviewed, approved and signed by the Board.

Vendor check nos. 45161 through 45188 dated November 14, 2017 in the amount of \$97,074.42 were reviewed, approved and signed by the Board.

Ms. Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated November 7, 2017 in the amount of \$1,504.39
- Dental claims dated November 14, 2017 in the amount of \$411.27

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated November 7, 2017 in the amount of \$1,504.39 and November 14, 2017 in the amount of \$411.27 and the Board authorized funds be transferred into the District's dental benefit account.

Ms. Scott reported that minutes of prior meetings are available for the Board's review and approval.

Ms. Scott reported the NSCWA Meeting was held on Monday, November 20, 2017 at the Palmer's Restaurant at 6:30pm. The speaker was Joseph Trimachi, Director of Planning Nassau County Office of Emergency Management and the topic was be responsibilities of NCOEM. Commissioner Laykind, Commissioner Bader and Commissioner Field were all in attendance.

Ms. Scott reported the LIWC Meeting will be held on Monday, November 27, 2017 at the North Ritz Club at 6:30pm. The speaker will be Victor Sher Esq. (Environmental Lawyer) and the topic will be 1.4 dioxane.

Ms. Scott reported that in accordance with Section 4.13 of the District's Policy Manual, Angelo Salerno has requested five (5) days bereavement leave, Monday, November 13 through Friday, November 17, 2017 to attend to family matters and funeral services. After discussion, the Board granted his request in accordance with District Policy.

Ms. Scott reported the draft report of the audit of the Office of the Nassau County Comptroller was received by the District on Thursday, November 9, 2017 with a formal response due by November 27, 2017. Ms. Scott provided a letter of request for extension submitted to Ms. JoAnne Greene, Director of Field Audit. Ms. Scott reported that she spoke with Ms. JoAnne Greene, Director of Field Audit on Monday, November 20, 2017 who extended the due date of the District's response to the findings two weeks, making December 11, 2017 the revised due date. Ms. Scott reported that she, the Superintendent, Michael Ingham, Attorney and Thomas Mager, Accountant conducted a meeting the morning of Tuesday, November 21, 2017 to discuss and commence the response to be submitted. The exit conference to be held at the Office of the Nassau County Comptroller is scheduled for Monday, November 27, 2017 at 2pm.

Ms. Scott reported that postcards to inform the registered voters of the Plainview Water District of the upcoming Water Commissioner Election on December 5, 2017 have been printed and are ready for mailing. The Board requested the postcards be mailed on Monday, November 27, 2017 in an effort to be consistent with the timeline of prior years.

Ms. Scott presented a memorandum pertaining to half day holiday time for Christmas Eve and New Year's Eve 2017 to be taken on the prior Friday of each respective Holiday as opposed to the Tuesday subsequent. The Board approved the request.

Ms. Scott presented the Board with a copy of the year to date budget to actual expenditures and budget variance reports prepared by contract accountants Cullen & Danowski, LLP for the month ending September 30, 2017. After discussion, the report was ordered filed. Based on their analysis, contract accountants Cullen & Danowski, LLP propose the following general fund budget transfers be made for the month ending September 30, 2017;

Account Code	Description	Total
To		
8311-B	Utilities – Lights & Heat	7,000.00
8310	Office Salaries	31,000.00
8312	Office Expense	1,000.00
8312-W	Office Temporary Assistance	16,000.00
8314-A	Auditing Services	4,000.00
8312-R	Computer Equipment	3,200.00
8320-K	Service Installs	4,500.00
8330-A	C.T. & A – Lime	40,000.00
8341-A	Charts	600.00
9040.8	Workmen’s Compensation	8,137.00
		\$115,437.00
From		
8312-F	Bills	(6,500.00)
9061	Water Conservation Program	(4,000.00)
8322-T	Meter Service & Equipment	(14,937.00)
8342.2	Purchase of Vehicles	(90,000.00)
		\$(115,437.00)

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the following general fund budget transfers be made for the month ending September 30, 2017;

Account Code	Description	Total
To		
8311-B	Utilities – Lights & Heat	7,000.00
8310	Office Salaries	31,000.00
8312	Office Expense	1,000.00
8312-W	Office Temporary Assistance	16,000.00
8314-A	Auditing Services	4,000.00
8312-R	Computer Equipment	3,200.00
8320-K	Service Installs	4,500.00
8330-A	C.T. & A – Lime	40,000.00
8341-A	Charts	600.00
9040.8	Workmen’s Compensation	8,137.00
		\$115,437.00
From		
8312-F	Bills	(6,500.00)
9061	Water Conservation Program	(4,000.00)
8322-T	Meter Service & Equipment	(14,937.00)
8342.2	Purchase of Vehicles	(90,000.00)
		\$(115,437.00)

Ms. Scott reported that the Ordinances of the Plainview Water District, Section 3.5 “Penalties for Non-Payment and Arrearages” require that payments be made within thirty (30) days of billing. Ms. Scott presented a report of customer penalties that have been waived as part of the third quarter 2017 billing cycle at the discretion of the Business Manager based upon the District Policy and reasoning noted as part of the customers’ initial request. Ms. Scott reported that all requests granted were done with the approval of Supt. Moriarty. After discussion, the report was ordered filed.

OLD/NEW BUSINESS:

At 8:35 pm a motion was made to enter into Executive Session to discuss personnel.

At 8:55 pm Executive Session ended and the Board returned to Regular Session.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 9:00 pm.

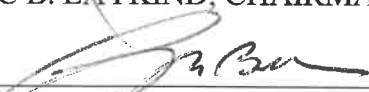
STATE OF NEW YORK)
COUNTY OF NASSAU) ss.:
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, November 21, 2017.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 30th day of March, 2018.



MARC B. LAYKIND, CHAIRMAN



ANDREW N. BADER, TREASURER



AMANDA R. FIELD, SECRETARY