

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, May 15, 2018.

Present: Marc B. Laykind, Chairman
Andrew Bader, Treasurer
Amanda R. Field, Secretary
Stephen Moriarty, Superintendent
Dina M. Scott, Business Manager
Michael Ingham, Attorney
James Neri, Engineer
Sujata Pal, Engineer

The meeting was called to order at 5:30 pm.

Commissioner Laykind opened the meeting with the Pledge of Allegiance.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

MICHAEL INGHAM'S REPORT – ATTORNEY:

Attorney Ingham reported that he received notification from Ms. Scott this morning that the District is in receipt of the certified check from the Beechwood Plainview Old Bethpage LLC for the developers deposit related to the contract with Adjo Contracting Corp. for the Installation of Water Mains and Appurtenances for the Country Pointe at Plainview Project Phase II Residential. Attorney Ingham requested that Ms. Scott provide an update as to when the funds of the deposited check have cleared the bank so that he can proceed with contract signing with Adjo Contracting Corp.

Attorney Ingham will provide the remainder of his report in Executive Session as it relates to personnel.

ENGINEER NERI'S REPORT – ENGINEER:

Engineer Neri provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any ongoing projects.

Engineer Neri reported that he is currently working on the District's request for proposal to provide an engineering report for volatile organic compound treatment at District Well 1-1 and will submit to Supt. Moriarty and the Board upon completion.

Engineer Pal reported as a follow-up that H2M architects & engineers received response and feedback from the Nassau County Department of Health regarding the Plant

No. 4 site's water quality and proposed ISEP system. Engineer Pal informed the Board that the comments received were forwarded to Calgon to provide information in order to respond to the inquiry.

GREG GORDON'S REPORT – PUBLIC INFORMATION FIRM (as presented by Dina Scott, Business Manager):

Ms. Scott presented various press releases concerning District happenings to be published in the upcoming weeks for the Board's review and approval.

Ms. Scott presented additional documentation as requested by the Board to be included in the elected official packet for review and approval.

STEPHEN MORIARTY'S REPORT – SUPERINTENDENT:

Supt. Moriarty provided the Board with an update on the pinhole program which includes surveys, inspection reports and continued analysis.

Supt. Moriarty provided the Board with an update on alkalinity distribution test results noting that weekly testing results have remained consistent, reflecting increased levels District-wide.

Supt. Moriarty reported that American Paving Masonry has completed the final road restoration in front of 825 Old Country Road.

Supt. Moriarty presented a quote from Rio Supply for the District's meter reading software package upgrade in the amount of \$1,850.00 to upgrade the District from the current NSight 4.7 to NSight 5.6 Plus software which provides enhanced functionality and user options. The Board approved Supt. Moriarty's request.

Supt. Moriarty reported that the District's contract with Hach Company is due to expire. Hach Company provides specialty service for the District's twelve nitrate analyzers and is the sole source provider authorized to perform this service. The annual contract will be modified to a semiannual contract for the 2018 year in an effort to establish the contract period to a calendar year basis. The total semiannual cost is \$6,510.41 which will cover the District for one site visit for the second half of 2018. Commencing in January 2019 and going forward, the contract will be based on a calendar year.

Motion made by Commissioner Laykind, seconded by Commissioner Field, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners awards the semiannual contract for the service of the District's nitrate analyzers to Hach Company, the sole source provider of this service, in the total amount of \$6,510.41.

Supt. Moriarty requested the Board's approval for the replacement of two valve actuators for Well 5-2 at Plant 5 for a total of \$5,995.00. Supt. Moriarty notes that Eagle Control Corp. provides specialty service for the District's SCADA controls and is the sole source provider of any services related to the SCADA system.

Motion made by Commissioner Laykind, seconded by Commissioner Field, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the purchase of the replacement of two valve actuators for Well 52 at Plant 5 by Eagle Control Corp., the sole source provider of this service, in the total amount of \$5,995.00.

Supt. Moriarty requested the Board's approval for the purchase of one spare calcium hypochlorite feed pump for the District's Plant 5 for a total of \$10,750.00. Supt. Moriarty emphasized the importance of having a spare pump on hand as Plant 5 provides roughly 40% of the District's drinking water and having a spare chemical pump on-hand in the event of an emergency is crucial to the District's operations.

Motion made by Commissioner Laykind, seconded by Commissioner Field, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the purchase of one calcium hypochlorite feed pump from Eagle Control Corp. in the total amount of \$10,750.00.

Supt. Moriarty will provide the remainder of his report in Executive Session as it relates to personnel.

DINA M SCOTT'S REPORT – BUSINESS MANAGER:

Vendor check nos. 45723 through 45742 dated May 17, 2018 in the amount of \$79,567.94 were reviewed, approved and signed by the Board.

Ms. Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated May 15, 2018 in the amount of \$610.88

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated May 15, 2018 in the amount of \$610.88 and the Board authorized funds be transferred into the District's dental benefit account.

Ms. Scott reported that minutes of prior meetings are available for the Board's review and approval.

Ms. Scott presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed.

Ms. Scott presented the Board with an update on the status of applications received for resident participation in the District's Landscape Irrigation Smart Controller Rebate Program.

Ms. Scott reported that Utica National Insurance Group completed the annual workers compensation audit on May 16, 2018. The District's is expected a refund for premiums overpaid in the amount of \$15,720.00.

Ms. Scott provided the Board with an update on the entries of the annual Poster Contest received from elementary and middle schools District-wide. With the receipt of all poster entries, the Board can now conduct their selection of the contest winners. The award ceremony for the contest is scheduled for June 7, 2018 at 6:00pm at the Plainview Water District.

Ms. Scott updated the Board that payment has been received and deposited from Treeco/Centers LP for the 2017 payment due based on the previously agreed upon amortization schedule.

Ms. Scott reported that the Beechwood Plainview Old Bethpage LLC has deposited a certified check in the amount of \$468,139.24 related to the contract with Adjo Contracting Corp. for the Installation of Water Mains and Appurtenances for the Country Pointe at Plainview Project Phase II Residential. Ms. Scott advised that she will confirm with Attorney Ingham and Engineer Neri upon the deposit successfully clearing.

Ms. Scott provided the Board with a copy of the Treasurer's Report through April 30, 2018. In addition, to supplement and support the Treasurer's Report, Ms. Scott also provided the Board with the respective bank reconciliations as well as a collateral summary for all District cash accounts for the month ending April 30, 2018. After discussion, the reports were ordered filed.

Ms. Scott presented the Board with a copy of the year to date budget to actual expenditures and budget variance report for the month ending April 30, 2018. After discussion, the report was ordered filed.

Ms. Scott presented the Board with a report of budget adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed. Based on Ms. Scott's analysis, she proposed the following additional general fund budget transfers be made for the month ending April 30, 2018 in excess of the Budget Transfer Policy limits;

Code	Description	Total
To:		
8345F	Insurance – Crime	720.00
8345I	Insurance Bonds & Misc.	325.00
8345J	Cyber Insurance	2,040.00
8345C	Umbrella Insurance	5,620.00
From:		
8345	Insurance	(8,705.00)
To:		
8312-H	Printing	10,000.00
From:		
8312-C	Office Stationary, Billing	(10,000.00)
To:		
8341-K	Wellhead Treatment	120,000.00
From:		
8341-H	Well Maintenance	(120,000.00)

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the following general fund budget transfers be made for the month ending April 30, 2018;

Code	Description	Total
To:		
8345F	Insurance – Crime	720.00
8345I	Insurance Bonds & Misc.	325.00
8345J	Cyber Insurance	2,040.00
8345C	Umbrella Insurance	5,620.00
From:		
8345	Insurance	(8,705.00)
To:		
8312-H	Printing	10,000.00
From:		
8312-C	Office Stationary, Billing	(10,000.00)
To:		
8341-K	Wellhead Treatment	120,000.00
From:		
8341-H	Well Maintenance	(120,000.00)

Ms. Scott reported that penalties for non-payment of customer invoices related to the 1st quarter 2018 were assessed on May 18, 2018 on 2,025 accounts with a total dollar amount of \$8,823.46.

The NSWCA Training was held on Monday, May 21, 2018 at Palmer's in Farmingdale at 6:30 pm. The training topic was tank rehabilitation. Commissioner Laykind, Commissioner Field and Commissioner Bader were in attendance.

At 7:05 pm a motion was made to enter into Executive Session to discuss personnel.

Supt. Moriarty requested Board approval to hire Dillon Studdert, Kyle Doogan and Drew Edgette as a Seasonal Laborers, pending Nassau County Civil Service Commission approval, at an hourly rate of \$16.50. Supt. Moriarty reported that seasonal positions are from May 1, 2018 through September 30, 2018.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves hiring Dillon Studdert, Kyle Doogan and Drew Edgette as a Seasonal Laborers at an hourly rate of \$16.50 pending approval by Nassau County Civil Service Commission.


At 7:40 pm Executive Session ended and the Board returned to Regular Session.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 7:45 pm.

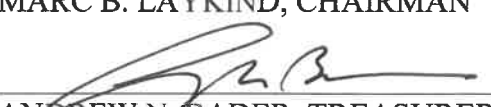
STATE OF NEW YORK)
COUNTY OF NASSAU) ss.:
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, May 22, 2018.


IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 27th day of June, 2018.



MARC B. LAYKIND, CHAIRMAN



ANDREW N. BADER, TREASURER



AMANDA R. FIELD, SECRETARY