

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, June 5, 2018.

Present:        Marc B. Laykind, Chairman  
                  Andrew Bader, Treasurer  
                  Amanda R. Field, Secretary  
                  Stephen Moriarty, Superintendent  
                  Dina M. Scott, Business Manager  
                  Michael Ingham, Attorney  
                  James Neri, Engineer  
                  Sujata Pal, Engineer

The meeting was called to order at 5:30 pm.

Commissioner Laykind opened the meeting with the Pledge of Allegiance.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

#### **MICHAEL INGHAM'S REPORT – ATTORNEY:**

Attorney Ingham reported that he had sent a follow up letter to National Grid on June 1, 2018 demanding a response to his initial claim letter for damages to the District's water main arising out of the installation of a gas main on Manetto Hill Road adjacent to the District's headquarters. The follow up letter demanded a response or a formal Summons and Complaint would be forthcoming.

Attorney Ingham also reported that he is in receipt of the contract with Adjo Contracting Corp. for the Installation of Water Mains and Appurtenances for the Country Pointe at Plainview Project Phase II Residential. Based upon certification of bonding and insurance requirements, Attorney Ingham recommended the Board execute the contract and authorize the issuance of the notice to proceed. After consideration, the contract was executed and the Board authorized the notice to proceed. Commissioner Laykind reminded that although the Plainview Water District is the contracting party, all costs associated are being paid for by the Beechwood Organization.

#### **ENGINEER NERI'S REPORT – ENGINEER:**

Engineer Neri provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any ongoing projects.

Engineer Neri reported that the pre-construction with Adjo Contracting Corp. for the Installation of Water Mains and Appurtenances for the Country Pointe at Plainview Project Phase II Residential is scheduled for Wednesday, June 7, 2018.

Engineer Neri reported that H2M architects & engineers has reviewed and approved the completed payment packet provided by Merrick Utility Corp. for the completion of services provided for the Plant 5 alkalinity control adjustment. Said packet will be forwarded to the District for review and payment.

Engineer Pal reported that H2M architects & engineers received a response and feedback from both the New York State Department of Health and the Nassau County Department of Health regarding the Plant No. 4 site's water analysis and proposed ISEP system. Engineer Pal informed the Board that the comments received were forwarded to Calgon for response. Engineer Pal also reported that water will be collected from Well 4-2 as part of the Pilot study.

**GREG GORDON'S REPORT – PUBLIC INFORMATION FIRM (as presented by Dina Scott, Business Manager):**

Ms. Scott presented various press releases concerning District happenings to be published in the upcoming weeks for the Board's review and approval.

Ms. Scott presented the idea of the District submitting a letter to the Department of Environmental Conservation informing them of the District's tremendous success with the Smart Irrigation Controller Rebate Program and its related efforts in adhering to the promotion of water conservation. The Board concurred with Ms. Scott's request.

**STEPHEN MORIARTY'S REPORT – SUPERINTENDENT:**

Supt. Moriarty provided the Board with an update on the pinhole program which includes surveys, inspection reports and continued analysis.

Supt. Moriarty provided the Board with an update on alkalinity distribution test results noting that weekly testing results have remained consistent, reflecting increased levels District-wide.

Supt. Moriarty reported that he is working with the District's Public Information Firm on the creation of the District's celebrating 90 years section of the website. Photographs are scheduled to be taken on Thursday, June 7, 2018.

Supt. Moriarty reported that he has prepared draft letters to be sent to the District's local Senator and Assemblyman regarding the support of the statute of limitations for public water providers to commence action for injury to property.

Supt. Moriarty reported that water disconnect and availability letters for one inch service have been sent to 17 Northern Pkwy East.

**DINA M SCOTT'S REPORT – BUSINESS MANAGER:**

Vendor check nos. 45772 through 45792 dated May 31, 2018 in the amount of \$73,212.19 were previously reviewed, approved and signed by the Board.

Ms. Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated May 30, 2018 in the amount of \$1,801.69

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated May 30, 2018 in the amount of \$1,801.69 and the Board authorized funds be transferred into the District's dental benefit account.

Ms. Scott reported that minutes of prior meetings are available for the Board's review and approval.

Ms. Scott presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed.

Ms. Scott presented the Board with an update on the status of applications received for resident participation in the District's Landscape Irrigation Smart Controller Rebate Program. This program offers a rebate of up to \$100.00 for the purchase and installation of a weather-based smart irrigation controller and is part of the District's Preserve Plainview water conservation campaign.

Ms. Scott presented the Board with a report of budget adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed.

Ms. Scott provided the Board with a copy of the May 2018 audience overview and summary of individual pages reviewed on the District's website.

Ms. Scott provided the Board with a copy of the Dental Claims Detail History Report through May 31, 2018. After discussion, the report was ordered filed.

Ms. Scott provided the Board with an update on the annual Poster Contest Award Ceremony scheduled for June 7, 2018 at 6:00pm.

Ms. Scott reported that the District is in receipt of a check from Salerno Brokerage Corp. in the amount of \$15,750.00 as a result of the annual workers compensation audit as required by the NYS Workers' Compensation Board.

Ms. Scott reported that the NSWCA Training was held on Wednesday, May 31, 2018 at the Holiday Inn in Plainview at 6:00 pm. The program was a vendor trade show. Commissioner Laykind, Commissioner Field and Commissioner Bader were in attendance.

Ms. Scott provided each Commissioner of the Board with a confirmation packet for the upcoming AWWA Annual Conference and Trade Show held on June 11 - 14, 2018 in Las Vegas, NV to be attended by Commissioner Laykind, Commissioner Field and Commissioner Bader.

At 7:55 pm a motion was made to enter into Executive Session to discuss personnel matters related to the collective bargaining agreement.

At 8:25 pm Executive Session ended and the Board returned to Regular Session.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 8:35 pm.

STATE OF NEW YORK            )  
COUNTY OF NASSAU           ) ss.:  
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, June 5, 2018.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 13<sup>th</sup> day of November, 2018.

  
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MARC B. LAYKIND, CHAIRMAN

  
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ANDREW N. BADER, TREASURER

  
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AMANDA R. FIELD, SECRETARY