

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, August 7, 2018.

Present: Marc B. Laykind, Chairman
Andrew Bader, Treasurer
Amanda R. Field, Secretary
Stephen Moriarty, Superintendent
Dina Scott, Business Manager
Michael Ingham, Attorney
Sujata Pal, Engineer
David Chauvin, Zimmerman/Edelson

The meeting was called to order at 5:30 pm.

Commissioner Laykind opened the meeting with the Pledge of Allegiance.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

MICHAEL INGHAM'S REPORT – ATTORNEY:

Attorney Ingham provided an update on the various professional service contractual agreements he is either preparing or reviewing on behalf of the District.

ENGINEER PAL'S REPORT – ENGINEER:

Engineer Pal provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any ongoing projects.

Engineer Pal reported that she is working on the preparation of the WIIA grant application on behalf of the District for VOC treatment at Plant No. 1 which is due September 7, 2018. Engineer Pal reported that the form required for the State Historic Preservation Office form has been sent to NYS for review.

DAVID CHAUVIN'S REPORT – PUBLIC INFORMATION FIRM:

David Chauvin presented various press releases concerning District happenings to be published in the upcoming weeks for the Board's review and approval.

David Chauvin presented a Facebook content calendar and various posts to be published in the upcoming weeks for the Board's review and approval.

David Chauvin presented an overview of his proposal for the District to enter into a “shed the meds” program as part of its ongoing initiative to engage Plainview residents and protect the community’s water source. During the event, residents would be asked to drop off unused, expired and unwanted medications. The Plainview Water District, through its appropriate partners, would then dispose of all collected medication in a safe and proper manner. After discussion, the Board agreed to move forward with this initiative.

David Chauvin reported that he is awaiting a response from the POB Library to coordinate details on the District’s display for the celebration of the District’s 90th Anniversary. Commissioner Field expressed the importance of the timeliness and continuity of all platforms of communication being published as it pertains to this event.

STEPHEN MORIARTY’S REPORT – SUPERINTENDENT:

Supt. Moriarty provided the Board with an update on the pinhole program which includes surveys, inspection reports and continued analysis. Supt. Moriarty reported that the number of pinhole leak surveys completed as well as the number of complaints received have drastically decreased over recent months with a total of seven (7) surveys submitted for the month of July which equates to an 87% overall decrease in the average number of online surveys received from July 2017.

Supt. Moriarty provided the Board with an update on alkalinity distribution test results noting that weekly testing results have remained consistent reflecting increased levels District-wide. Supt. Moriarty reported that lime usage is up to approximately thirty (30) bags per day throughout the District.

Supt. Moriarty reported that the District has granted requests for disconnection of service to 9 Sunrise Street, 11 Shelter Hill Road and 67 Northern Parkway West.

Supt. Moriarty reported that a request for water availability for a one (1”) inch service was approved for premises at the following two locations within the District; 11 Shelter Hill Road and 67 Northern Parkway West. Supt. Moriarty reported that nothing unusual was noted with either of the above locations.

Supt. Moriarty presented the July 2018 Pumpage and Sales Report. After discussion, the report was ordered filed.

Supt. Moriarty reported that the rehabilitation work at Well 4-2 will commence this week and is anticipated to be completed at the end of next week.

DINA M SCOTT'S REPORT – BUSINESS MANAGER

Vendor check nos. 45993 through 46007 dated August 3, 2018 in the amount of \$175,795.78 were previously reviewed, approved and signed by the Board.

Ms. Scott reported that minutes of prior meetings are available for the Board's review and approval.

Ms. Scott presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed. In addition to the adjustments made within the District's Policy limits, Ms. Scott requested the Board's approval to remove the new administration charged in the amount of \$75.00 assessed to 35 Surrey Lane as per District Policy due to the fact the resident closed their previous account and opened a new account within the District. Ms. Scott notes that District policy is to waive the new administration fee when residents relocate within the District's jurisdiction and that a draft of a formal policy to memorialize such is in progress.

Ms. Scott presented the Board with a report of budget adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed.

Ms. Scott provided the Board with a copy of the July 2018 audience overview and summary of individual pages reviewed on the District's website.

Ms. Scott reported that Commissioner Field, Commissioner Bader and Supt. Moriarty are registered for the Edwin C. Tiffit Jr. Water Supply Symposium taking place at the Renaissance Westchester Hotel in West Harrison, NY on September 20, 2018.

Ms. Scott reported that the District's audited financial statements for the year ending December 31, 2017 were posted on the District's website.

Ms. Scott reported that she has submitted to the Board for their review and consideration a draft of the 2019 Financial Budget. The Budget is due to the Town of Oyster Bay on Friday, September 14, 2018 and the Budget Hearing is scheduled for Thursday, September 6, 2018 at 5:00pm.

On the motion of Commissioner Laykind, seconded by Commissioner Field, the Board went into Executive Sessions at 7:30 pm to discuss vendor contract negotiations. The Board emerged from Executive Session at 8:15 pm with no minutes produced and no action taken.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 8:40 pm.

STATE OF NEW YORK)
COUNTY OF NASSAU) ss.:
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, August 7, 2018.


IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 13th day of November, 2018.



MARC B. LAYKIND, CHAIRMAN



ANDREW N. BADER, TREASURER



AMANDA R. FIELD, SECRETARY