Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, September 4, 2018.

Present: Marc B. Laykind, Chairman
Andrew Bader, Treasurer
Amanda R. Field, Secretary
Stephen Moriarty, Superintendent
Michael Ingham, Attorney
James Neri, Engineer
Sujata Pal, Engineer
Greg Gordon, Zimmerman/Edelson

The meeting was called to order at 5:30 pm.

Commissioner Laykind opened the meeting with the Pledge of Allegiance.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

MICHAEL INGHAM'S REPORT – ATTORNEY:

Attorney Ingham reported that he is continuing to investigate the National Grid claim in an effort to obtain a follow-up to his initial claim letter for damages to the District's water main arising out of the installation of a gas main on Manetto Hill Road adjacent to the District's headquarters.

ENGINEER'S REPORT – ENGINEER:

Engineer Neri provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any ongoing projects.

Engineer Pal reported on the status of the District's Well No. 4-2 ISEP system project, indicating that the pilot testing has been completed by Calgon and the samples are currently out for analysis. She was informed by Calgon that the District should be receiving results between late September and early October.

Engineer Pal reported that the draft of the engineering report for the Plant 1 VOC removal has been sent to Supt. Moriarty for his review. Supt. Moriarty has provided his comments and feedback which have since been reflected in the report.

Engineer Pal reported that she is working on the final review of the WIIA grant application package on behalf of the District for VOC treatment at Plant No. 1 which is to

be submitted this upcoming Friday, September 7, 2018. Commissioner Laykind requested that a copy of the application package be provided to the Board upon completion.

GREG GORDON'S REPORT – PUBLIC INFORMATION FIRM:

Greg Gordon presented various press releases concerning District happenings to be published in the upcoming weeks for the Board's review and approval.

Greg Gordon presented a draft of a postcard mailer to be sent to all District's residents who have or should have a backflow device in an effort to educate and remind customers of the importance of backflow prevention as well as the respective compliance requirements.

Greg Gordon reported that he has been in contact with the Nassau County Police Department in an effort to request their presence at the District's pharmaceutical take back program taking place on Saturday, October 13, 2018. Greg Gordon reported that the Department requires a letter in writing requesting their presence which he is in the process of preparing and will submit to the Board for their review and approval upon completion. Greg Gordon reported that he is also in the process of preparing a flyer for the District to distribute to promote the program throughout the community.

Greg Gordon reported on the suggested topics for the upcoming email blast which is targeted to be sent mid to late September.

STEPHEN MORIARTY'S REPORT – SUPERINTENDENT:

Supt. Moriarty provided the Board with an update on alkalinity distribution test results, noting that weekly testing results have remained consistent, reflecting increased levels District-wide averaging approximately thirty-five (35) parts per million.

Supt. Moriarty presented the Board with a memorandum indicating a summary of the result of his outreach to customers who have submitted more than one online pinhole survey. A total of thirty four (34) customers were contacted, fifteen (15) messages were left with no returned call, one (1) customer did not answer the phone and there was no voicemail to leave a message, fourteen (14) customers stated that they have had no further leaks and four (4) customers stated that they have experienced further leaks. Supt. Moriarty reported that three (3) inspections were scheduled with four (4) of the customers who stated that they have experienced further leaks as a result of this action.

Supt. Moriarty reported that the rehabilitation work at Well 4-2 is complete. A pump test is being scheduled with the contractor to determine if the rehabilitation resulted in an overall increase to specific capacity as well as obtain the data needed for the new pump design. Engineer Neri stated that this is the final step required to finalize the pump design so that the new pump can be ordered.

Supt. Moriarty reported that he has provided the Board with both his and the Business Manager's edits for the District's upcoming fall 2018 newsletter and requested the Board's edits as well so that all comments can be forwarded back to Progressive Marketing Group.

Supt. Moriarty reported that the District has granted requests for disconnection of service to 41 Wendell Street and 17 Edgewood Gate.

Supt. Moriarty reported that a request for water availability for a one (1") inch service was approved for premises at 17 Edgewood Gate. Supt. Moriarty reported that nothing unusual was noted with the respective location.

Supt. Moriarty reported that the District has received a proposal from Eagle Control Corp for an Operator Interface Terminal as the one located at Plant 5 is no longer operable and requires replacement. The replacement item is at a cost of $7,170.00 which includes purchase, installation and programming as provided under the District's previously awarded requirements contract.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners awards the proposal for the Plant 5 Operator Interface Terminal in the amount of $7,170.00.

DINA M SCOTT'S REPORT – BUSINESS MANAGER (as presented by Supt. Moriarty):

Vendor check nos. 46053 through 46067 dated August 23, 2018 in the amount of $36,113.72 were previously reviewed, approved and signed by the Board.

Country Pointe Phase I vendor check no. 128 dated August 22, 2018 in the amount of $278.10 was previously reviewed, approved and signed by the Board.

Country Pointe Phase II vendor check no. 129 dated August 31, 2018 in the amount of $84,241.25 was previously reviewed, approved and signed by the Board.

Vendor check nos. 46072 through 46084 dated August 30, 2018 in the amount of $16,003.22 were previously reviewed, approved and signed by the Board.

Supt. Moriarty requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated August 21, 2018 in the amount of $212.39
- Dental claims dated August 28, 2018 in the amount of $4,554.46

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated August 21, 2018 in the amount of $212.39 and August 28, 2018 in the amount of $4,554.46 and the Board authorized funds be transferred into the District's dental benefit account.

Supt. Moriarty reported that minutes of prior meetings are available for the Board's review and approval.

Supt. Moriarty reported that the District received the 2nd half tax payment from the Town of Oyster Bay in the total amount of $1,466,403.12. Supt. Moriarty reported that the check was deposited into the District's operating account.

Supt. Moriarty presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed. In addition to the adjustments made within the District's Policy limits, Supt. Moriarty requested the Board's approval to remove penalties charged in the amount of $54.10 assessed to 17 Hollywood Drive as it was identified through review of the customer's account detail history that the penalties were charged in error and the customer's water bill was paid timely. The Board approved Supt. Moriarty's request.

Supt. Moriarty presented the revised agreement with public information firm, Zimmerman/Edelson for the Boards execution in accordance with the previous resolution dated July 31, 2018. The Board executed said agreement.

On the motion of Commissioner Laykind, seconded by Commissioner Bader, the Board went into Executive Sessions at 6:55 pm to discuss personnel requests for time off. The Board emerged from Executive Session at 7:30 pm with no minutes produced and no action taken.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 7:55 pm.

STATE OF NEW YORK)

COUNTY OF NASSAU) ss.:

PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, September 4, 2018.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 13th day of November, 2018.

MARC B. LAYKIND, CHAIRMAN

ANDREW N. BADER, TREASURER

AMANDA R. FIELD, SECRETARY