

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, March 10, 2020.

Present: Marc B. Laykind, Chairman  
Andrew Bader, Treasurer  
Amanda R. Field, Secretary  
Stephen Moriarty, Superintendent  
Dina Scott, Business Manager  
Michael Ingham, Attorney  
James Neri, Engineer  
Sujata Pal, Engineer  
Greg Gordon, ZE Creative Concepts

The meeting was called to order at 5:30 pm.

Commissioner Laykind opened the meeting with the Pledge of Allegiance.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

#### **MICHAEL INGHAM'S REPORT – ATTORNEY:**

Attorney Ingham reported that the proposed regulation for a maximum contaminant level for 1,4 Dioxane, PFOA and PFOS is anticipated to be formally announced/released by the NYS DOH on April 2, 2020. This will trigger an initial 60 day protocol during which the District must test its wells for these emergent contaminants.

Attorney Ingham will present the remainder of his report in executive session as it relates to potential litigation resulting from the water main break on Southern Parkway.

#### **ENGINEER'S REPORT – ENGINEER:**

Engineer Pal provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any ongoing projects. Said items were reviewed and discussed with the Board in detail.

Engineer Neri reported that the Nassau County Department of Health approved the backflow prevention plans for residential buildings 83-86 of the Country Pointe development. Responses for the remaining applications submitted in January remain open. Upon receipt, review of backflow will be complete for the development.

Engineer Neri reported that building and masonry construction continues on the Plant No. 1 Volatile Organic Compound (VOC) treatment project and that the truss delivery for the construction of the roof is scheduled for Monday, March 16, 2020.

Engineer Neri reported that the construction is in progress for the Plant No. 2, 3 and 7 interim AOP treatment projects.

Engineer Neri reported that H2M architects + engineers has reviewed backflow drawings for 926 Round Swamp Road and provided comments to the owners' architect. Revised drawings are being submitted to the District.

#### **GREG GORDON'S REPORT – PUBLIC INFORMATION FIRM:**

Greg Gordon presented a press release related to precautionary measures taken by the District in light of Coronavirus to be published in upcoming weeks for the Board's review and approval. In addition, he also presented a press release related to better irrigation meaning a better Plainview. The Board provided comments and approved for submission upon the revisions being made.

Discussion took place regarding the various means of communication as it relates to the precautionary measures taken by the District in light of Coronavirus in addition to the press release. The Board requested Greg Gordon prepare a Facebook post and email blast as well as post updates on the District's website.

Greg Gordon reported that in light of Coronavirus the legislative breakfast scheduled to take place on Friday, March 15, 2020 has been cancelled.

Greg Gordon reported on topics to be used for the insert of the first quarter 2020 customer invoices. Commissioner Laykind requested Greg Gordon prepare an additional insert relating to the fact that drinking water is unaffected by COVID-19. Upon discussion, the Board requested he prepare the draft.

#### **STEPHEN MORIARTY'S REPORT – SUPERINTENDENT:**

Supt. Moriarty presented a sample of the plaque to be posted to the newly constructed Plant 1 Volatile Organic Compound (VOC) building upon completion for the Board review and approval. The Board agreed to review and provide feedback upon their consideration.

Supt. Moriarty reported sending a letter on behalf of the District was sent to the New York State Department of Health providing comment as it relates to the impending proposed regulation for a maximum contaminant level for 1,4 Dioxane, PFOA and PFOS.

Supt. Moriarty presented a memorandum to the Board related to SCADA system upgrades and control work as well as chemical safeties that are required as part of the multiple Advanced Oxidation Process (AOP) interim treatment projects taking place Districtwide. Supt. Moriarty provided each quote and reported that the work will be conducted by Eagle Control Corp. who is the specialized professional service provider for the District's SCADA and telemetry maintenance system. Supt. Moriarty reported pricing for the multiple interim AOP treatment sites are as follows; Plant No. 1 programable logic controllers \$67,500.00, Plant No. 1 AOP \$39,800.00, Plant No. 2 AOP

\$39,900.00, Plant No. 3 AOP \$39,900.00 and Plant No. 7 AOP \$79,800.00. Board approval was requested.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves SCADA system upgrades and control work as well as chemical safeties to be conducted by Eagle Control Corp. as follows; Plant No. 1 programable logic controllers \$67,500.00, Plant No. 1 AOP \$39,800.00, Plant No. 2 AOP \$39,900.00, Plant No. 3 AOP \$39,900.00 and Plant No. 7 AOP \$79,800.00 as they are the specialized professional service provider for the District's SCADA and telemetry maintenance system.

Supt. Moriarty presented his reply to a resident inquiry as it relates to 150 Miller Place and its proximity to District Plant sites.

Supt. Moriarty reported that while the variable frequency drive starter for a booster pump at Plant No. 5 was replaced, it was identified that the pump motor now requires replacement as it is over 10 years old and is no longer operational. Replacement of the pump motor will be conducted by Layne Christensen through the District's existing booster pump well and maintenance requirements contract. Supt. Moriarty stated that it is imperative to have Plant No. 5 fully operational at all times. Upon discussion, the Board approved Supt. Moriarty's recommendation to engage Layne Christensen to replace the pump motor at Plant No. 5 in the amount of \$10,700.00 under the existing requirements contract.

Supt. Moriarty recommended that the District impose backflow penalties on one hundred four (104) commercial accounts who have failed to test their backflow device for two or more consecutive years (for the years ending 2019 and 2018) and sixty seven (67) commercial accounts who have failed to test their backflow device in 2019. The Board approved Supt. Moriarty's request.

#### **DINA M SCOTT'S REPORT – BUSINESS MANAGER:**

Vendor check nos. 51733 through 51741 dated March 5, 2020 in the amount of \$67,292.90 were previously reviewed, approved and signed by the Board.

Capital project vendor check no. 10023 dated March 5, 2020 in the amount of \$123,668.50 was previously reviewed, approved and signed by the Board.

Ms. Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated March 3, 2020 in the amount of \$959.56

Motion made by Commissioner Laykind, seconded by Commissioner Field, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated March 3, 2020 in the amount of \$959.56 and the Board authorized funds be transferred into the District's dental benefit account.

Ms. Scott presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed.

Ms. Scott provided the Board with a copy of the Dental Claims Detail History Report through February 29, 2020. After discussion, the report was ordered filed.

Ms. Scott reported that the preliminary Component Unit Financial Report for the year ending December 31, 2019 was submitted to the Town of Oyster Bay on March 16, 2020. The report was submitted to the Town before any audit adjustments and, therefore, a revised report will be remitted to the Town upon receipt of adjustments identified through the financial statement audit and final close of the District's books and records.

Ms. Scott presented a Summary of Capital Projects and Respective Funding Sources which was revised to include a list of recent proposals and Board approved commitments by project to date. Ms. Scott reported the bottom portion of the schedule lists out commitments by project to date as well as a summary of pertinent information in relation to the projects as a whole.

Ms. Scott provided the Board with a copy of the Treasurer's Report through January 31, 2020. In addition, to supplement and support the Treasurer's Report, Ms. Scott also provided the Board with the respective bank reconciliations as well as a collateral summary for all District cash accounts for the month ending January 31, 2020. After discussion, the reports were ordered filed.

On the motion of Commissioner Laykind, seconded by Commissioner Bader, the Board went into Executive Session at 8:10 pm to discuss potential litigation resulting from the water main break on Southern Parkway. The Board emerged from Executive Session at 8:35 pm with no minutes produced and no action taken.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 8:50 pm.

STATE OF NEW YORK            )  
COUNTY OF NASSAU            ) ss.:  
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, March 10, 2020.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 17<sup>th</sup> day of April, 2020.

MARC B. LAYKIND, CHAIRMAN

ANDREW N. BADER, TREASURER

AMANDA R. FIELD, SECRETARY