

Regular meeting of the Board of Commissioners of the Plainview Water District was held via telephone conference on Tuesday, April 14, 2020.

Present: Marc B. Laykind, Chairman
Andrew Bader, Treasurer
Amanda R. Field, Secretary
Stephen Moriarty, Superintendent
Dina Scott, Business Manager
Michael Ingham, Attorney
James Neri, Engineer
Sujata Pal, Engineer
Greg Gordon, ZE Creative Concepts

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

Commissioner Laykind opened by stating that he hopes everyone is well and safe. He is happy to report that the Plainview Water District is up and running smoothly amid the COVID-19 pandemic. Precautionary measures have been put in place and are continuing. These measures have been very effective in keeping the District's essential employees safe and healthy.

MICHAEL INGHAM'S REPORT – ATTORNEY:

Attorney Ingham restated from the prior meeting that members of the Long Island Water Conference (LIWC) have been conducting conference call meetings Monday, Wednesday and Friday each week to discuss updates and coordinated efforts pertaining to COVID-19. Also on these calls have been associates of the NYS, Nassau County and Suffolk County Departments of Health. Attorney Ingham stated that the conference calls have been very productive and well attended. Included on these calls has been all three members of the District's Board of Commissioners and Supt. Moriarty. Attorney Ingham reported that discussions have recently taken place as it relates to a new standard of protocol of taking employees temperature when reporting for work each day. Supt. Moriarty reported that he had ordered and is now in receipt of two no touch thermometers and has been adhering to this new protocol and precautionary measure starting this week.

Attorney Ingham also reported that per the Governor's recent Executive Order, effective April 15, 2020, all essential employees must wear a face covering when dealing with the general public. Commissioner Laykind reiterated this order and directed Supt. Moriarty to instruct District staff accordingly effective tomorrow.

Attorney Ingham will present the remainder of his report in executive session as it relates to personnel.

ENGINEER'S REPORT – ENGINEER:

Engineer Pal provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any ongoing projects. Said items were reviewed and discussed with the Board in detail.

Engineer Pal reported that overhead electrical conduit has commenced on the Plant No. 1 treatment project. A construction progress meeting is scheduled to take place tomorrow. Carbon has been delivered for the Granulated Activated Carbon (GAC) units.

Engineer Neri reported that the Nassau County Department of Health has approved all residential backflow applications submitted for the Country Pointe residential development.

Engineer Neri reported that construction is in progress for the Plant No. 2, 3 and 7 interim Advanced Oxidation Process (AOP) treatment projects. Carbon delivery for the GAC unit at Plant Nos. 2 and 3 have been rescheduled with a revised delivery date to be determined. Engineer Neri also reported that work is being conducted to construct the contaminant pads for each of the AOP treatment projects. These contaminant pads are being built for the chemical bulk storage for peroxide used to run the AOP treatment systems.

Engineer Neri reported that the responses to the Nassau County Department of Health comment letter based upon their review of the engineering report and design for the Plant No. 2 AOP treatment project are expected to be submitted tomorrow.

Engineer Neri reported that as of today he is in receipt of comments from the Nassau County Department of Health based upon their review of the design of the Plant No. 3 AOP treatment project. Engineer Neri reported that approval was previously issued for the pilot testing and engineering reports.

Engineer Pal reported that she is working with Supt. Moriarty on revisions to the Water Conservation Plan update to be submitted to the Department of Environmental Conservation for the year ending December 31, 2019.

GREG GORDON'S REPORT – PUBLIC INFORMATION FIRM:

Greg Gordon presented a series of social media posts to be reviewed and posted on the District's Facebook page all of which are related to COVID-19. Additionally, previously approved posts related to COVID-19 have been posted.

Greg Gordon requested a date convenient for the District to discuss final edits to the spring newsletter. Upon edits being flowed through the newsletter, a final review and

approval by the District will be conducted and the newsletter can then be submitted to the printer for printing and fulfillment.

Greg Gordon reported that he will be following up with the Plainview Old-Bethpage School District regarding the communication previously sent by Ms. Scott to participate in District's annual poster contest. This year's contest has been changed to accommodate a digital platform in order to successfully administer the contest in light of precautionary measures and social distancing requirements as a result of COVID-19.

Greg Gordon requested the Board's consideration of another round of e-mail blasts related to COVID-19. After discussion of the content, the Board requested him to prepare and submit for their review and approval.

STEPHEN MORIARTY'S REPORT – SUPERINTENDENT:

Supt. Moriarty reported that a request for disconnect and water availability for a one (1") inch service was approved for premises at 9 Sydney Street.

Supt. Moriarty reported to the Board with a recommendation to engage H2M architects + engineers to conduct engineering, construction administration, construction meeting and construction observation services for the Plant No. 1 AOP Treatment Project in accordance with the emergency resolution adopted by the Board on July 30, 2019. Supt. Moriarty reported the proposal for engineering, construction administration, construction meeting and construction observation services for the Plant No. 1 AOP Treatment Project is a total of \$272,000.00. The proposal is an extension of the previously awarded engineering report and design to H2M architects + engineers for this project on July 30, 2019. Supt. Moriarty also reported that expeditious implementation of AOP treatment on at Plant No. 1 is required in order to meet the critical time frame for implementation of treatment in accordance with the emergency resolution adopted by the Board on July 30, 2019. Board approval was requested.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners authorizes to engage H2M architects + engineers to conduct engineering, construction administration, construction meeting and construction observation services for the Plant No. 1 AOP Treatment Project for a total of \$272,000.00 in accordance with the emergency resolution adopted by the Board on July 30, 2019.

Supt. Moriarty presented a memorandum to the Board stating that upon PowerPro, the District's generator repair and maintenance contract provider conducting preventative maintenance on the generator at Plant No. 1, it was identified that the generator was found to have engine issues at startup. Supt. Moriarty reported that PowerPro was unable to troubleshoot the engine fault as it is beyond their expertise. The generator is manufactured by Cummins, who is the only party authorized to conduct this high level of service as they are the proprietary software provider for the generator. The

Cummins technician examined the generator last week and his office provided the District with a not to exceed quote for the cost of the generator repair. There are parts that may not be needed in the quote, but once they take apart the generator they will know more of what is required for the repair and what may not be needed at that time. Supt. Moriarty provided the Board with a report outlining possible causes of failure. Supt. Moriarty reported that this generator serves as the immediate back up support for both the District's headquarters, the District's SCADA system as well as the Plant site, stating it is essential that the generator is operational at all times in the event of an emergency. Should there be a power outage, the generator provides the District's administrative and plant operations with the ability to remain fully operational. As such, Supt. Moriarty stated that this repair is emergency in nature. Although an emergency purchase, Supt. Moriarty nevertheless attempted to secure quotes from other vendors in order to procure services in the most economical fashion, he inquired with the District's awarded generator repair and maintenance provider who declined providing a quote due to the magnitude of the repair. The magnitude of this repair is significant and requires technical skill and knowledge of generators this size. Additionally, as stated, Cummins, who is the only party authorized to conduct this high level of service as they are the manufacturer and proprietary software provider for the generator. Supt. Moriarty therefore requested Board approval for this emergency service be awarded to Cummins in an amount not to exceed of \$17,819.89.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves repair of the generator at Plant No. 1 to be awarded to Cummins in an amount not to exceed of \$17,819.89 based on the emergency nature of the repair as well as the fact that are the proprietary software provider for the generator .

Supt. Moriarty provided the Board with a map of upcoming locations to be paved within the District by the Town of Oyster Bay. Supt. Moriarty reported that District employees will be going to each location to on the valve boxes prior to the paving taking place. Commissioner Bader inquired if dates were provided by the Town of when the paving will take place. Supt. Moriarty replied that no dates were provided.

DINA M SCOTT'S REPORT – BUSINESS MANAGER:

Vendor check nos. 51812 through 51832 dated April 1, 2020 in the amount of \$158,345.33 were previously reviewed, approved and signed by the Board.

Vendor check nos. 51838 through 51854 dated April 8, 2020 in the amount of \$33,682.29 were previously reviewed, approved and signed by the Board.

Ms. Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated April 1, 2020 in the amount of \$1,385.18
- Dental claims dated April 8, 2020 in the amount of \$146.91

Motion made by Commissioner Laykind, seconded by Commissioner Field, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated April 1, 2020 in the amount of \$1,385.18 and April 8, 2020 in the amount of \$146.91 and the Board authorized funds be transferred into the District's dental benefit account.

Ms. Scott reported that quarterly and monthly report submissions have been made to the Environmental Facilities Corp. as it relates to the 2018 WIIA grant award for the Plant No. 1 VOC treatment project.

Ms. Scott presented the Board with a copy of the year to date Budget to Actual Expenditures and Budget Variance Report for the month ending March 31, 2020. After discussion, the report was ordered filed. In addition, Ms. Scott presented a Schedule of Budget Adjustments as processed in accordance with the District's Budget Transfer Policy. After discussion, the report was ordered filed.

Ms. Scott reported that she is working to accumulate District expenditures that are reimbursable by FEMA under the federally declared disaster emergency related to COVID-19.

Ms. Scott presented the February 2020 audience overview and summary of individual pages viewed on the District's website.

Ms. Scott reported that the ninety (90) day authorization period stated in the resolution authorizing emergency purchases as it relates to the construction and implementation of treatment for 1,4 Dioxane is set to expire. Said resolution was previously adopted by the Board on July 30, 2019 and readopted by the Board on October 22, 2019 and again on January 21, 2020 and is set to expire one week from today which is ninety (90) days thereafter. At length discussion took place regarding the consideration of extending the resolution. Attorney Ingham recommended the Board extend the resolution for an additional ninety (90) days in order to continue to enable the District to aggressively construct the necessary treatment facilities to remove 1,4 Dioxane from the water at District Plant Nos. 1, 2, 3, and 7. Commissioner Laykind stated that the aggressive construction schedule is a direct result of the stated proposed timeframe by which the maximum contaminant level is potentially set to be enacted. Attorney Ingham agreed stating that the implementation date of the proposed Maximum Contaminant Level (MCL) will be enacted as early as June 2020, resulting in the need for aggressive pursuit of finalization of the 1,4 Dioxane construction projects currently underway. Commissioner Laykind also stated that despite the emergency resolutions authority to enable to District to suspend bidding requirements as required by procurement channels under General Municipal Law, the District has and will continue to procure all goods and services in a manner most prudent to its taxpayers. Upon further discussion and comment by Attorney Ingham, Engineer Neri, Supt. Moriarty and Ms. Scott, Board approval to

continue the emergency resolution was requested. Motion made by Commissioner Laykind, seconded by Commissioner Field, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners authorizes the ninety (90) day extension of the July 30, 2019 resolution authorizing emergency purchases as it relates to the construction and implementation of treatment for 1,4 Dioxane. Said authorization will expire within 90 days unless further extended by the Board of Commissioners in a new resolution.


On the motion of Commissioner Laykind, seconded by Commissioner Bader, the Board went into Executive Session at 6:45 pm to personnel. The Board emerged from Executive Session at 7:40 pm with no minutes produced and no action taken.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 7:55 pm.


STATE OF NEW YORK)
COUNTY OF NASSAU) ss.:
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, April 14, 2020.

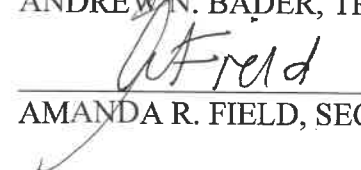
IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this day of April, 2020.



MARC B. LAYKIND, CHAIRMAN



ANDREW N. BADER, TREASURER



AMANDA R. FIELD, SECRETARY