

Regular meeting of the Board of Commissioners of the Plainview Water District was held via telephone conference on Tuesday, July 28, 2020.

Present: Marc B. Laykind, Chairman
 Andrew Bader, Treasurer
 Amanda R. Field, Secretary
 Stephen Moriarty, Superintendent
 Dina Scott, Business Manager
 Michael Ingham, Attorney
 James Neri, Engineer
 Sujata Pal, Engineer
 Greg Gordon, ZE Creative Concepts

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

Commissioner Laykind opened by stating that today's meeting is being held via teleconference once again pursuant to the Governor's executive order. The meeting was noticed on the District's website indicating that a phone line is available for public participation. He is happy to report that all Plainview Water District employees are safe and well as we continue to take all precautionary measures to ensure everyone's health and safety. Commissioner Laykind stated the District will recommence live Board meetings as soon as additional safety protocols are in place as we had some recent safety concerns.

MICHAEL INGHAM'S REPORT – ATTORNEY:

Attorney Ingham reported that Governor Cuomo has provided updates to the list of travel restricted states who are experiencing a resurgence of COVID-19. The list now consists of thirty-four (34) states whereby all employees who voluntarily travel to the restricted states shall be subject to a mandatory fourteen (14) day quarantine upon return to New York. Supt. Moriarty reported that he distributed a revised list of travel restricted states to all District employees notifying them of the updates.

Attorney Ingham reported that he has been working with Ms. Scott and Engineer Neri regarding consideration of standardizing Trojan Technologies as the vendor for all Advanced Oxidation Process (AOP) system treatment related purchases going forward. Attorney Ingham reported that Engineer Neri has prepared a memorandum which includes content to support the District standardizing the AOP reactors, control panels and peroxide feed systems as these components represent the integral portions of the evaluated system. Ms. Scott concurred with Attorney Ingham and Engineer Neri's recommendation based on both her and Attorney Ingham's knowledge of bidding laws under General Municipal Law

Rule No. 103. After discussion, the Board agreed to consider Attorney Ingham and Engineer Neri's recommendation and requested Attorney Ingham to draft the respective proposed resolution.

Attorney Ingham will present the remainder of his report in executive session as it relates potential litigation resulting from the September 4, 2019 water main break on Southern Parkway.

ENGINEER'S REPORT – ENGINEER:

Engineer Pal provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any ongoing projects. Said items were reviewed and discussed with the Board in detail.

Engineer Pal reported that construction is in the final stages for the Plant No. 1 treatment project. Engineer Pal reported that a construction progress meeting is scheduled to take place tomorrow where discussions will take place regarding what is required to achieve project completion.

Engineer Neri reported that majority of the water quality sampling is complete for the Plant No. 2 interim AOP treatment and collection of remaining samples is in progress. Upon satisfaction, the performance testing will be complete and requests will be made to the NYS and Nassau County Departments of Health to bring the AOP system online.

Engineer Neri provided an outline of the status of responses to the New York State and Nassau County Department of Health comment letters based upon their review of the engineering report and design for the Plant Nos. 1, 2, 3 and 7 AOP treatment projects.

Engineer Pal reported that H2M architects & engineers has completed the semi-annual air stripping tower certification report for District Plant No. 7. The respective report has been reviewed and approved by Supt. Moriarty and was therefore submitted to the Nassau County Department of Health for their approval. Engineer Pal reported that it is anticipated that July through December 2020 will be the last required submission due to upstream AOP treatment systems capability of Volatile Organic Compound (VOC) removal.

GREG GORDON'S REPORT – PUBLIC INFORMATION FIRM:

Greg Gordon reported that the approved edits and updates to the District's website homepage are scheduled to be made tomorrow. Greg Gordon also reported that he will be making updates to the emerging contaminants portion of the District's webpage, as requested by the District.

Greg Gordon presented content for an e-mail blast to be sent tomorrow afternoon following the press conference held by members of the LIWC as it relates to the anticipated announcement of the enactment of a Maximum Contaminant Level (MCL) for 1,4-Dioxane, PFOS and PFOA. The Board provided comments and approved for sending upon the revisions being made.

Greg Gordon presented content for social media posts related to the anticipated announcement of the enactment of a Maximum Contaminant Level (MCL) for 1,4-Dioxane, PFOS and PFOA. The Board provided comments and approved for sending upon the revisions being made.

Greg Gordon presented content for the Plainview Old-Bethpage Library COVID-19 history submission. The Board provided comments and approved for sending upon the revisions being made.

STEPHEN MORIARTY'S REPORT – SUPERINTENDENT:

Supt. Moriarty presented the Board with an updated AOP Action Plan. Discussion took place regarding the details of the plan.

Supt. Moriarty presented a memorandum to the Board regarding additional items recommended for interim AOP treatment at Plant No. 3. Supt. Moriarty reported that Plant No. 3 lacks sufficient drainage capacity for blowoff operations when receiving a carbon changeouts. Supt. Moriarty also reported that constructing a dedicated drain line from Plant No. 3 to the Town of Oyster Bay drainage structure appears to be the most cost effective alternative to achieving a positive drainage system that works for this site year-round. Supt. Moriarty recommended the District utilize the existing requirements contract to secure pricing for the actual construction of drainage pipeline once designed. Supt. Moriarty recommended that design, surveying and construction observation for this drainage construction be awarded to H2M architects + engineers.

Additionally, Supt. Moriarty recommended placing an enclosure over the Granulated Activated Carbon (GAC) units at Plant No. 3 in order to make it a year-round operational Plant site. Without the enclosure to cover the GAC units, this plant site would be out of service for the colder months. Supt. Moriarty recommended adding the purchase and placement of the enclosure as a change order to Phillip Ross Industries under the District's emergency resolution once designed. Supt. Moriarty recommended that design for this enclosure be awarded to H2M architects + engineers.

Supt. Moriarty reported that the cost for H2M architects + engineers to conduct the design, surveying and construction observation work for the drainage and enclosure construction is \$65,100.00. Board approval was requested.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners awards the design, surveying and construction observation of the drainage and enclosure construction for the Plant No. 3 AOP treatment project to H2M architects + engineers at a total price of \$65,100.00.

Supt. Moriarty presented a memorandum to the Board recommending the District commence the AOP pilot study and preparation of the related engineering report at Plant No 4. Supt. Moriarty reported that Plant No. 4 has 2 wells on site that are currently treated by means of an air-stripper. AOP treatment will need to be constructed in conjunction with an ISEP system for which the District currently has grant funding in place. Supt. Moriarty stated that should additional grant funding be made available for the construction of AOP treatment, the District would be poised to apply for funding provided that an engineering report was in place and pilot testing was conducted at this Plant site. Potential to obtain grant funding for 60% of this project would provide substantial savings to the District's taxpayers. Supt. Moriarty reported that the District has applied for and received bonding for the construction of an AOP treatment facility at Plant 4 as part of the November 2019 bond issuance.

Supt. Moriarty requested Board authorization to award H2M architects + engineers to conduct an AOP pilot study at Plant No. 4 as well as to prepare the related engineering report which will detail all the design parameters in conjunction with the previously committed ISEP system. The cost for the AOP pilot study is \$148,500.00 and consistent with other pilot studies previously conducted by H2M architects and engineers. Additionally, the cost to prepare the engineering report for AOP treatment is \$18,500.00. Ms. Scott reported that the suggested funding source for these items is general fund appropriated transfers as budgeted for as part of the 2020 operating budget. Board approval was requested.

Motion made by Commissioner Laykind, seconded by Commissioner Field, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners awards H2M architects + engineers to conduct an AOP pilot study at Plant No 4. at a total price of \$148,500.00.

RESOLVED, that the Board of Commissioners awards H2M architects + engineers to prepare an engineering report for AOP treatment Plant No 4. at a total price of \$18,500.00.

DINA M SCOTT'S REPORT – BUSINESS MANAGER:

Vendor check nos. 52136 through 52147 dated July 23, 2020 in the amount of \$20,906.88 were previously reviewed, approved and signed by the Board.

Capital project vendor check no. 10044 dated July 23, 2020 in the amount of \$44,460.00 was previously reviewed, approved and signed by the Board.

Ms. Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated July 21, 2020 in the amount of \$625.51

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated July 21, 2020 in the amount of \$625.51 and the Board authorized funds be transferred into the District's dental benefit account.

Ms. Scott presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed. In addition to the adjustments made within the District's Policy limits, Ms. Scott requested the Board's approval to remove penalties assessed to 333 South Service Road in the amount of \$131.48 in accordance with District policy. In addition, Ms. Scott requested the Board's approval to grant a six (6) month payment plan to 47 Pleasant Avenue for reasons discussed. Upon discussion, the Board approved Ms. Scott's request.

Ms. Scott reported that she is continuing to prepare the 2021 Operating Budget and provided the Board with the respective timeline. The Budget is due to the Town of Oyster Bay on Monday, September 21, 2020 and the related Budget Hearing is required to be scheduled for Thursday, September 3, 2020, in accordance with Town Law.

Ms. Scott requested the following general fund budget transfers be made in excess of the Budget Transfer Policy limits. After discussion as to the reason behind the proposed adjustments, the Board approved Ms. Scott's request as follows;

<u>Code</u>	<u>Description</u>	<u>Total</u>
To:		
A-8340-15-3510	Meter Equipment and Supplies	25,000.00
From:		
A-8340-15-3520	Meter Service and Equipment	(25,000.00)
To:		
A-8310-50-2010	Computer Software	8,000.00
From:		
A-8310-50-2000	Computer Equipment	(8,000.00)

Motion made by Commissioner Laykind, seconded by Commissioner Field, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the following general fund budget transfer be made;

<u>Code</u>	<u>Description</u>	<u>Total</u>
To:		
A-8340-15-3510	Meter Equipment and Supplies	25,000.00
From:		
A-8340-15-3520	Meter Service and Equipment	(25,000.00)
To:		
A-8310-50-2010	Computer Software	8,000.00
From:		
A-8310-50-2000	Computer Equipment	(8,000.00)

The following board meetings were scheduled for August 2020:

- August 11th at 5:30 pm
- August 18th at 5:30 pm – Additional Public Session at 7:00 pm
- August 25th at 5:30 pm

On the motion of Commissioner Laykind, seconded by Commissioner Bader, the Board went into Executive Session at 7:40 pm to obtain an update on potential litigation resulting from the September 4, 2019 water main break on Southern Parkway. The Board emerged from Executive Session at 8:05 pm with no minutes produced and no action taken.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 8:15 pm.