

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, September 1, 2020.

Present: Marc B. Laykind, Chairman
Andrew Bader, Treasurer
Amanda R. Field, Secretary
Stephen Moriarty, Superintendent
Dina Scott, Business Manager
Michael Ingham, Attorney
James Neri, Engineer
Sujata Pal, Engineer
Greg Gordon, ZE Creative Concepts

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

Commissioner Laykind opened by stating that on behalf of the Board of Commissioners he welcomes all Plainview Water District professionals back to our resumption of live Board meetings. He is proud to say that the District has fared well throughout the pandemic as all staff have strictly followed safety protocols to ensure the health and safety of all District employees. Supt. Moriarty reported that half of the plant and distribution staff continue to report to Plant No. 5 on a daily basis in order to maintain social distancing.

MICHAEL INGHAM'S REPORT – ATTORNEY:

Attorney Ingham reported that the Maximum Contaminant Level (MCL) of 10 parts per trillion (10 ppt) for perfluorooctanoic acid (PFOA), perfluorooctanesulfonic acid (PFOS) and 1 part per billion (1 ppb) for 1,4-Dioxane in drinking water was placed in full effect on August 26, 2020. Attorney Ingham reported that the sixty (60) day monitoring requirement is now in effect. In addition, the deferral is available for the District's consideration.

Attorney Ingham will present the remainder of his report in executive session as it relates potential litigation resulting from the September 4, 2019 water main break on Southern Parkway.

ENGINEER'S REPORT – ENGINEER:

Engineer Pal provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any ongoing projects. Said items were reviewed and discussed with the Board in detail.

Engineer Pal reported that she is working on final punch list items with the construction contractors for the Plant No. 1 treatment project. Engineer Pal also reported that last week the electrical contractor conducted a soft start up of the electric at the Plant site. A full start up is expected to be conducted next week at which time submittal to the NYS and Nassau County Departments of Health will take place for approval of the Volatile Organic Compound (VOC) portion of the project. Performance testing for the Advanced Oxidation Process (AOP) portion of the project will take place Thursday and Friday of this week.

Engineer Neri reported that H2M architects & engineers has completed the surveying and mark outs for the Plant No. 3 drainage work. H2M architects & engineers is preparing the drawings for submittal and approval to the Town of Oyster Bay.

Engineer Neri reported that the Nassau County Department of Health has completed their review for the Plant No. 2 interim AOP treatment project and final documentation has been released to the NYS Department of Health. Engineer Neri and Supt. Moriarty are coordinating scheduling to work on the video recording of the final walk through for submission to bring the AOP system online. Upon approval a certificate of completed works will be issued and the AOP system will be approved to run.

GREG GORDON'S REPORT – PUBLIC INFORMATION FIRM:

Greg Gordon reported that he is working with Supt. Moriarty on updates to the emerging contaminants and backflow portions of the District's webpage in accordance with previous discussion and updates that have taken place. Commissioner Field requested Greg Gordon coordinate with her to further update the 1,4 Dioxane fact sheet as per her review.

Greg Gordon reported that a draft of the postcard mailer which provides details of the efforts put forth by District to remove 1,4-Dioxane from drinking water was previously provided. The Board agreed to review and consider the most appropriate and effective timing of delivery of the mailer.

Greg Gordon presented content for a series of social media posts for the Board's review. The Board provided comments and approved for sending upon the revisions being made.

Greg Gordon reported that he will soon commence brainstorming topics to be considered for preparation of the fall 2020 Newsletter, which will place emphasis on the District's accomplishments regarding the removal of 1,4 Dioxane.

Greg Gordon requested the Board's consideration of a date to host another pharmaceutical take back program, as prior year program was a great success. The Board reviewed their calendar and concluded on October 24, 2020.

STEPHEN MORIARTY'S REPORT – SUPERINTENDENT:

Supt. Moriarty reported that a diesel fuel tank inspection will be conducted on the District's generators tomorrow, September 2, 2020.

Supt. Moriarty provided the Board with documentation provided by the NYS Department of Health related to the deferral application and guidance for the MCL's for 1,4 Dioxane, PFOA and PFOS. He also provided the Board with a frequently asked questions document relating to the MCL's for 1,4 Dioxane, PFOA and PFOS.

Supt. Moriarty provided the Board with a correspondence from the NYS and Nassau County Departments of Health relates to the approval of the Plant No. 2 Interim AOP treatment project. Four action items were listed, all of which have been resolved. As stated in Engineer Neri's report, a video recording of the final walk through for submission to bring the AOP system online is being scheduled.

Supt. Moriarty provided the Board with a request for water availability for a two (2") inch service at 1076 Old Country Road. The Board approved Supt. Moriarty's request.

Supt. Moriarty provided the Board with an updated list of updates to the list of travel restricted states who are experiencing a resurgence of COVID-19. Said listed has been distributed to all District employees.

DINA M SCOTT'S REPORT – BUSINESS MANAGER:

Vendor check nos. 52233 through 52247 dated August 26, 2020 in the amount of \$43,871.43 were previously reviewed, approved and signed by the Board.

Capital project vendor check no. 10047 dated August 26, 2020 in the amount of \$40,004.15 were previously reviewed, approved and signed by the Board.

Ms. Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated August 25, 2020 in the amount of \$575.00

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated August 25, 2020 in the amount of \$575.00 and the Board authorized funds be transferred into the District's dental benefit account.

Ms. Scott presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed.

Ms. Scott presented the Board with the final COVID Screening Questionnaire to be completed by all guests upon entry to the District's administrative building.

Ms. Scott reported that the District will receive a decrease in interest rate with First National Bank of Long Island Bank from 0.50% to 0.40% for all interest bearing cash accounts.

Ms. Scott reported that the 2021 Financial Budget is due to the Town of Oyster Bay on Friday, Monday, September 21, 2020 and the Budget Hearing is scheduled for Thursday, September 3, 2020 at 5:00pm.

Ms. Scott reported that the District received 2nd half tax payment from the Town of Oyster Bay in the total amount of \$2,012,509.95.

Ms. Scott reported that an invoice was submitted to Treeco in the amount of \$21,189.40 in accordance with the 2016 agreement.

Ms. Scott provide the Board with a memorandum regarding virtual sexual harassment training provided by the Emergency Response Consulting Group. This virtual training is mandatory for all District personnel and is required to be completed by September 30, 2020.

Ms. Scott presented a Schedule of Budget Adjustments as processed in accordance with the District's Budget Transfer Policy. In addition, Ms. Scott presented Detail of Budget Adjustments to accompany and support each budget adjustment made as indicated in the Schedule of Budget Adjustments. After discussion, the report was ordered filed.

PUBLIC PARTICIPATION:

Mr. Newler of 24 Joyce Road presented the Board with a series several inquiries related to District operations. The Board agreed to review and provide response to his inquiries.

On the motion of Commissioner Laykind, seconded by Commissioner Bader, the Board went into Executive Sessions at 7:05 pm to discuss litigation with National Grid. The Board emerged from Executive Session at 7:40 pm with minutes produced and action taken.

At 7:40 pm, the Board returned to the regular meeting. Discussion ensued concerning an incident of property damage arising out of a water main failure which occurred on September 4, 2019 on Southern Parkway in Plainview, New York. This property damage was accompanied by damage to the adjacent storm water catch basin owned by the Town of Oyster Bay. Supt. Moriarty advised the Board that the Town had authorized the District's on-site water main requirements contractor, Bancker Construction Corp., to undertake the emergency based repair to the storm water catch basin. After extensive review and discussion of Bancker's invoices, the Town agreed to

contribute \$120,160.04 to the District to cover repair of the storm water catch basin and sidewalk/curb/roadway restoration. Upon review and the advice of counsel and Superintendent, the Board unanimously approved this contribution by the Town. The Board authorized Chairman Laykind to execute the appropriate claim forms and legal documents required to facilitate this contribution and request that the District's counsel to assist the Town Attorney in placing this matter on the Town Board agenda for its September 15, 2020 meeting for approval.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 8:05 pm.

STATE OF NEW YORK)
COUNTY OF NASSAU) ss.:
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, September 1, 2020.

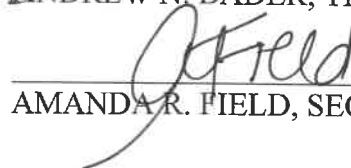
IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 15th day of September, 2020.



MARC B. LAYKIND, CHAIRMAN



ANDREW N. BADER, TREASURER



AMANDA R. FIELD, SECRETARY