

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, September 29, 2020.

Present: Marc B. Laykind, Chairman  
Andrew Bader, Treasurer  
Amanda R. Field, Secretary  
Stephen Moriarty, Superintendent  
Michael Ingham, Attorney  
Dina Scott, Business Manager  
James Neri, Engineer  
Sujata Pal, Engineer  
Greg Gordon, ZE Creative Concepts

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

#### **MICHAEL INGHAM'S REPORT – ATTORNEY:**

Attorney Ingham reported that the Town of Oyster Bay is expected to approve payment for the property damage arising out of a water main failure which occurred on September 4, 2019 at its October 6, 2020 board meeting.

Attorney Ingham presented the draft resolution regarding the 2020 Water Commissioner Election (attached herewith) on Tuesday, December 8<sup>th</sup> as well as the legal notice to inform qualified and registered voters of the Plainview Water District of the election. The legal notice will be sent to the POB Herald to be published on Wednesday, October 14<sup>th</sup> at which time petitions will be made available.

#### **ENGINEER'S REPORT – ENGINEER:**

Engineer Pal provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any ongoing projects. Said items were reviewed and discussed with the Board in detail.

Engineer Pal reported that she is working on the status of final punch list items with the construction contractors for the Plant No. 1 treatment project. Sample results from the Advanced Oxidation Process (AOP) performance testing previously conducted are expected on October 1, 2020 and will be analyzed upon receipt. The completed works walk through package will be submitted to the NYS and Nassau County Departments of Health for their final review on October 2, 2020. Upon approval, a certificate of completed works will be issued and the AOP system will be approved to operate.

Engineer Neri reported that approval of the completed works walk through package for the Plant No. 2 interim AOP treatment project was issued by the NYS and Nassau County Departments of Health. A certificate of completed works is forthcoming and the AOP system has been approved to operate. This is the first AOP system approved for operation in the Plainview Water District, with three additional systems awaiting approval by the NYS and Nassau County Departments of Health. Commissioner Laykind pointed out that this state of the art AOP system is the third in the Country to be operational and will remove 1,4 Dioxane to non-detectable levels.

Engineer Neri reported that he has received comments from Supt. Moriarty based on his review of the predesign concepts for the Plant No. 2 permanent AOP treatment project. Upon incorporating these comments into the design plans, Engineer Neri will prepare a presentation for the Board's review.

#### **GREG GORDON'S REPORT – PUBLIC INFORMATION FIRM:**

Greg Gordon presented a revised press release related to 1,4 Dioxane treatment systems becoming operational to be published in upcoming weeks for the Board's review and approval. The Board provided feedback and changes and approved for submission upon the revisions being made.

Greg Gordon presented an email blast related to 1,4 Dioxane treatment systems becoming operational to be sent to all customers with an email address on file with the District. The Board provided feedback and changes and approved for submission upon the revisions being made.

Greg Gordon provided an update to the postcard mailer which provides details of the efforts put forth by District to remove 1,4-Dioxane from drinking water based upon previous discussions. The Board agreed to review and provide feedback so that printing and fulfillment can take place.

Greg Gordon presented the bill insert to accompany the third quarter customer invoices. The Board agreed to review and provide feedback so that printing and fulfillment can take place.

Greg Gordon presented updates to the emerging contaminant portion of the District's website. Supt. Moriarty agreed to review and provide feedback.

Greg Gordon reported that he has confirmed with the Nassau County Police Department of their ability to assist with the District's pharmaceutical take back program on October 24, 2020.

#### **STEPHEN MORIARTY'S REPORT – SUPERINTENDENT:**

Supt. Moriarty provided the Board with a request for water disconnect and availability for a one (1") inch service at 24 Northern Parkway East. The Board approved Supt. Moriarty's request.

Supt. Moriarty presented a memo to the Board requesting the purchase of two hundred (200) 5/8" x 3/4" pit meters at \$255.00 each and twenty (20) 1" meters at \$367.00 each from Rio Supply, Inc. This purchase is necessary to replenish the District's stock of meters. Supt. Moriarty reminded the Board that Rio Supply, Inc. is the sole source provider of Neptune meters which are standardized Districtwide. Board approval was requested.

Motion made by Commissioner Laykind, seconded by Commissioner Field, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the purchase of two hundred (200) 5/8" x 3/4" pit meters at \$255.00 each and twenty (20) 1" meters at \$367.00 each from Rio Supply, Inc for a total cost of \$58,340.00.

**DINA M SCOTT'S REPORT – BUSINESS MANAGER:**

Vendor check nos. 52293 through 52309 dated September 17, 2020 in the amount of \$10,492.24 were previously reviewed, approved and signed by the Board.

Capital project vendor check no. 10049 dated September 17, 2020 in the amount of \$93,119.44 were previously reviewed, approved and signed by the Board.

Vendor check nos. 52315 through 52331 dated September 23, 2020 in the amount of \$10,492.24 were previously reviewed, approved and signed by the Board.

Ms. Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated September 15, 2020 in the amount of \$3,421.79
- Dental claims dated September 22, 2020 in the amount of \$964.41

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated September 15, 2020 in the amount of \$3,421.79 and September 22, 2020 in the amount of \$964.41 and the Board authorized funds to be transferred into the District's dental benefit account.

Ms. Scott reported that the 2021 Financial Budget was submitted to the Town of Oyster Bay on Friday, September 11, 2020.

Ms. Scott reported that in accordance with requirements set forth by the Office of the State Comptroller, the NYS tax cap filing for the 2021 Revenue and Expenditure Operating Budget has been filed on their designated web portal

Ms. Scott reported that the final 2020 tax lien roll was submitted to the Town of Oyster Bay and Nassau County Department of Assessment on Friday, September 18, 2020. Total water arrears were \$117,599.46.

Ms. Scott reported that the District is in receipt of the annual insurance policy renewal from Salerno Brokerage Corp. The annual premium includes a \$26,922.08 (29%) increase for a total package policy of \$118,290.31. This increase is the direct result of an increase in building and content of \$15.7M (31%) as a result of the newly constructed Plant No. 1, 2, 3 and 7 AOP treatment facilities. The corresponding policy documentation provided by Salerno Brokerage Corp. was provided to the Board for their review and consideration.

Ms. Scott provided a correspondence and timeline as it relates to the 2020 Water Commissioner Election on Tuesday, December 8<sup>th</sup>. Ms. Scott requested consideration to be given to election inspectors and ballot clerks to be canvassed.

Ms. Scott reported that she received a request from DR Administrative Services with a recommendation to add code D9440 for after hours office visits at a rate of \$225.00 to the existing fee schedule of dental services covered. After discussion, the Board approved Ms. Scott's request.

Motion made by Commissioner Laykind, seconded by Commissioner Field, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves adding dental code D9440 for after hours office visits at a rate of \$225.00 to the existing fee schedule of dental services covered.

The LIWC Meeting was held on Wednesday, September 23, 2020 at the Hicksville Fire Department in Hicksville, NY at 6:30pm. The meeting was an update on emerging contaminant regulations. Commissioner Laykind, Commissioner Bader and Commissioner Field were in attendance.

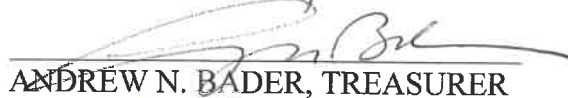
There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 8:10 pm.


STATE OF NEW YORK                    )  
COUNTY OF NASSAU                    ) ss.:  
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, September 29, 2020.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this        day of October, 2020.

  
\_\_\_\_\_  
MARC B. LAYKIND, CHAIRMAN

  
\_\_\_\_\_  
ANDREW N. BADER, TREASURER

  
\_\_\_\_\_  
AMANDA R. FIELD, SECRETARY

## **RESOLUTION REGARDING THE 2020 ANNUAL ELECTION**

Upon motion made by Commissioner Laykind and seconded by Commissioner Bader

WHEREAS, a register of eligible water district voters must be prepared prior to Water District Elections, and

WHEREAS, Section 213-a. of the Town Law provides for a system of registration for Water District Elections, and

WHEREAS, such register shall be prepared from the names of persons who have registered with the Nassau County Board of Elections.

BE IT RESOLVED that the voter registration books and records of the Nassau County Board of Elections prepared by it for use in the District's said annual elections shall constitute the Register of Voters of the Plainview Water District for use at the District's said election on **Tuesday, December 8, 2020**, and

BE IT FURTHER RESOLVED that the Chairperson of the Election and each Election Inspector and Ballot Clerk be compensated for their respective services in preparing the Voters Registration Register and annual attendance at the Annual Election, and

BE IT FURTHER RESOLVED that should the Chairperson or any Inspector and Ballot Clerk be unable or refuse to assume or perform his or her duties, then the Board of Water Commissioners may provide for an alternate Chairperson or Inspector and Ballot Clerk who shall assume the office of Chairperson or Inspector and Ballot Clerk, and

BE IT FURTHER RESOLVED that the Board of Water Commissioners may provide for any clerical help which they may deem necessary, and such clerical help, if

any, shall perform their duties under the direction and control of the Chairperson and Inspectors of Election.

The foregoing Resolution was duly moved and seconded and the following vote was cast:

Commissioners	Andrew N. Bader	Aye
	Amanda R. Field	Aye
	Marc B. Laykind	Aye

Opposed to the adoption: NONE

Whereupon Commissioner Marc B. Laykind, Chairman of the Board of Water Commissioners of the Plainview Water District, declared said preamble and resolution carried.

BE IT RESOLVED that pursuant to Article 13, Section 212 of the Town Law, an election of the Plainview Water District will be held at the Water District's office, 10 Manetto Hill Road, Plainview, New York, on **December 8, 2020** between the hours of 1:00 p.m. and 9:00 p.m. for the purpose of electing one Water Commissioner for a term of three (3) years beginning on **January 1, 2021** and ending on **December 31, 2023**, and

BE IT FURTHER RESOLVED that the following persons shall be entitled to vote for Water Commissioner at the aforesaid election: a person who shall have been registered to vote with the Nassau County Board of Elections and whose name has been placed on the District's Register pursuant to Section 213-a of the Town Law and who shall have resided in the Plainview Water District for at least thirty (30) days next preceding said election to be held on **December 8, 2020**, and

BE IT FURTHER RESOLVED that pursuant to Section 215(20) of the Town Law, candidates for the office of Water Commissioners shall file their names and

nominating petitions with the Secretary of the Board of Water Commissioners of the Plainview Water District no later than 4:00 p.m. on or before **Friday, November 6, 2020**, and that such nomination petitions must be subscribed by at least twenty-five (25) registered voters of the Plainview Water District, and

BE IT FURTHER RESOLVED, that petition forms may be obtained from the Secretary to the Board of Commissioners at the Plainview Water District Headquarters.

BE IT FURTHER RESOLVED that a legal notice to the registered voters and residents of the Plainview Water District setting forth this Resolution be published one time in the official newspaper of the Plainview Water District; posted on the websites of the District and the Town of Oyster Bay; placed on the signboard of the Town; and conspicuously posted in three or more public locations within the District.

September 29, 2020

BOARD OF WATER COMMISSIONERS  
PLAINVIEW WATER DISTRICT