

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, October 27, 2020.

Present: Marc B. Laykind, Chairman
Andrew Bader, Treasurer
Amanda R. Field, Secretary
Stephen Moriarty, Superintendent
Michael Ingham, Attorney
Dina Scott, Business Manager
James Neri, Engineer
Sujata Pal, Engineer
Greg Gordon, ZE Creative Concepts

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

Commissioner Laykind opened the meeting by thanking all who took part in the District's Third Annual Pharmaceutical Take Back Day which took place this past Saturday. Commissioner Laykind was proud to report that a steady stream of residents collectively brought more than 300 pounds of their unwanted or expired medications to be properly disposed. As part of the District's Preserve Plainview initiative, each year the drive-thru Pharmaceutical Take Back Day aims to reduce the occurrence of hazardous medication disposal, such as mixing in with regular trash or flushing down the toilet, which ultimately makes its way into the community's water supply.

MICHAEL INGHAM'S REPORT – ATTORNEY:

Attorney Ingham reported that he worked with Ms. Scott on preparation of the request for proposal for office cleaning services.

ENGINEER'S REPORT – ENGINEER:

Engineer Pal provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any ongoing projects. Said items were reviewed and discussed with the Board in detail.

Engineer Neri reported that the contractor for phase two of the Country Pointe Development has remedied the deficient items noted from the walk-through previously conducted.

Engineer Pal reported that epoxy floor for the Plant No. 1 treatment project is complete. Programming and final control configuration are currently taking place.

Engineer Neri reported that performance testing has commenced for the Plant No. 3 interim Advanced Oxidation Process (AOP) treatment project. The final construction walk through is being coordinated.

Engineer Neri reported that the final construction walk through is being coordinated for the Plant No. 7 interim AOP treatment project.

GREG GORDON'S REPORT – PUBLIC INFORMATION FIRM:

Greg Gordon presented a press release related to the success of the recent pharmaceutical take back program to be published in upcoming weeks for the Board's review and approval. The Board provided feedback and changes and approved for submission upon the revisions being made.

Greg Gordon reported that he is working on a social media content calendar future posts for the Board's review.

STEPHEN MORIARTY'S REPORT – SUPERINTENDENT:

Supt. Moriarty presented the Board with a project status report for the Plant Nos. 1, 2, 3, 4 and 7 AOP treatment projects. Discussion took place regarding the details of the current status of each of the projects.

Supt. Moriarty reported that all District wells have been sampled for 1,4 dioxane, PFOA and PFOS in compliance with the deadline of October 25, 2020 established by the new regulations set forth by the NYS Department of Health for all water providers.

Supt. Moriarty presented the Board with a correspondence being sent to the NYS Department of Health regarding sampling for emerging contaminants.

Supt. Moriarty presented the Board with a letter to be sent to commercial customers who have not successfully tested their backflow. The Board provided feedback and changes and requested the letter be sent.

Supt. Moriarty reported that the District's contract with Hach Company is due to expire at December 31, 2020. Hach Company provides specialty service for the District's fourteen nitrate analyzers and is the sole source provider authorized to perform this service. The total annual cost is \$16,568.32 for the 2021 year.

Motion made by Commissioner Laykind, seconded by Commissioner Field, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners awards the annual contract for the service of the District's nitrate analyzers to Hach Company for the year ending December 31, 2021, the sole source provider of this service, in the total amount of \$16,568.32.

Supt. Moriarty reported that the diesel fuel in the generator at Plant No. 1 was reconditioned.

Supt. Moriarty will present the remainder of his report in executive session as it relates to employee matters.

DINA M SCOTT'S REPORT – BUSINESS MANAGER:

Vendor check nos. 52408 through 52423 dated October 21, 2020 in the amount of \$33,495.89 were previously reviewed, approved and signed by the Board.

Capital project vendor check nos. 10053 through 10055 dated October 21, 2020 in the amount of \$82,738.06 were previously reviewed, approved and signed by the Board.

Ms. Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated October 20, 2020 in the amount of \$1,711.41

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated October 20, 2020 in the amount of \$1,711.41 and the Board authorized funds to be transferred into the District's dental benefit account.

Ms. Scott presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed.

Ms. Scott presented the Board with a draft of the request for proposal for office cleaning services. Upon discussion and after review, the Board approved Ms. Scott to send the proposal.

On the motion of Commissioner Laykind, seconded by Commissioner Field, the Board went into Executive Session at 7:45 pm to discuss employee matters. The Board emerged from Executive Session at 8:20 pm with no minutes produced and no action taken.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 8:30 pm.

STATE OF NEW YORK)
COUNTY OF NASSAU) ss.:
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, October 27, 2020.


IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 3rd day of November, 2020.



MARC B. LAYKIND, CHAIRMAN



ANDREW N. BADER, TREASURER



AMANDA R. FIELD, SECRETARY