

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, November 10, 2020.

Present: Marc B. Laykind, Chairman
Andrew Bader, Treasurer
Amanda R. Field, Secretary
Stephen Moriarty, Superintendent
Michael Ingham, Attorney
Dina Scott, Business Manager
James Neri, Engineer
Sujata Pal, Engineer
Greg Gordon, ZE Creative Concepts

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

MICHAEL INGHAM'S REPORT – ATTORNEY:

Attorney Ingham provided discussion as it relates to inquiries from Jericho Water District (JWD) customer located at 563 Woodbury Road, Plainview. This property is located within the Plainview Water District (PWD) boundaries, however, lies at the far edge of the PWD and has always received water from a main owned by JWD on an "outside contract" basis. JWD recently commenced charging an outside contract premium as it does not receive real property taxes from this customer, which instead are paid to PWD based upon geographical boundaries. Discussion took place regarding the various means of providing this customer with resolve to their inquiries. Attorney Ingham will follow up with the customer as discussed.

ENGINEER'S REPORT – ENGINEER:

Engineer Pal provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any ongoing projects. Said items were reviewed and discussed with the Board in detail.

Engineer Pal reported that programming and final control configuration continue to take place for Well 1-2 of the Plant No. 1 treatment project and should be complete next week. Final clean up of the treatment facility is being coordinated with the general contractor. Supt. Moriarty reported that Well 1-1 is fully operational and that all water pumped through this well is being treated to remove 1,4 dioxane.

Engineer Neri reported that he has provided revised predesign elevations to Supt. Moriarty for his review as it relates to the Plant No. 2 permanent Advanced Oxidation Process (AOP) treatment facility.

Engineer Pal reported that H2M architects & engineers has commenced constructing the bid documents for the generator maintenance contract which is set to expire at year-end. Engineer Pal requested to place advertisement in the December 2, 2020 edition of the POB Herald and that the District take bids for the respective contract on December 15, 2020. The Board approved Engineer Pal's request.

Engineer Neri reported that H2M architects + engineers has coordinated a site visit and field measure with their environmental group to take samples of the various Plant No. 1 site locations where roof replacement is being considered. Additional efforts to gather information in order to prepare the respective bidding documents will be forthcoming.

GREG GORDON'S REPORT – PUBLIC INFORMATION FIRM:

Greg Gordon presented materials related to water system winter tips to be published through various media sources for the Board's review. The Board provided feedback and changes and approved for submission upon the revisions being made.

Greg Gordon presented materials related to the District's annual Toys for Tots drive to be published through various media sources for the Board's review. The Board provided feedback and changes and approved for submission upon the revisions being made.

Greg Gordon provided a status update of the time lapse video being prepared which reveals footage from start to completion of construction of the District's Plant No. 1 treatment facility.

STEPHEN MORIARTY'S REPORT – SUPERINTENDENT:

Supt. Moriarty provided the Board with a request for water disconnect and availability for a one (1") inch service at 7 Wendell Street. The Board approved Supt. Moriarty's request.

Supt. Moriarty presented the Board with a revised AOP Action Plan which includes an outline of treatment goals for each District plant site well from now through the summer of 2021. Discussion took place regarding the details of the Plan. In addition, Supt. Moriarty provided the Board with a copy of the District's AOP sampling protocol worksheet. This worksheet documents weekly, monthly and quarterly sampling results in accordance with guidance and regulations set forth by the Department of Health. All sample results are submitted to the NYS and Nassau County Departments of Health in accordance with the District's authorization to operate the AOP systems.

Supt. Moriarty presented the Board with a memorandum requesting authorization for Eagle Control Corp. to furnish and install two lime tank level transmitters at District Plant No. 5. These transmitters provide an automatic shut off of the pump and switches to the alternate pump in the event it detects a low level of lime. Supt. Moriarty reported that he consulted with the SCWA who has a similar set up which has been proven effective. Installation of the lime tank level transmitters will be conducted by Eagle Control Corp. who is the specialized professional service provider for the District's SCADA and telemetry maintenance system. Upon discussion, the Board approved Supt. Moriarty's recommendation to engage Eagle Control Corp. to purchase and install two lime tank level transmitters at Plant No. 5 in the amount of \$10,250.00 as they are the specialized professional service provider for the District's SCADA and telemetry maintenance system.

DINA M SCOTT'S REPORT – BUSINESS MANAGER:

Vendor check nos. 52451 through 52474 dated November 5, 2020 in the amount of \$488,666.89 were previously reviewed, approved and signed by the Board.

Ms. Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated November 3, 2020 in the amount of \$70.00

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated November 3, 2020 in the amount of \$70.00 and the Board authorized funds to be transferred into the District's dental benefit account.

Ms. Scott presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed. In addition to the adjustments made within the District's Policy limits, Supt. Moriarty requested the Board's approval to adjust the third quarter 2020 invoice for 10 Karen Ave. by reducing the invoice amount by \$409.33 due to extenuating circumstances as discussed in detail. Furthermore, Supt. Moriarty requested the Board's approval to adjust the third quarter 2020 invoice for 20 Hofstra Court by reducing the invoice amount by \$93.07 due to extenuating circumstances as discussed in detail. The basis for reduction of each of the invoices is recalculation using the lowest tier in the District's tier-based water rate structure. Supt. Moriarty presented the email correspondence for both customer accounts which contained details of the discussions that took place with each homeowner surrounding the extenuating circumstances. After discussion and consideration, the Board approved Supt. Moriarty's request to adjust the third quarter 2020 invoice for 10 Karen Ave. by \$409.33 and 20 Hofstra Court by \$93.07. Additionally, Supt. Moriarty requested the Board's approval to grant a one hundred twenty day (120) day payment plan to 10 Karen Avenue. The Board approved Supt. Moriarty's request.

Ms. Scott presented a Freedom of Information Law request received by the District on November 3, 2020. Ms. Scott reported that she responded accordingly to the request.

Ms. Scott presented the October 2020 audience overview and summary of individual pages viewed on the District's website.

Ms. Scott provided the Board with a copy of the Dental Claims Detail History Report through October 31, 2020. After discussion, the report was ordered filed.

Ms. Scott presented a Schedule of Budget Adjustments as processed in accordance with the District's Budget Transfer Policy. In addition, Ms. Scott presented Detail of Budget Adjustments to accompany and support each budget adjustment made as indicated in the Schedule of Budget Adjustments. After discussion, the report was ordered filed.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 7:50 pm.

STATE OF NEW YORK)
COUNTY OF NASSAU) ss.:
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, November 10, 2020.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 19th day of November, 2020.



MARC B. LAYKIND, CHAIRMAN



ANDREW N. BADER, TREASURER



AMANDA R. FIELD, SECRETARY