

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, November 17, 2020.

Present: Marc B. Laykind, Chairman
Andrew Bader, Treasurer
Amanda R. Field, Secretary
Stephen Moriarty, Superintendent
Michael Ingham, Attorney
Dina Scott, Business Manager
James Neri, Engineer
Sujata Pal, Engineer
Greg Gordon, ZE Creative Concepts

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

MICHAEL INGHAM'S REPORT – ATTORNEY:

Attorney Ingham reported that he provided Supt. Moriarty and Ms. Scott with sample policies to address customer leaks for the District's consideration.

Attorney Ingham reported that he will be readily available to assist and oversee in the District's upcoming Water Commissioner Election on Tuesday, December 8, 2020.

ENGINEER'S REPORT – ENGINEER:

Engineer Pal provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any ongoing projects. Said items were reviewed and discussed with the Board in detail.

Engineer Pal reported that final programming and control configuration continue to take place for Well 1-2 of the Plant No. 1 treatment project and should be complete by the end of the week. Final walk through and clean up of the treatment facility is being coordinated with the general contractor.

Engineer Neri reported the completed works walk through package for the Plant No. 3 interim AOP treatment project is being prepared and will be submitted to the NYS and Nassau County Departments of Health for their final review. Upon approval, a certificate of completed works will be issued and the AOP system will be approved to operate.

Engineer Neri reported that he received the second round of comments on the engineering plans by the Nassau County Department of Health for the Plant No. 7 interim AOP treatment project. Responses to said comments are being prepared.

Engineer Neri reported that H2M architects + engineers has conducted a site visit and field measure with their environmental group who have taken samples of the various Plant No. 1 site locations where roof replacement is being considered. Additional efforts to gather information in order to prepare the respective bidding documents will be forthcoming.

GREG GORDON'S REPORT – PUBLIC INFORMATION FIRM:

Greg Gordon reported that the fall 2020 newsletter was dropped at post office for mailing yesterday and should be delivered to District customers tomorrow and Thursday. A copy of the newsletter will be posted on the District's website next week.

Greg Gordon reported that he is preparing a social media content calendar for December posts for the Board's review.

Greg Gordon provided a status update of the time lapse video being prepared which reveals footage from start to completion of construction of the District's Plant No. 1 treatment facility. The video is anticipated to be complete by the end of the week.

Greg Gordon reported that the Mid Island Times will be delivering copies of the District's recently printed cover story relating to the announcement of Advanced Oxidation Process (AOP) treatment system's going on-line to remove 1,4 dioxane from drinking water.

STEPHEN MORIARTY'S REPORT – SUPERINTENDENT:

Supt. Moriarty provided the Board with a request for water disconnect and availability for a one (1") inch service at 11 Fresno Drive. The Board approved Supt. Moriarty's request.

Supt. Moriarty provided the Board with a request for water availability for a one (1") inch service at 31 Newcastle Avenue. The Board approved Supt. Moriarty's request.

Supt. Moriarty reported that he is in receipt of and reviewing the revised predesign elevations as it relates to the Plant No. 2 permanent AOP treatment facility. Upon his review he will discuss with Engineer Neri.

Supt. Moriarty presented the Pumpage and Sales Report through October 31, 2020, noting an increase of seventy (70) million gallons pumped year to date as compared with the prior year. After discussion, the report was ordered filed.

Supt. Moriarty presented the Board with a proposal provided by H2M architects + engineers in the amount of \$5,000.00 for storm drained televised work in order to address comments received by the Town of Oyster Bay regarding design for the Plant No. 3

drainage work. This proposal includes an additional rate of \$165.00 per ton of debris in the event debris removal is required. Upon discussion, the Board approved Supt. Moriarty's request.

Supt. Moriarty will present the remainder of his report in executive session as it relates to a new employee hire.

DINA M SCOTT'S REPORT – BUSINESS MANAGER:

Vendor check nos. 52480 through 52496 dated November 12, 2020 in the amount of \$30,833.45 were previously reviewed, approved and signed by the Board.

Ms. Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated November 10, 2020 in the amount of \$327.69

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated November 10, 2020 in the amount of \$327.69 and the Board authorized funds to be transferred into the District's dental benefit account.

Ms. Scott presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed.

Ms. Scott provided the Board with a copy of the Treasurer's Report for the month ending October 31, 2020. In addition, to supplement and support the Treasurer's Report, Ms. Scott also provided the Board with the respective bank reconciliations as well as a collateral summary for all District cash accounts for the month ending October 31, 2020. After discussion, the reports were ordered filed.

Ms. Scott presented the Board with a copy of the year to date Budget to Actual Expenditures and Budget Variance Report for the month ending October 31, 2020. After discussion, the report was ordered filed.

Ms. Scott reported the first quarterly safety committee meeting took place on November 12, 2020. Ms. Scott presented the Board with a copy of the quarterly meeting minutes for their review and consideration.

On the motion of Commissioner Laykind, seconded by Commissioner Bader, the Board went into Executive Session at 7:35 pm to discuss a new employee hire. The Board emerged from Executive Session at 8:05 pm with no minutes produced and no action taken.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 8:15 pm.

STATE OF NEW YORK)
COUNTY OF NASSAU) ss.:
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, November 17, 2020.

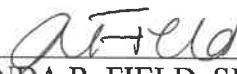
IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this day of December, 2020.



MARC B. LAYKIND, CHAIRMAN



ANDREW N. BADER, TREASURER



AMANDA R. FIELD, SECRETARY