

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, December 22, 2020.

Present: Marc B. Laykind, Chairman
Andrew Bader, Treasurer
Amanda R. Field, Secretary
Stephen Moriarty, Superintendent
Dina Scott, Business Manager
Michael Ingham, Attorney
James Neri, Engineer
Greg Gordon, ZE Creative Concepts

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

MICHAEL INGHAM'S REPORT – ATTORNEY:

Attorney Ingham presented the 2021 hydrant agreements for the Plainview Fire Protection District and Syosset Fire District. Attorney Ingham reported that he has worked with Ms. Scott to modify the two agreements so that they are presented consistently and on the same terms. Upon discussion, the Board requested Attorney Ingham submit the agreements to the respective parties for execution.

ENGINEER'S REPORT – ENGINEER:

Engineer Neri provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any ongoing projects. Said items were reviewed and discussed with the Board in detail.

Engineer Neri reported that final clean up and coatings touch up for the Plant No. 1 treatment project is being coordinated with the general contractor.

Engineer Neri reported that updates are being made to the design of the Plant No. 2 permanent Advanced Oxidation Process (AOP) project based upon review and discussion with Supt. Moriarty.

Engineer Neri reported that permit requests will be submitted to the Town of Oyster Bay tomorrow for construction of the Plant No. 3 drainage work.

Engineer Neri reported the completed works walk through package for the Plant No. 3 interim AOP treatment project was submitted to the NYS and Nassau County Departments of Health for their final review. Upon approval, a certificate of completed works will be issued and the AOP system will be approved to operate.

Engineer Neri reported that he is in receipt of a third round of comments on the engineering plans received by the Nassau County Department of Health for the Plant No. 7 interim AOP treatment project. Discussion took place and Engineer Neri reported that he will reply accordingly.

Engineer Neri presented a letter of recommendation for award of the annual generator maintenance contract as well as the roof replacement at District Plant No. 1 bids that recently took place. Supt. Moriarty will present these items for Board approval as part of his report.

Engineer Neri provided the Board with a change order for the plumbing contractor as it relates to the Plant No. 1 Volatile Organic Compound (VOC) treatment project. Discussion took place as to the details surrounding the change order and the calculations within. Engineer Neri presented Change Order No. 2P related to the Plant No. 1 VOC treatment project contract with Philip Ross Industries in the new contract amount of \$764,105.00, crediting back \$60,895.00 to the District for work not performed by the contractor. Board approval was requested.

Motion made by Commissioner Laykind, seconded by Commissioner Field, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves Change Order No. 2P related to the Plant No. 1 VOC treatment project contract with Philip Ross Industries in the new contract amount of \$764,105.00. The Board of Commissioners authorizes Commissioner Laykind to sign same.

GREG GORDON'S REPORT – PUBLIC INFORMATION FIRM:

Greg Gordon provided a social media content calendar for January 2021 posts for the Board's review. The Board provided feedback and changes and approved for posting upon the revisions being made.

Greg Gordon presented the most recently drafted version of a postcard mailer which provides details of the efforts put forth by District to remove 1,4-Dioxane from drinking water. The Board provided feedback and changes and approved for printing and mailing upon the revisions being made.

Greg Gordon presented the Board with a time lapse video which reveals footage from start to completion of construction of the District's Plant No. 1 treatment facility. The Board provided feedback and requested the changes be made as stated.

STEPHEN MORIARTY'S REPORT – SUPERINTENDENT:

Supt. Moriarty provided the Board with a request for water disconnect and availability for a one (1") inch service at 16 Lillian Larie. The Board approved Supt. Moriarty's request.

Supt. Moriarty provided the Board with a request for water disconnect and availability for a one (1") inch service at 69 Hope Drive. The Board approved Supt. Moriarty's request.

Supt. Moriarty provided the Board with a request for water disconnect and availability for a one (1") inch service at 19 Helen Avenue. The Board approved Supt. Moriarty's request.

Supt. Moriarty presented a memo to the Board requesting the purchase of seventy-five (75) 1" meters at \$399.00 each from Rio Supply, Inc. This purchase is necessary to replenish the District's stock of meters. Supt. Moriarty reminded the Board that Rio Supply, Inc. is the sole source provider of Neptune meters which are standardized Districtwide. Board approval was requested.

Motion made by Commissioner Laykind, seconded by Commissioner Field, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the purchase of seventy-five (75) 1" meters at \$399.00 each from Rio Supply, Inc for a total cost of \$29,925.00.

Supt. Moriarty presented a memorandum to the Board related to upgrades to be conducted to the District's SCADA operating system and software. Supt. Moriarty provided the quote and reported that the work will be conducted by Eagle Control Corp. who is the specialized professional service provider for the District's SCADA and telemetry maintenance system. Supt. Moriarty reported pricing for necessary upgrades totals \$88,550.00. At length discussion took place regarding the details contained as part of the upgrade and the necessity of such. Board approval was requested.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves upgrades to be conducted to the District's SCADA operating system and software in the amount of \$88,550.00 by Eagle Control Corp. as they are the specialized professional service provider for the District's SCADA and telemetry maintenance system.

Supt. Moriarty reported that bids were received on December 15, 2020 for the annual generator maintenance contract. Supt. Moriarty recommended the award be allocated to the respective low bidder, PowerPro Service Co. in the amount of \$70,020.00 for the year ending December 31, 2021 with two optional one year extensions. This bidder has successfully completed similar maintenance contracts with this and other

District's in prior years. Therefore, Supt. Moriarty recommends the District award the contract for 2021 to the lowest responsible bidder to PowerPro Service Co. in the amount of \$70,020.00. Supt. Moriarty reminded the Board that as a requirements contract, services and related costs are based upon District needs, and therefore, annual amounts are subject to change.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners awards the contract annual generator maintenance requirements contract to PowerPro Service Co. in the amount of \$70,020.00 for the year ending December 31, 2021 with two optional one year extensions.

Supt. Moriarty reported that bids were received on December 21, 2020 for the roof replacement at District Plant No. 1. Supt. Moriarty recommended the award be made to the respective low bidder, Preferred Exterior Roofing and Siding in the amount of \$135,550.00, including alternate items incorporated into the bid. At length discussion took place regarding the necessity of awarding the alternate items and the respective effect on economy to scale for additional Plant 1 locations that require roof replacement. Supt. Moriarty recommends the District award for the contract for District Plant No. 1 roof replacement to the respective low bidder, Preferred Exterior Roofing and Siding in the amount of \$135,550.00.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners awards the contract for the District Plant No. 1 roof replacement to the respective low bidder, Preferred Exterior Roofing and Siding in the amount of \$135,550.00.

DINA M SCOTT'S REPORT – BUSINESS MANAGER:

Vendor check nos. 52599 through 52615 dated December 17, 2020 in the amount of \$64,880.15 were previously reviewed, approved and signed by the Board.

Capital projects vendor check nos. 10060 through 10062 dated December 18, 2020 in the amount of \$367,129.75 were previously reviewed, approved and signed by the Board.

Capital projects vendor check nos. 10063 through 10065 dated December 22, 2020 in the amount of \$83,423.39 were reviewed, approved and signed by the Board.

Ms. Scott reported that the District has entered into an agreement with The Leahy Company to conduct a review of 2019/2020 workers compensation premiums in an effort to secure a recovery of premiums potentially overpaid. Ms. Scott reported that if no recovery is secured no payment for service is due.

Ms. Scott presented the Board with a copy of a recent FOIL request received on December 17, 2020. The Board directed Ms. Scott to reply to the request and provide the information requested as stated within.

Ms. Scott presented a memorandum as it relates to the consideration of timing of cash receipts for availability of revenue recognition. Upon discussion, the Board directed Ms. Scott to draft a policy to be adopted as it relates to revenue recognition for their review and further consideration.

Ms. Scott reported that an amendment to extend the grant for the Center for Clean Water Technology Pilot for 1,4 Dioxane Removal is forthcoming. This amendment will be presented to extend the terms of the grant agreement which expired on June 30, 2020.

Ms. Scott presented the Board with a final accounting of the Country Pointe Phase I Development cash account. This project was complete in 2018 and therefore, Ms. Scott requested Board authorization to refund the remaining cash account balance for funds held in trust for the developer in the amount of \$4,797.55 as these funds were being held in trust through completion of the project. Upon liquidation, Ms. Scott further requested Board authorization to close the respective cash account held at First National Bank of Long Island.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners authorizes the liquidation and closing of the Country Pointe Phase I Development cash account held with First National Bank of Long Island.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 8:05 pm.

STATE OF NEW YORK)
COUNTY OF NASSAU) ss.:
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, December 22, 2020.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this day of January, 2021.



MARC B. LAYKIND, CHAIRMAN



ANDREW N. BADER, TREASURER



AMANDA R. FIELD, SECRETARY