

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, January 19, 2021.

Present: Marc B. Laykind, Chairman
Andrew Bader, Treasurer
Amanda R. Field, Secretary
Stephen Moriarty, Superintendent
Dina Scott, Business Manager
Michael Ingham, Attorney
James Neri, Engineer
Greg Gordon, ZE Creative Concepts

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

MICHAEL INGHAM'S REPORT – ATTORNEY:

Attorney Ingham presented the annual generator maintenance contract for the Board's execution. Said contract was executed in duplicate and one copy will be forwarded to the respective vendor.

Attorney Ingham reported on inquiries proposed by Supt. Moriarty as it relates to a recently received FOIL request. Discussion took place and the Board requested Attorney Ingham reach out to the related party in an effort to obtain further detail regarding the nature of the request provided. Supt. Moriarty reported that the standard five day letter, acknowledging receipt of the request was submitted.

ENGINEER'S REPORT – ENGINEER:

Engineer Neri provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any ongoing projects. Said items were reviewed and discussed with the Board in detail.

Engineer Neri reported that updates are being made to the building design of the Plant No. 2 permanent Advanced Oxidation Process (AOP) project. Upon completion, the design will be presented to the Board for their review and comments prior to finalizing.

Engineer Neri reported that the updates made to the District Emergency Response Plan and Vulnerability Assessment to incorporate AOP treatment are with Supt. Moriarty for his review.

GREG GORDON'S REPORT – PUBLIC INFORMATION FIRM:

Greg Gordon presented a press release related to water main breaks anticipated with colder weather to be published in upcoming weeks for the Board's review and approval. The Board provided feedback and changes and approved for submission upon the revisions being made.

Greg Gordon presented the most recently updated version of a postcard mailer which provides details of the efforts put forth by District to remove 1,4-Dioxane from drinking water. The Board approved for printing and mailing.

Greg Gordon reported that the Legislative Breakfast of the Long Island Water Conference will be held virtually on February 26, 2021 at 9:00am.

Greg Gordon reported that the informational e-mail blast previously approved was sent this morning with an open rate of 34% thus far.

STEPHEN MORIARTY'S REPORT – SUPERINTENDENT:

Supt. Moriarty reported that he is coordinating sampling training to be conducted for water plant operators.

Supt. Moriarty reported that equipment for the previously approved SCADA upgrades has been ordered. In addition, the repurposed server has been picked up by Eagle Control Corp. for reprogramming.

Supt. Moriarty reported that parts are on order for the emergency generator repair at Plant No. 1. Discussion took place regarding details of the repairs and the consideration of replacing the fuel within as an added precaution.

Supt. Moriarty presented the Board with a copy of the amendment to the Center for Clean Water Technology Pilot for 1,4 Dioxane Removal grant agreement which expired on June 30, 2020. This extension was recently provided after confirmation was received regarding the extension of funding passed through from New York State. After discussion, the Board authorized Supt. Moriarty to execute the extension and submit to the grantor agency.

Supt. Moriarty provided the Board with a copy of the approval to operate the Plant No. 3 interim AOP treatment facility issued by the NYS Department of Health.

Supt. Moriarty will present the remainder of his report in executive session as it relates to litigation.

DINA M SCOTT'S REPORT – BUSINESS MANAGER:

Vendor check nos. 52695 through 52718 dated January 14, 2021 in the amount of \$53,122.73 were previously reviewed, approved and signed by the Board.

Capital project vendor check no. 10066 dated January 14, 2021 in the amount of \$3,500.00 was previously reviewed, approved and signed by the Board.

Ms. Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated January 12, 2021 in the amount of \$749.18

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated January 12, 2021 in the amount of \$749.18 and the Board authorized funds to be transferred into the District's dental benefit account.

Ms. Scott presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed.

Ms. Scott presented the Interim Financial Report for the year ending December 31, 2020 which is required by Section 215(9) of Town Law to be remitted to the Town of Oyster Bay as well as posted to the District's website for 30 days. After discussion, the report was ordered filed.

Ms. Scott provided the Board with their individual hotel reservations for the 2021 ACE AWWA Annual Conference in San Diego, California from June 12-17, 2021. Ms. Scott reported that this hotel is the headquarters for the convention center which is the same venue where the conference is being held and reservations were made at the general services administration rate.

The following board meetings were scheduled for February 2021:

- February 2nd at 5:30 pm
- February 9th at 5:30 pm
- February 16th at 5:30 pm – Additional Public Session at 7:00 pm
- February 23rd at 5:30 pm


On the motion of Commissioner Laykind, seconded by Commissioner Bader, the Board went into Executive Session at 7:20 pm to discuss litigation. The Board emerged from Executive Session at 7:55 pm with no minutes produced and no action taken.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 8:05 pm.

STATE OF NEW YORK)
COUNTY OF NASSAU) ss.:
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, January 19, 2021.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 29th day of January, 2021.



MARC B. LAYKIND, CHAIRMAN



ANDREW N. BADER, TREASURER



AMANDA R. FIELD, SECRETARY