

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, February 2, 2021.

Present: Marc B. Laykind, Chairman  
Andrew Bader, Treasurer  
Amanda R. Field, Secretary  
Stephen Moriarty, Superintendent  
Dina Scott, Business Manager  
Michael Ingham, Attorney  
James Neri, Engineer  
Sujata Pal, Engineer  
Greg Gordon, ZE Creative Concepts

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

Today's meeting is being held via teleconference, due to inclement weather conditions and in an effort to keep all attendees safe. The meeting was noticed on the District's website indicating that a phone line is available for public participation.

#### **MICHAEL INGHAM'S REPORT – ATTORNEY:**

Attorney Ingham provided an update on his review of the recently received FOIL request. Attorney Ingham reported that he reached out to the related party in an effort to obtain further detail regarding the nature of the request provided. No additional information was given. Attorney Ingham stated the FOIL was in proper form and recommended the District provide the documentation requested. The Board directed Supt. Moriarty to respond accordingly.

Attorney Ingham will present the remainder of his report in executive session as it relates to litigation for 1,4 Dioxane contamination.

#### **ENGINEER'S REPORT – ENGINEER:**

Engineer Pal provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any ongoing projects. Said items were reviewed and discussed with the Board in detail.

Engineer Neri reported that he is initiating the full-scale design and layout of the Plant No. 2 permanent Advanced Oxidation Process (AOP) treatment facility for the Board's review and approval. Discussion took place regarding the intended placement of the treatment facility on the plant site.

Engineer Neri reported he has reviewed the draft of the updated Emergency Response and Vulnerability Assessment with Supt. Moriarty. Final updates are in progress.

**GREG GORDON'S REPORT – PUBLIC INFORMATION FIRM:**

Greg Gordon presented a revised press release related to signing up for the District's emergency notification system to be published in upcoming weeks for the Board's review and approval. The Board approved for submission.

Greg Gordon provided an updated social media content calendar for February 2021 posts for the Board's review. The Board approved for posting.

Greg Gordon reported on several updates he is working on for the District's website.

Greg Gordon reported that the postcard mailer which provides details of the efforts put forth by District to remove 1,4-Dioxane from drinking water is with the printer and is expected to be complete for postal delivery on Wednesday as there was a delay in processing due to the recent severe weather conditions.

**STEPHEN MORIARTY'S REPORT – SUPERINTENDENT:**

Supt. Moriarty provided the Board with a request for water disconnect and availability for a one (1") inch service at 40 Surrey Lane. The Board approved Supt. Moriarty's request.

Supt. Moriarty reported that is he reviewing the semi-annual tank inspection reported prepared by H2M architects + engineers. He will provide a copy to the Board upon completion of his review.

Supt. Moriarty provided the Board with a copy of the Plant No. 2 permanent AOP treatment facility design elevations for their review. Discussion of this design took place during the Engineer's report.

**DINA M SCOTT'S REPORT – BUSINESS MANAGER:**

Vendor check nos. 52746 through 52753 dated January 28, 2021 in the amount of \$41,083.78 were previously reviewed, approved and signed by the Board.

Capital project vendor check no. 10067 dated January 28, 2021 in the amount of \$20,161.53 was previously reviewed, approved and signed by the Board.

Country Pointe Phase I closeout check no. 130 dated January 28, 2021 in the amount of \$4,797.55 was previously reviewed, approved and signed by the Board.

Ms. Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated January 26, 2021 in the amount of \$4,919.50

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated January 26, 2021 in the amount of \$4,919.50 and the Board authorized funds to be transferred into the District's dental benefit account.

Ms. Scott presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed. Ms. Scott requested the Board's approval to remove penalties assessed to 42 Hofstra Drive in the amount of \$54.78 as well as 29 Phipps Lane in the amount of \$60.95 in accordance with District policy. The Board approved Ms. Scott's request.

Ms. Scott presented a Schedule of 2021 Budget Adjustments as processed in accordance with the District's Budget Transfer Policy. In addition, Ms. Scott presented Detail of Budget Adjustments to accompany and support each budget adjustment made as indicated in the Schedule of Budget Adjustments. After discussion, the report was ordered filed.

On the motion of Commissioner Laykind, seconded by Commissioner Bader, the Board went into Executive Session at 7:20 pm to discuss litigation for 1,4 Dioxane contamination. The Board emerged from Executive Session at 7:45 pm with no minutes produced and no action taken as described below.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 8:00 pm.

STATE OF NEW YORK                    )  
COUNTY OF NASSAU                    ) ss.:  
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, February 2, 2021.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 2<sup>nd</sup> day of February, 2021.

  
\_\_\_\_\_  
MARC B. LAYKIND, CHAIRMAN

  
\_\_\_\_\_  
ANDREW N. BADER, TREASURER

  
\_\_\_\_\_  
AMANDA R. FIELD, SECRETARY