

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, March 9, 2021.

Present: Marc B. Laykind, Chairman
Andrew Bader, Treasurer
Amanda R. Field, Secretary
Stephen Moriarty, Superintendent
Dina Scott, Business Manager
Michael Ingham, Attorney
James Neri, Engineer
Sujata Pal, Engineer
Greg Gordon, ZE Creative Concepts

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

MICHAEL INGHAM'S REPORT – ATTORNEY:

Attorney Ingham reported that he has reviewed the Public Employee Health Emergency Plan as prepared by Supt. Moriarty. He stated the Plan is well written and recommends the Board consider its adoption. Supt. Moriarty stated he will discuss further in his report.

Attorney Ingham reported that he has considered the appropriateness of utilization of the piggybacking law under General Municipal Law Section 103.16 as it relates to the Hicksville Water District contract for the purchase of hydrogen peroxide and service of hydrogen peroxide storage tanks. Attorney Ingham has reviewed the documentation from the bid of these items as administered by the Hicksville Water District and awarded to USP Technologies, as well as correspondence between USP Technologies and Supt. Moriarty. Upon his review, Attorney Ingham recommended the Board consider procuring the purchase of hydrogen peroxide and service of hydrogen peroxide storage tanks through piggybacking off of the USP Technologies contract with Hicksville Water District, as permissible under Section 103.16 of General Municipal Law. Ms. Scott requested that the Board provide her with additional time to research and consider before concluding. The Board agreed to reconsider upon the review and recommendation of Ms. Scott, Supt. Moriarty and Attorney Ingham.

ENGINEER'S REPORT – ENGINEER:

Engineer Pal provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any ongoing projects. Said items were reviewed and discussed with the Board in detail.

Engineer Neri reported that the road opening permit has been received for the installation of drainage pipe connection from the Plant No. 3 blow off to the Town of Oyster Bay stormwater basin No. 10. He is working on coordinating a date with the contractor to schedule the work to be conducted once final drawings are submitted and reviewed.

Engineer Neri reported that the engineering report for Advanced Oxidation Process (AOP) treatment at Plant No. 4 will be submitted to both the NYS and Nassau County Departments of Health by the end of next week. Engineer Neri reported that the respective AOP pilot report remains under review by the NYS and Nassau County Departments of Health.

Engineer Neri reported that the final Emergency Response Plan is ready for print and that the Vulnerability Assessment is under review by Supt. Moriarty.

GREG GORDON'S REPORT – PUBLIC INFORMATION FIRM:

Greg Gordon presented a press release related to what residents need to know about lawn fertilizer and when to apply it to be published in upcoming weeks for the Board's review and approval. The Board provided feedback and changes and approved for submission upon the revisions being made.

Greg Gordon provided a social media content calendar for March 2021 posts for the Board's review. The Board provided feedback and changes and approved for posting upon the revisions being made.

Greg Gordon reported that he has assisted Ms. Scott in drafting the letter to be sent to the Plainview Old-Bethpage School District regarding their participation in the District's annual poster contest. After discussion, the Board concluded that year's contest will likely remain in digital platform in order to successfully administer the contest in light of precautionary measures and social distancing requirements as a result of COVID-19.

Greg Gordon reported that he is working on preparation of the next e-mail blast for the Boards review.

Greg Gordon reported that preparation of the Spring 2021 newsletter has commenced.

STEPHEN MORIARTY'S REPORT – SUPERINTENDENT:

Supt. Moriarty provided the Board with a request for water disconnect and availability for a one (1") inch service at 6 Park Court. The Board approved Supt. Moriarty's request.

Supt. Moriarty presented the letter to be sent to the customers of the surrounding area of the Plant No. 2 permanent AOP treatment facility. Said letter is extending an invitation to customers to participate in a meeting regarding the upgrades being made to the water treatment and production site on Donna Drive. This informational meeting will discuss why the upgrades at the site are needed, what types of upgrades are being made, the construction timeline of the project as well as answer any additional questions residents of the surrounding area may have. The Board provided feedback and changes and agreed to give further consideration on coordinating a date for said hearing to take place.

Supt. Moriarty provided the Board with a copy of a letter to be sent to the Nassau County Department of Health regarding approval of blending the wells located at District Plant No. 5.

Supt. Moriarty provided the Board with a copy of the recently drafted Public Employee Health Emergency Plan as required by New York State. Supt. Moriarty reported that the Plan was reviewed by Attorney Ingham as stated in his report. Discussion took place regarding details of the Plan. Supt. Moriarty requested the Board's approval and adoption of the Plan.

Motion made by Commissioner Laykind, seconded by Commissioner Field, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the adoption of the Public Employee Health Emergency Plan. The Board executed the respective signature page.

Supt. Moriarty reported that there are 200 commercial backflow devices listed as not-tested for the year ending December 31, 2020 according to the District's records. Past practice was to apply penalties to commercial accounts that do not comply with District ordinances in this regard. As such, it is recommended to impose penalties to commercial accounts in accordance with the District's ordinances due to the degree of hazard posed for cross connection. The Board approved Supt. Moriarty's recommendation.

Supt. Moriarty reported that a water operator sampling refresher training course was conducted for District water plant operators on Thursday, March 4, 2021.

Supt. Moriarty reported that Plant No. 5 booster pump A is showing signs of vibrations. Layne Christensen is currently investigating. Supt. Moriarty will report back upon identification of the source of the issue.

DINA M SCOTT'S REPORT – BUSINESS MANAGER:

Vendor check nos. 52839 through 52850 dated February 25, 2021 in the amount of \$32,492.14 were previously reviewed, approved and signed by the Board.

Vendor check nos. 52856 through 52874 dated March 4, 2021 in the amount of \$73,530.32 were previously reviewed, approved and signed by the Board.

Capital project vendor check no. 10069 dated March 4, 2021 in the amount of \$29,802.90 was previously reviewed, approved and signed by the Board.

Ms. Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated February 23, 2021 in the amount of \$247.83
- Dental claims dated March 2, 2021 in the amount of \$350.87

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated February 23, 2021 in the amount of \$247.83 and March 2, 2021 in the amount of \$350.87 and the Board authorized funds to be transferred into the District's dental benefit account.

Ms. Scott reported that the Component Unit Financial Report for the year ending December 31, 2020 is due to the Town of Oyster Bay on Monday, March 15, 2021. Ms. Scott is preparing the report and will submit to the Town pre any audit potential adjustments. Should any audit adjustments be required, a revised report will be submitted to the Town upon posting.

Ms. Scott reported that the District is in receipt of reimbursement of expenditures incurred of \$1,639,266.75 under the 2019 WIIA Grant as it relates to the Plant No. 2 interim AOP project.

Ms. Scott reported that she had meeting with NewGen Strategies & Solutions regarding financial updates for the year ending December 31, 2020 as it relates to the impact on the water rate study. NewGen Strategies & Solutions is now working on completion of the study. Ms. Scott requested the Board's consideration of presentation/discussion date.

Ms. Scott presented the Board with a series of recent FOIL requests received. Acknowledgment letters have been sent for each individual request.

Ms. Scott presented a letter addressed to the Superintendent of Schools of the Plainview-Old Bethpage Central School District regarding the 2020 Plainview Water District Annual Poster Contest. Discussion took place. Commissioner Laykind requested Ms. Scott to send the letter on March 24, 2020.

Ms. Scott provided the Board with a copy of the Dental Claims Detail History Report for February 2021. After discussion, the report was ordered filed.

Ms. Scott requested Board approval to attend the GFOA Long Island Virtual Summer Seminar on April 8, 2021 from 1:00 – 4:00 pm. Ms. Scott provided the Board with a copy of the agenda and reported that continuing education credits are given for attendance. In addition, the fee for attendance is \$60.00. The Board approved Ms. Scott's request.

Ms. Scott presented the online banking authorization form in order for the District to be able to gain online access to the newly established bank accounts for the assignment of fund balance for debt service, assignment of fund balance for future emerging contaminants and Country Pointe Phase IV through the First National Bank of Long Island (FNBLI) online web portal. The Board executed said authorization form.

Ms. Scott presented a letter addressed to FNBLI requesting closure of the Country Pointe Phase I cash account. The remaining balance in this account was refunded to the Beechwood Organization on January 28, 2021 as this project is now complete.

Motion made by Commissioner Laykind, seconded by Commissioner Field, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners authorizes the closing of the Country Pointe Phase I cash account with First National Bank of Long Island.

Ms. Scott reported that in order to adhere to current cash flow requirements she proposes the transfer of \$650,000.00 from the District's unreserved/undesignated account to its operating account. After discussion, the Board approved Ms. Scott's request.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the transfer of \$650,000.00 from the District's unreserved/undesignated account to its operating account.

Ms. Scott requested the Board's consideration of a transfer in the amount of \$269,862.17 from the assignment of fund balance for future emerging contaminants cash account to the assignment of fund balance for debt service cash account. This proposed transfer is to set aside future payment of the principal portion of the bond anticipation note for previous Plant No. 2 interim and permanent AOP treatment costs incurred and financed by the Town through District borrowings. This is as a result of the District's recent commitment on February 23, 2021 to reallocate the funding source of the aforementioned projects to be financed through the assignment of fund balance for future emerging contaminants as opposed to bond anticipation notes. After discussion, the Board approved Ms. Scott's request.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the transfer in the amount of \$269,862.17 from the assignment of fund balance for future emerging contaminants cash account to the assignment of fund balance for debt service cash account.

Ms. Scott requested the Board's consideration of a transfer in the amount of \$2,175,451.11 from the assignment of fund balance for future emerging contaminants cash account to the capital projects cash account. This proposed transfer is to fund future expenditures for Plant No. 2 permanent AOP treatment costs. This is as a result of the District's recent commitment on February 23, 2021 to reallocate the funding source of the aforementioned project to be financed through the assignment of fund balance for future emerging contaminants as opposed to bond anticipation notes. Expenditures incurred on this project and through this funding source will be paid out of the capital projects cash account, as they are capital related expenditures. After discussion, the Board approved Ms. Scott's request.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the transfer in the amount of \$2,175,451.11 from the assignment of fund balance for future emerging contaminants cash account to the capital projects cash account.

Ms. Scott requested the Board's consideration of a transfer in the amount of \$102,904.67 from the assignment of fund balance for future emerging contaminants cash account to the capital projects cash account. This proposed transfer is to fund future expenditures for Plant No. 2 interim AOP treatment costs. This is as a result of the District's recent commitment on February 23, 2021 to reallocate the funding source of the aforementioned project to be financed through the assignment of fund balance for future emerging contaminants as opposed to bond anticipation notes. Expenditures incurred on this project and through this funding source will be paid out of the capital projects cash account, as they are capital related expenditures. After discussion, the Board approved Ms. Scott's request.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the transfer in the amount of \$102,904.67 from the assignment of fund balance for future emerging contaminants cash account to the capital projects cash account.

Ms. Scott requested the Board's consideration of a transfer in the amount of \$1,639,266.75 from the capital projects cash account to the assignment of fund balance for debt service cash account. This proposed transfer is to set aside future payment of the principal portion of the bond anticipation note for the receipt of reimbursement of expenditures incurred under the 2019 WIIA Grant as it relates to the Plant No. 2 interim AOP project. These expenditures were temporary financed by the Town through the bond anticipation note. After discussion, the Board approved Ms. Scott's request.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the transfer in the amount of \$1,639,266.75 from the capital projects cash account to the assignment of fund balance for debt service cash account.

PUBLIC PARTICIPATION:

Ms. Yacker of 36 Bluebird Lane addressed the Board with her concerns regarding pinhole leaks. The recent leak for which she expressed concern took place on the hot water side of her hot water heater. Commissioner Laykind stated this is most typical of the trends the District has previously seen regarding the location where these leaks generally occur. Discussion took place amongst Ms. Yacker, the Board of Commissioners, Supt. Moriarty and Engineer Neri. Commissioner Laykind asked Ms. Yacker to complete a pinhole survey and follow up with Supt. Moriarty for a water quality test and further investigation in her particular circumstance.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 8:35 pm.

STATE OF NEW YORK)
COUNTY OF NASSAU) ss.:
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, March 9, 2021.


IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this day of April, 2021.



MARC B. LAYKIND, CHAIRMAN



ANDREW N. BADER, TREASURER



AMANDA R. FIELD, SECRETARY