

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, March 16, 2021.

Present: Marc B. Laykind, Chairman
Andrew Bader, Treasurer
Amanda R. Field, Secretary
Stephen Moriarty, Superintendent
Dina Scott, Business Manager
Michael Ingham, Attorney
James Neri, Engineer
Sujata Pal, Engineer
Greg Gordon, ZE Creative Concepts

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

MICHAEL INGHAM'S REPORT – ATTORNEY:

Attorney Ingham reported that he has further researched the appropriateness of utilization of piggybacking under General Municipal Law Section 103.16 as it relates to the Hicksville Water District contract for the purchase of hydrogen peroxide and service of hydrogen peroxide storage tanks. Attorney Ingham has reviewed the documentation from the bid of these items as administered by the Hicksville Water District and awarded to USP Technologies, as well as correspondence between USP Technologies and Supt. Moriarty. Furthermore, Attorney Ingham reported that as stated under General Municipal Law Section 103.16, the contract must be “made available for use by other governmental entities”. Attorney Ingham provided the Board with a copy of a letter written by the Hicksville Water District to him as the general counsel of the Long Island Water Conference, stating that they agree to make their contract available to similarly situated members of the Long Island Water Conference. Supt. Moriarty provided the Board with a detailed letter of recommendation to award the purchase of hydrogen peroxide at a rate of \$2.77 per gallon which includes training and servicing of the hydrogen peroxide pumps and equipment. Based on the facts stated above, as well as further discussion with Supt. Moriarty and Ms. Scott, Attorney Ingham and Supt. Moriarty recommended the Board consider approve procuring the purchase of hydrogen peroxide and service of hydrogen peroxide pumps and equipment through piggybacking off of the USP Technologies contract with Hicksville Water District, as permissible under Section 103.16 of General Municipal Law.

Motion made by Commissioner Laykind, seconded by Commissioner Field, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves purchase of hydrogen peroxide and service of hydrogen peroxide pumps and equipment as procured through piggybacking off of the USP Technologies contract with Hicksville Water District, as permissible under Section 103.16 of General Municipal Law.

Attorney Ingham presented the revised annual generator maintenance contract for the Board's execution. Said contract was executed in duplicate and one copy will be forwarded to the respective vendor.

ENGINEER'S REPORT – ENGINEER:

Engineer Pal provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any ongoing projects. Said items were reviewed and discussed with the Board in detail.

Engineer Pal provided the Board with Change Order No. 2G related to the Plant No. 1 Advanced Oxidation Process (AOP) treatment project contract with W.J. Northridge Construction Corp. in the new contract amount of \$242,253.00, crediting back \$30,000.00 to the District for work not performed by the contractor.

Motion made by Commissioner Laykind, seconded by Commissioner Field, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves Change Order No. 2G related to the Plant No. 1 AOP treatment project contract with W.J. Northridge Construction Corp. in the new contract amount of \$242,253.00. The Board of Commissioners authorizes Commissioner Laykind to sign same.

Engineer Neri reported that Bancker Construction Corp. is scheduled to commence construction for the installation of drainage pipe connection from the Plant No. 3 blow off to the Town of Oyster Bay stormwater basin No. 10 on March 29, 2021.

Engineer Neri reported the completed works walk through package for the Plant No. 7 interim AOP treatment project is being prepared. The related video is scheduled to take place on Monday, March 22, 2021. Upon completion, the package will be submitted to the NYS and Nassau County Departments of Health for their final review. Upon approval, a certificate of completed works will be issued and the AOP system will be approved to operate.

Engineer Neri reported that he is conducting weekly meetings with Supt. Moriarty to discuss details of running the AOP treatment systems at the various plant site locations with the warmer weather on the horizon.

GREG GORDON'S REPORT – PUBLIC INFORMATION FIRM:

Greg Gordon presented a press release and social media post related to the District honoring women's history month to be published in upcoming weeks for the Board's review and approval. The Board provided feedback and changes and approved for submission upon the revisions being made.

Greg Gordon reported that he has assisted Supt. Moriarty in drafting a letter of notification of a public meeting to the customers of the surrounding area of the Plant No. 2 permanent AOP treatment facility. Supt. Moriarty stated he will discuss further as part of his report. Greg Gordon reported that he can assist Supt. Moriarty with the related presentation, if needed.

Greg Gordon inquired with the Board regarding their thoughts on hosting a ribbon cutting event as it relates to the opening of the newly constructed Plant No. 1 treatment facility. Detailed discussion took place and the Board agreed to further consider details of the event.

Greg Gordon reported that he is working on preparation of water conservation messaging with the warm weather on the horizon.

Greg Gordon discussed topics of consideration to be given to the first quarter 2021 billing insert.

STEPHEN MORIARTY'S REPORT – SUPERINTENDENT:

Supt. Moriarty provided the Board with a request for water disconnect and availability for a one (1") inch service at 2 John Street. The Board approved Supt. Moriarty's request.

Supt. Moriarty provided the Board with a request for water disconnect at 8 Island Street. The Board approved Supt. Moriarty's request.

Supt. Moriarty presented the revised letter to be sent to the customers of the surrounding area of the Plant No. 2 permanent AOP treatment facility. Said letter is extending an invitation to customers to participate in a public meeting regarding the upgrades being made to the water treatment and production site on Donna Drive. This informational meeting will discuss why the upgrades at the site are needed, what types of upgrades are being made, the construction timeline of the project as well as answer any additional questions residents of the surrounding area may have. The Board provided feedback and changes. After discussion, a public meeting date of Thursday, April 1, 2021 at 7:00 pm was set. Supt. Moriarty reported that he will disseminate the letters accordingly.

Supt. Moriarty reported that the letter to the customers of the surrounding area of the Plant No. 3 drainage pipe construction project was delivered yesterday. Said letter is informing the residents of the surrounding area that construction will be taking place and the related timeline. Supt. Moriarty reported that he received one inquiry regarding the letter.

Supt. Moriarty presented a memo to the Board requesting the purchase of three hundred (300) 5/8" x 3/4" pit meters at \$255.00 each from Rio Supply, Inc. This purchase is necessary to replenish the District's stock of meters. Supt. Moriarty reminded the Board that Rio Supply, Inc. is the sole source provider of Neptune meters which are standardized Districtwide. Board approval was requested.

Motion made by Commissioner Laykind, seconded by Commissioner Field, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the purchase of three hundred (300) 5/8" x 3/4" pit meters at \$255.00 each from Rio Supply, Inc for a total cost of \$76,500.00.

Supt. Moriarty presented a memo to the Board requesting the purchase of two new meter reading devices as the existing devices have surpassed their useful life and no longer operate. Supt. Moriarty reported that this new technology, a beltclip transreceiver, was previously purchased in 2019 and the District has experienced much increased efficiency in obtaining meter reads with this device. The cost of the beltclip transreceiver is \$3,200.00 each from Rio Supply, Inc. Supt. Moriarty reminded the Board that Rio Supply, Inc. is the sole source provider of Neptune meters and products which are standardized Districtwide. Board approval was requested.

Motion made by Commissioner Laykind, seconded by Commissioner Field, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the purchase of two beltclip transreceiver's at \$3,200.00 each from Rio Supply, Inc for a total cost of \$6,400.00.

Supt. Moriarty reported that the District is in receipt of four new emergency handheld radios from the Nassau County Office of Emergency Management. The previous radios were returned.

Supt. Moriarty reported that employee Nicholas Salmonese is in receipt of his NYS Department of Health Grade B Water Treatment Plant Operator's License. In accordance with Section 3.2 – Compensation for Obtaining Special License and In Service Training of the District's Employee Handbook, such a certification provides for an increase to be paid to the respective full time employee's annual salary in the amount of \$1,000.00. Upon discussion, the Board agreed to increase full time employee Nicholas Salmonese's annual salary in the amount of \$1,000.00 as stated in accordance with

Section 3.2 – Compensation for Obtaining Special License and In Service Training of the District’s Employee Handbook.

DINA M SCOTT’S REPORT – BUSINESS MANAGER:

Vendor check nos. 52880 through 52895 dated March 11, 2021 in the amount of \$150,783.47 were previously reviewed, approved and signed by the Board.

Ms. Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated March 9, 2021 in the amount of \$319.37

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated March 9, 2021 in the amount of \$319.37 and the Board authorized funds to be transferred into the District’s dental benefit account.

Ms. Scott presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed.

Ms. Scott reported that the Component Unit Financial Report for the year ending December 31, 2020 was remitted to the Town of Oyster Bay on Monday, March 15, 2021.

Ms. Scott reported that the quarterly safety committee meeting is scheduled to take place on Wednesday, March 17, 2021.

Ms. Scott reported that the District received 1st half tax payment from the Town of Oyster Bay in the total amount of \$1,821,871.27 which includes a deduction of \$1,177,246.00 for debt service payments for the 1st half of 2021.

Ms. Scott requested the Board’s consideration of a transfer in the amount of \$101,417.95 from the capital projects cash account to the assignment of fund balance for future emerging contaminants cash account. This proposed transfer is the result of an overstatement of the transfer previously made on March 9, 2021 to fund expenditures related to Plant No. 2 interim AOP treatment costs. The initial calculation included project costs that will be funded through the 2019 WIIA grant. Therefore, these monies should be transferred back to the original funding source, the assignment of fund balance for future emerging contaminants. After discussion, the Board approved Ms. Scott’s request.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the transfer in the amount of \$101,417.95 from the capital projects cash account to the assignment of fund balance for future emerging contaminants cash account.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 8:35 pm.


STATE OF NEW YORK)
COUNTY OF NASSAU) ss.:
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, March 16, 2021.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 20th day of April, 2021.



MARC B. LAYKIND, CHAIRMAN



ANDREW N. BADER, TREASURER



AMANDA R. FIELD, SECRETARY