

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, March 23, 2021.

Present: Marc B. Laykind, Chairman
Andrew Bader, Treasurer
Amanda R. Field, Secretary
Stephen Moriarty, Superintendent
Dina Scott, Business Manager
Michael Ingham, Attorney
James Neri, Engineer
Sujata Pal, Engineer
Greg Gordon, ZE Creative Concepts

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

MICHAEL INGHAM'S REPORT – ATTORNEY:

Attorney Ingham reported that he has reviewed the insurance documentation provided by USP Technologies as it relates to the recently approved contract for the purchase of hydrogen peroxide and service of hydrogen peroxide storage tanks. Attorney Ingham reported that the insurance documentation is in compliance with District requirements.

ENGINEER'S REPORT – ENGINEER:

Engineer Pal provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any ongoing projects. Said items were reviewed and discussed with the Board in detail.

Engineer Neri reported that he is continuing weekly meetings with Supt. Moriarty to discuss details of running the Advanced Oxidation Process (AOP) treatment systems at the various plant site locations with the warmer weather on the horizon. Engineer Neri reported that due to the fact that District Plant No. 2 has been offline for more than ninety (90) days as it was not operational for the winter months, samples are being collected in order to receive approval from the Nassau County Department of Health to bring the Plant site back online.

Engineer Neri reported that H2M architects + engineers is initiating full-scale design of the Plant No. 2 permanent AOP treatment facility. Renderings have been provided to the District for use in the upcoming related public meeting.

Engineer Neri reported the completed works walk through video for the Plant No. 7 interim AOP treatment project took place on Monday, March 22, 2021. Engineer Neri reported the draft of the completed works walk through package is currently under review. Upon completion, the package will be submitted to the NYS and Nassau County Departments of Health for their final review. Upon approval, a certificate of completed works will be issued and the AOP system will be approved to operate.

Engineer Neri reported that the engineering report for AOP treatment at Plant No. 4 was submitted to both the NYS and Nassau County Departments of Health. Engineer Neri reported that the respective AOP pilot report remains under review by the NYS and Nassau County Departments of Health.

Engineer Pal reported that the Emergency Response Plan and Vulnerability Assessment are being reviewed by Supt. Moriarty.

Engineer Neri reported that H2M architects + engineers has received the preliminary information needed to start the draft of the Water Conservation Plan form, as required by the Department of Environmental Conservation.

GREG GORDON'S REPORT – PUBLIC INFORMATION FIRM:

Greg Gordon inquired with the Board regarding a scheduled date and details of hosting a ribbon cutting event as it relates to the opening of the newly constructed Plant No. 1 treatment facility. Detailed discussion took place and the Board agreed to schedule for Friday, April 16, 2021 at 11:00am with a rain date of April 23, 2021. It was discussed that in order to adhere to proper social distancing protocols, this event will be by invite only.

Greg Gordon reported that the Citizens Campaign will be holding a press conference tomorrow, March 24, 2021 to discuss local water suppliers and the granting of deferrals as it relates to the regulation implementation of 1,4 Dioxane. Discussion took place regarding the press conference and related content. Commissioner Laykind stated that he is proud of the District's hard work and efforts put forth to institute treatment for the removal of 1,4 Dioxane from drinking water, well ahead of the regulation timeline, therefore not needing a deferral. Commissioner Laykind requested Greg Gordon prepare various media communications in response to and preparation of any questions the District's residents may have as a result of the press conference.

Greg Gordon reported that the first quarter 2021 billing insert is in the design phase.

STEPHEN MORIARTY'S REPORT – SUPERINTENDENT:

Supt. Moriarty provided the Board with a request for water disconnect and availability for a one (1") inch service at 42 Cornell Drive. The Board approved Supt. Moriarty's request.

Supt. Moriarty provided the Board with a request for water availability at 8 Island Street. The Board approved Supt. Moriarty's request.

Supt. Moriarty reported that the letter was delivered to the customers of the surrounding area of the Plant No. 2 permanent AOP treatment facility project. Said letter is extending an invitation to participate in a public meeting regarding the upgrades being made to the water treatment and production site on Donna Drive. This informational meeting will take place on Thursday, April 1, 2021 at 7:00 pm and discuss why the upgrades at the site are needed, what types of upgrades are being made, the construction timeline of the project as well as answer any additional questions residents of the surrounding area may have.

Supt. Moriarty reported that he is in receipt of canvass letter responses for the position of water plant operator and has scheduled interviews to take place next week.

DINA M SCOTT'S REPORT – BUSINESS MANAGER:

Vendor check nos. 52901 through 52918 dated March 19, 2021 in the amount of \$31,097.44 were previously reviewed, approved and signed by the Board.

Capital project vendor check no. 10070 dated March 19, 2021 in the amount of \$2,467.70 were previously reviewed, approved and signed by the Board.

Ms. Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated March 16, 2021 in the amount of \$1,345.70

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated March 16, 2021 in the amount of \$1,345.70 and the Board authorized funds to be transferred into the District's dental benefit account.

Ms. Scott presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed.

Ms. Scott reported that with receipt of the 1st half tax payment the operating account currently has a high balance. As the operating account does not earn interest, the Ms. Scott requested Board approval to transfer \$1,750,000.00 into the District's undesignated/unappropriated interest bearing account.

Motion made by Commissioner Laykind, seconded by Commissioner Field, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves transferring \$1,750,000.00 from the operating account into the District's undesignated/unappropriated interest bearing account.

Ms. Scott requested the Board's consideration of a transfer in the amount of \$24,500.00 from the assignment of fund balance for future debt service cash account to the Country Pointe Phase IV cash account. Ms. Scott reported that this proposed transfer is to correct an error made when processing the previous transfer that took place on February 24, 2021. The original transfer was made order to fund preliminary costs related to the newly approved Country Pointe Golden Ages development, however, funds were deposited into the wrong account. After discussion, the Board approved Ms. Scott's request.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the transfer in the amount of \$24,500.00 from the assignment of fund balance for future debt service cash account to the Country Pointe Phase IV cash account.

Ms. Scott presented a Schedule of 2021 Budget Adjustments as processed in accordance with the District's Budget Transfer Policy. In addition, Ms. Scott presented Detail of Budget Adjustments to accompany and support each budget adjustment made as indicated in the Schedule of Budget Adjustments. After discussion, the report was ordered filed.

Ms. Scott requested approval for an increase in total appropriations 2021 as it relates to the use of funds from the fund balance assignment for future emerging contaminants as appropriated in the general fund as the funding source for the Plant No. 2 interim and permanent AOP treatment projects as previously approved by the Board. Use of these general fund appropriations that were transferred to the respective capital projects results in an increase to total appropriations as indicated below;

<u>Account Code</u>	<u>Description</u>	<u>Total</u>
A-9950-00-9000	Operating Transfers Out	2,292,180.78
A-5032-00-0000	Appropriated Reserves	(2,292,180.78)

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the following increase in total appropriations be made for the year ending December 31, 2021;

<u>Account Code</u>	<u>Description</u>	<u>Total</u>
A-9950-00-9000	Operating Transfers Out	2,292,180.78
A-5032-00-0000	Appropriated Reserves	(2,292,180.78)

Ms. Scott reported that the letter was sent to the Plainview Old-Bethpage School District regarding the District's annual poster contest. Ms. Scott stated that the school district confirmed participation in this year's contest.

Ms. Scott reported that the virtual water rate study presentation is scheduled with NewGen Strategies & Solutions on March 24, 2021 at 8:30am.

The following board meetings were scheduled for March 2021:

- April 6th at 5:30 pm
- April 13th at 5:30 pm
- April 20th at 5:30 pm – Additional public session at 7:00 pm
- April 27th at 5:30 pm

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 8:35 pm.

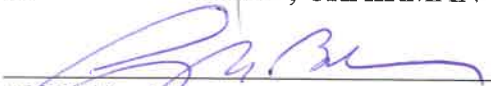
STATE OF NEW YORK)
COUNTY OF NASSAU) ss.:
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, March 23, 2021.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 20th day of April, 2021.



MARC B. LAYKIND, CHAIRMAN



ANDREW N. BADER, TREASURER



AMANDA R. FIELD, SECRETARY