

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, May 18, 2021.

Present: Marc B. Laykind, Chairman  
Andrew Bader, Treasurer  
Amanda R. Field, Secretary  
Stephen Moriarty, Superintendent  
Dina Scott, Business Manager  
Michael Ingham, Attorney  
James Neri, Engineer  
Sujata Pal, Engineer  
Greg Gordon, ZE Creative Concepts

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

#### **MICHAEL INGHAM'S REPORT – ATTORNEY:**

Attorney Ingham reported that the legislation intended to protect residential customers who have suffered financial hardship due to COVID-19 has been extended through July 1, 2022. The District adopted said legislation which in effect prevents water service terminations and waives penalties under certain circumstances. Discussion took place regarding specific changes within the legislation and its impacts on the District.

Attorney Ingham reported on inquiries proposed by Ms. Scott as it relates to responding to a FOIL request. Discussion took place and Attorney Ingham reported that in accordance with the FOIL, the District is not required to prepare any record not possessed or maintained. The Board directed Ms. Scott to respond to the related FOIL request accordingly.

Attorney Ingham reported that he will provide his report in executive session as it relates to litigation with National Grid.

#### **ENGINEER'S REPORT – ENGINEER:**

Engineer Pal provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any ongoing projects. Said items were reviewed and discussed with the Board in detail.

Engineer Pal reported that there has been little progress with National Grid as it relates to the conflicts taking place with the installation of drainage pipe connection from the Plant No. 3 blow off to the Town of Oyster Bay stormwater basin No. 10. Discussion

took place and the Board requested Supt. Moriarty to follow up with National Grid in an effort to expedite the process and obtain the cost proposal so that the construction work can continue as planned.

Engineer Neri reported that the design for the Plant No. 2 permanent AOP treatment is in progress.

Engineer Neri reported that Adjo Construction, contractor for the Country Pointe Phase III residential development has requested a release of the retainage being held. Discussion took place and Engineer Neri reported that Adjo Construction has successfully fulfilled their end of the contract, however, remaining finishing touches are yet to be completed, with no identifiable anticipated date of completion. Upon discussion, Attorney Ingham agreed to contact the Beechwood Organization to discuss their consideration of utilization of the remaining escrow balance held in the event any minor adjustments are required upon completion of this phase of the residential development.

#### **GREG GORDON'S REPORT – PUBLIC INFORMATION FIRM:**

Greg Gordon presented a press release related to the District's performance of fire hydrant testing to be published in upcoming weeks for the Board's review and approval. The Board provided comments and approved for submission upon the revisions being made.

Greg Gordon presented an e-mail including a series of topics. The Board provided comments and approved for posting upon the revisions being made.

Greg Gordon presented the June 2021 social media calendar for the Board's review and approval. The Board provided comments and approved for posting upon the revisions being made.

Greg Gordon reported on an update of the Spring 2021 newsletter printing and stated delivery should be made to the post office early next week.

#### **STEPHEN MORIARTY'S REPORT – SUPERINTENDENT:**

Supt. Moriarty provided the Board with a request for water disconnect and availability for a one (1") inch service at 14 Adrienne Drive. The Board approved Supt. Moriarty's request.

Supt. Moriarty requested the Board's approval to remove three (3) backflow penalties in the amount of \$250.00 each assessed to 80 Express Street, 260 Newtown Road and 171 East Ames Court. Supt. Moriarty explained that these properties submitted a copy of their backflow tests which were successfully conducted in 2020. Supt. Moriarty reported that upon further investigation of these accounts, it was determined that there was an administrative error and the backflow devices in question were incorrectly noted on two accounts associated with the same commercial location. Discussion took place

regarding the details and the Board approved Supt. Moriarty's request to remove the aforesaid backflow penalties.

Supt. Moriarty presented a memorandum with a recommendation to engage H2M architects & engineers to conduct engineering design services for the Plant No. 4 Advanced Oxidation Process (AOP) treatment project. Supt. Moriarty reported that the respective engineering report is at the NYS and Nassau County Departments of Health for their review and approval. In addition, Supt. Moriarty presented the Board with the recently received approval from the Nassau County Department of Health for the Plant No. 4 AOP pilot study. Supt. Moriarty reported that AOP treatment at Plant No. 4 is required in order to supplement the nitrate and perchlorate treatment, currently under design. Discussion took place and the Board agreed to further consider the proposal presented.

Supt. Moriarty provided the Board with a copy of the finalized Annual Water Quality Report.

Supt. Moriarty provided the Board with an updated listing of all District owned vehicles. Supt. Moriarty reported that the District is in receipt of the 2021 Ford F-350 ordered in December 2020. This vehicle will replace the 2006 Ford F-250 once it is ready to be placed in service. Supt. Moriarty stated his intent to auction both the 2006 Ford F-250 as well as a 2006 Chevrolet Express Van. The 2021 Chevrolet Express Van on order to replace the 2006 Chevrolet Express Van is on backorder and not expected to be delivered until September.

Supt. Moriarty will present the remainder of his report in executive session as it relates to a seasonal hire.

#### **DINA M SCOTT'S REPORT – BUSINESS MANAGER:**

Vendor check nos. 53089 through 53117 dated May 13, 2021 in the amount of \$99,201.72 were previously reviewed, approved and signed by the Board.

Capital project vendor check nos. 10076 through 10077 dated May 13, 2021 in the amount of \$81,709.54 were previously reviewed, approved and signed by the Board.

Ms. Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated May 11, 2021 in the amount of \$7,389.05

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated May 11, 2021 in the amount of \$7,389.05 and the Board authorized funds to be transferred into the District's dental benefit account.

Ms. Scott presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed.

Ms. Scott reported on the status of the processing pending FOIL requests.

Ms. Scott provided the Board with an update on submissions for the District's annual poster contest which is scheduled to take place on Thursday, June 3, 2021 at 6:00 pm.

Ms. Scott presented the Board with a copy of the year to date Budget to Actual Expenditures and Budget Variance Report for the month ending April 30, 2021. After discussion, the report was ordered filed.

Ms. Scott requested Board approval to attend the NYGFOA Annual Conference. This year's annual conference will be held virtually and spread across a series of days throughout June and July. Ms. Scott provided the Board with a copy of the agenda and reported that continuing education credits are given for attendance. The Board approved Ms. Scott's request.

The following board meetings were scheduled for June 2021:

- June 1<sup>st</sup> at 5:30 pm
- June 8<sup>th</sup> at 5:30 pm
- June 15<sup>th</sup> at 5:30 pm - Additional Public Session at 7:00 pm
- June 29<sup>th</sup> at 5:30 pm

On the motion of Commissioner Laykind, seconded by Commissioner Bader, the Board went into Executive Session at 7:55 pm to discuss a seasonal hire. The Board emerged from Executive Session at 8:25 pm with minutes produced and action taken.

Supt. Moriarty requested the Board's approval to hire Drew Edgette as seasonal laborer for seasonal work for the summer of 2021. Supt. Moriarty also requested the Board sign the respective Payroll/Status Change Notice.

Motion made by Commissioner Laykind, seconded by Commissioner Field, the below stated resolution was adopted unanimously:

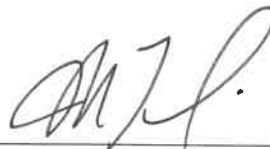
RESOLVED, upon the recommendation of Supt. Moriarty that the Board of Commissioners approves hiring Drew Edgette as seasonal laborer at an hourly rate of \$16.50.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 8:45 pm.

STATE OF NEW YORK            )  
COUNTY OF NASSAU         ) ss.:  
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, May 18, 2021.

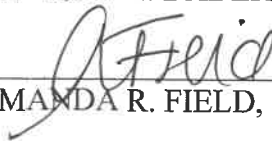
IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 8<sup>th</sup> day of June, 2021.



MARC B. LAYKIND, CHAIRMAN



ANDREW N. BADER, TREASURER



AMANDA R. FIELD, SECRETARY