

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, May 25, 2021.

Present: Marc B. Laykind, Chairman  
Andrew Bader, Treasurer  
Amanda R. Field, Secretary  
Stephen Moriarty, Superintendent  
Dina Scott, Business Manager  
Michael Ingham, Attorney  
James Neri, Engineer  
Sujata Pal, Engineer  
Greg Gordon, ZE Creative Concepts

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

#### **MICHAEL INGHAM'S REPORT – ATTORNEY:**

Attorney Ingham reported that he is awaiting response from the attorney of the Beechwood Organization regarding consideration of a release in retainage held for Adjo Construction for work performed on the Country Pointe Phase III residential development. Discussion took place and Engineer Neri reported that Adjo Construction has successfully fulfilled their contractual obligations, however, remaining finishing touches are yet to be completed, with no identifiable anticipated date of completion. Attorney Ingham requested that the Beechwood Organization agree to utilization of the remaining escrow balance held in the event any minor adjustments are required upon final completion of this phase of the residential development. Attorney Ingham will follow up with the Board upon resolution.

Attorney Ingham reported on a bill proposed by Nassau County Legislator Lafazan which would require all Nassau County water providers to file a cybersecurity report annually with the Nassau County Legislature and the Nassau County Police Department. Attorney Ingham will be submitting a letter on behalf of the Long Island Water Conference challenging the jurisdiction of the Nassau County Legislature to enact any ordinance impacting water providers, as this area of the law has been completely preempted by the New York State Legislature. Supt. Moriarty stated the District has taken action over the past three years to upgrade and make enhancements to our cybersecurity systems in order to protect against any potential threats.

**ENGINEER'S REPORT – ENGINEER:**

Engineer Pal provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any ongoing projects. Said items were reviewed and discussed with the Board in detail.

Engineer Pal reported that final contractor payment requests and maintenance bonds were delivered to the District today for the plumbing contractor of the Plant No. 1 Volatile Organic Compound (VOC) and Advanced Oxidation Process (AOP) treatment projects.

Engineer Neri reported that the design for the Plant No. 2 permanent AOP treatment continues to be in progress. Plan review for 60% design is scheduled with Supt. Moriarty for next week.

Engineer Neri reported that carbon delivery took place for the Granulated Activated Carbon (GAC) vessels at Plant No. 3. Supt. Moriarty will report further on details of Plant No. 3 as part of his report.

**GREG GORDON'S REPORT – PUBLIC INFORMATION FIRM:**

Greg Gordon presented a press release related to the water conservation efforts with irrigation systems to be published in upcoming weeks for the Board's review and approval. The Board provided comments and approved for submission upon the revisions being made.

Greg Gordon reported that the recent e-mail blast sent had an open rate of 38%.

Greg Gordon presented a revised June 2021 social media calendar for the Board's review and approval. The Board provided comments and approved for posting upon the revisions being made.

Greg Gordon reported that the Spring 2021 newsletter was submitted to the post office for postal delivery on Monday, May 24, 2021.

Greg Gordon provided an update on submissions for the annual poster contest. Greg Gordon requested that consideration be given to changing the scheduled date of annual poster contest award ceremony in order to provide more advance notice for the winners to coordinate attendance. Discussion took place and the Board agreed that the ceremony will be rescheduled for Thursday, June 16, 2021 at 6:00pm.

**STEPHEN MORIARTY'S REPORT – SUPERINTENDENT:**

Supt. Moriarty reported that construction for the roof replacements at Plant No. 1 commenced Monday, May 24, 2021. The roof over the mechanic garage is the first to be replaced and the construction is anticipated to be complete by the end of the week.

Supt. Moriarty provided the Board with a correspondence received by the Plainview Fire Department requesting placement of an antenna on top of the District's elevated storage tank. Discussion took place and the Board requested Supt. Moriarty to obtain additional details regarding the request before it being considered.

Supt. Moriarty provided the Board with a copy of the application for blending at District Plant No. 5 was submitted to the Nassau County Department of Health for approval.

Supt. Moriarty reported that the receipt for postal delivery of the spring newsletter, which includes the link to the District's Annual Quality Water Report will be submitted to the NYS and Nassau County Departments of Health to certify mailing, as required.

Supt. Moriarty presented the Board with a cost proposal provided by National Grid as it relates to the conflicts taking place with the installation of drainage pipe connection from the Plant No. 3 blow off to the Town of Oyster Bay stormwater basin No. 10. Supt. Moriarty reported that the proposal includes the cost to offset two gas mains that are in conflict with the proposed drainage pipe installation. Based upon many discussions with National Grid, the cost is to be burdened by the District as it is the District's construction work which has required the need for offset. The cost to offset the two gas mains owned by National Grid is \$77,704.00. Supt. Moriarty reported that this situation is sole source in nature as National Grid is the only entity with the authority to allow offsets to their utility. Discussion took place and Board approval was requested.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners authorizes the recommendation by Supt. Moriarty to engage National Grid to offset the two gas mains conflicted with the installation of drainage pipe for the Plant No. 3 blow off to the Town of Oyster Bay stormwater basin No. 10 in the amount of \$77,704.00.

Supt. Moriarty presented a memorandum with a recommendation to engage H2M architects & engineers to conduct engineering design services for the Plant No. 4 AOP treatment project. Supt. Moriarty reported that AOP treatment at Plant No. 4 is required in order to supplement the nitrate and perchlorate treatment, currently under design. Discussion took place and Board approval was requested.

Motion made by Commissioner Laykind, seconded by Commissioner Field, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners authorizes the recommendation by Supt. Moriarty to engage H2M architects & engineers to conduct engineering design, regulatory review and bidding services for the Plant No. 4 AOP treatment project in the amount of \$198,500.00.

**DINA M SCOTT'S REPORT – BUSINESS MANAGER:**

Vendor check nos. 53123 through 53134 dated May 20, 2021 in the amount of \$57,793.46 were previously reviewed, approved and signed by the Board.

Ms. Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated May 18, 2021 in the amount of \$305.69

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated May 18, 2021 in the amount of \$305.69 and the Board authorized funds to be transferred into the District's dental benefit account.

Ms. Scott presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed.

Ms. Scott reported on the status of the processing of FOIL requests.

Ms. Scott provided the Board with a copy of the Treasurer's Report for the month ending April 30, 2021. In addition, to supplement and support the Treasurer's Report, Ms. Scott also provided the Board with the respective bank reconciliations as well as the schedule of collateralized deposits for all District cash accounts for the month ending April 30, 2021. After discussion, the reports were ordered filed.

Ms. Scott provided the Board with a copy of the newly drafted Listing of Records by Subject Matter as it relates to documents subject to FOIL. Discussion took place and Ms. Scott recommended the Board adopt the Listing of Records by Subject Matter.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners adopted the Listing of Records by Subject Matter.

Ms. Scott reported that she attended the virtual webinar held by the Environmental Facilities Corp. (EFC) this morning as it relates to information on state revolving funds. Ms. Scott reported that the question was asked regarding updates on the EFC awarding grant funds under the Water Improvement Infrastructure Act as awarded to the District in prior years. The response given by the EFC was that this information has not yet been made available. The District will continue to seek different grant funding opportunities.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 8:05 pm.

STATE OF NEW YORK                    )  
COUNTY OF NASSAU                    ) ss.:  
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, May 25, 2021.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 21<sup>st</sup> day of June, 2021.



MARC B. LAYKIND, CHAIRMAN



ANDREW N. BADER, TREASURER



AMANDA R. FIELD, SECRETARY