

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, July 13, 2021.

Present: Marc B. Laykind, Chairman
Andrew Bader, Treasurer
Amanda R. Field, Secretary
Stephen Moriarty, Superintendent
Dina Scott, Business Manager

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

STEPHEN MORIARTY'S REPORT – SUPERINTENDENT:

Supt. Moriarty provided the Board with a request for water availability for a two (2") inch service at 391 South Oyster Bay Road. The Board approved Supt. Moriarty's request.

Supt. Moriarty presented the pumpage and sales report through June 2021. After discussion, the report was ordered and filed. In addition, Supt. Moriarty presented a memorandum regarding second quarter 2021 pumpage as well as calculations to support unaccounted for water.

Supt. Moriarty presented the final draft of the letter to residents of the immediate surrounding area of the construction drainage work performed at District Plant No. 3. This letter was delivered last week and provides an update that the construction work is complete and the asphalt that was placed over the repaired area of the road is temporary. The letter also states that the contractor will return in four to six weeks to pave the road once the trench properly settles.

Supt. Moriarty presented a draft response to a letter submitted by Town of Oyster Bay Supervisor Joseph Saladino. Said letter contained a request that the District consider repaving the roadway on Atwood Drive due to the recent installation of drainage pipe. This request, as the Town of Oyster Bay is aware, is not within the scope of this project or any similar project conducted by a utility.

Supt. Moriarty presented a letter mailed to 22 Spector Lane regarding an inaccessible meter pit. Discussion took place and the Board requested Supt. Moriarty keep them informed.

DINA M SCOTT'S REPORT – BUSINESS MANAGER:

Vendor check nos. 53261 through 53284 dated July 8, 2021 in the amount of \$255,062.75 were previously reviewed, approved and signed by the Board.

Country Pointe Phase III vendor check no. 110 dated July 8, 2021 in the amount of \$11,192.72 was previously reviewed, approved and signed by the Board.

Ms. Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated July 6, 2021 in the amount of \$409.56

Motion made by Commissioner Bader, seconded by Commissioner Field, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated July 6, 2021 in the amount of \$409.56 and the Board authorized funds to be transferred into the District's dental benefit account.

Ms. Scott presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed.

Ms. Scott provided the Board with a copy of the Dental Claims Detail History Report for June 2021. After discussion, the report was ordered filed.

Ms. Scott requested the Board's consideration of a transfer in the amount of transfer of \$444,223.72 from the capital improvement reserve account to capital projects cash account. This proposed transfer is to fund future expenditures for Plant No. 3 interim Advanced Oxidation Process (AOP) treatment. This is as a result of the District's recent commitment to reallocate the funding source of the aforementioned project to be financed through the capital improvement reserve as opposed to bond anticipation notes. Expenditures incurred through this funding source will be paid out of the capital projects cash account, as they are capital project related expenditures. This funding commitment was previously approved by the Board on June 1, 2021 and the respective permissive referendum period has since expired. After discussion, the Board approved Ms. Scott's request.

Motion made by Commissioner Bader, seconded by Commissioner Field, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the transfer in the amount of \$444,223.72 from the capital improvement reserve account to capital projects cash account.

Ms. Scott requested the Board's consideration of a transfer in the amount of transfer of \$1,759,065.87 from the capital improvement reserve account to assignment of fund balance for debt service cash account. This proposed transfer is to set aside future payment of the principal portion of the bond anticipation note for previous Plant No. 3 interim AOP treatment costs incurred and financed by the Town through District borrowings. This is as a result of the District's recent commitment to reallocate the funding source of the aforementioned project to be financed through the capital improvement reserve as opposed to bond anticipation notes. This funding commitment was previously approved by the Board on June 1, 2021 and the respective permissive referendum period has since expired. After discussion, the Board approved Ms. Scott's request.

Motion made by Commissioner Bader, seconded by Commissioner Field, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the transfer in the amount of \$1,759,065.87 from the capital improvement reserve account to assignment of fund balance for debt service cash account.

Ms. Scott presented a Schedule of 2021 Budget Adjustments as processed in accordance with the District's Budget Transfer Policy. In addition, Ms. Scott presented Detail of Budget Adjustments to accompany and support each budget adjustment made as indicated in the Schedule of Budget Adjustments. After discussion, the report was ordered filed.

Ms. Scott requested approval for an increase in total appropriations 2021 as it relates to the use of funds from the capital improvement reserve as appropriated in the general fund as the funding source for the Plant No. 3 interim AOP treatment projects. Use of these general fund appropriations that were transferred to the respective capital project results in an increase to total appropriations as indicated below;

<u>Account Code</u>	<u>Description</u>	<u>Total</u>
A-9950-00-9100	Operating Transfers Out – Cap Reserve	444,223.72
A-5032-00-0000	Appropriated Reserves	(444,223.72)

Motion made by Commissioner Bader, seconded by Commissioner Field, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the following increase in total appropriations be made for the year ending December 31, 2021;

<u>Account Code</u>	<u>Description</u>	<u>Total</u>
A-9950-00-9100	Operating Transfers Out – Cap Reserve	444,223.72
A-5032-00-0000	Appropriated Reserves	(444,223.72)

Commissioner Field reported that she recently spoke with the Nassau County Executive, Laura Curran who has announced a major economic recovery and community investment plan which includes, in part, \$4.5 million to assist water districts located in Nassau County with a multi-year regional groundwater conservation program. This plan also includes \$1.5 million to assist with funding emerging contaminants. Commissioner Field reported through this plan, \$50,000 in grant funding will be made available to approved applicants for the purposes of assistance with funding emerging contaminants. Districts will be required to apply in order to be considered. Discussion took place and the Board agreed that the District will be submitting a grant application when the funding becomes available.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 7:05 pm.

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STATE OF NEW YORK)
COUNTY OF NASSAU) ss.:
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, July 13, 2021.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 16th day of August, 2021.



MARC B. LAYKIND, CHAIRMAN



ANDREW N. BADER, TREASURER



AMANDA R. FIELD, SECRETARY