

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, August 3, 2021.

Present: Marc B. Laykind, Chairman
Andrew Bader, Treasurer
Amanda R. Field, Secretary
Stephen Moriarty, Superintendent
Dina Scott, Business Manager
James Neri, Engineer
Sujata Pal, Engineer
Greg Gordon, ZE Creative Concepts

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

ENGINEER'S REPORT – ENGINEER:

Engineer Pal provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any ongoing projects. Said items were reviewed and discussed with the Board in detail.

Engineer Pal reported that the design plans for the Plant No. 2 permanent Advanced Oxidation Process (AOP) treatment were submitted to both the NYS and Nassau County Departments for their review and approval. Engineer Pal reported that she has coordinated a meeting with Supt. Moriarty to discuss comments from his review of the 90% design. Furthermore, Engineer Pal requested Board approval for bid dates for the construction of the project. The Board approved Engineer Pal's request. Advertisement will take place on August 18, 2021, the bid opening will take place on Thursday, September 2, 2021, and a recommendation to award the bid will be presented to the Board on September 14, 2021.

Engineer Neri reported that H2M architects + engineers has presented Supt. Moriarty with recommendations for personal monitoring based on the internal control review conducted as it relates to respiratory protection. Supt. Moriarty reported that he will review and consider the recommendations.

GREG GORDON'S REPORT – PUBLIC INFORMATION FIRM:

Greg Gordon presented a press release related to the District receiving approval to bring its sixth AOP treatment system online to be published in upcoming weeks for the Board's review and approval. The Board provided comments and approved for submission upon the revisions being made.

Greg Gordon presented a draft of the upcoming e-mail blast for the Board's review and approval. The Board provided comments and approved for sending upon the revisions being made.

STEPHEN MORIARTY'S REPORT – SUPERINTENDENT:

Supt. Moriarty presented the Board with a memorandum as it relates to entering into a service contract with Hach Company for the District's hydrogen peroxide analyzers. The one year manufacturers warranty for these analyzers which are located at District Plant Nos. 1, 2, 3 and 7 is set to expire at the end of August. Hach Company provides specialty service for the District's hydrogen peroxide analyzers and is the sole source provider authorized to perform this service. The total cost of the service contract through December 31, 2021 is \$8,023.79.

Motion made by Commissioner Laykind, seconded by Commissioner Field, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners awards the annual contract for the service of the District's hydrogen peroxide analyzers to Hach Company for the year ending December 31, 2021, the sole source provider of this service, in the total amount of \$8,023.79.

Supt. Moriarty requested Board authorization to re-bid expiring annual contracts for hydrated lime, distribution system repairs and maintenance, automatic gate maintenance and repair and landscaping that are set to expire for the year ending December 31, 2021. After discussion, the Board approved Supt. Moriarty's request.

Supt. Moriarty requested Board authorization to bid the Granular Activated Carbon (GAC) change-out and well and booster pump maintenance annual maintenance contracts that are set to expire for the year ending December 31, 2021. Supt. Moriarty recommended H2M architects + engineers prepare the bid for said contracts and provided the Board with the respective proposal in the amount of \$6,500.00. After discussion, the Board approved H2M architects + engineers proposal to prepare the bid for the GAC change-out and well and booster pump maintenance annual maintenance contracts which are set to expire at year-end in the amount of \$6,500.00.

Supt. Moriarty presented the Board with a memorandum as it relates to the purchase of a new bobcat skidsteer loader. Supt. Moriarty reported that the District's existing bobcat is over twenty (20) years old and is in need of replacement. The quote submitted by Bobcat for the purchase of a new bobcat skidsteer loader is in the amount of \$47,852.70 and under NYS contract pricing. Detailed discussion took place and the Board agreed to further consider Supt. Moriarty's request.

Supt. Moriarty presented a proposal prepared by H2M architects + engineers to prepare a feasibility study and project labor agreement for the Plant No. 4 nitrate and perchlorate removal and AOP treatment projects. Engineer Neri reported that due to the significant scope of these two projects combined, a project labor agreement would result in a potential cost savings of approximately 2.5%-3.5% and prove beneficial to the District's taxpayers. Ms. Scott reported that her calculations estimate this to be a potential savings of approximately \$337,500 to the District. Ms. Scott stated, as previously reported by Attorney Ingham, a feasibility study to analyze the details of the cost savings is required to be conducted as per the New York State Department of Health when a project labor agreement is in place. Details were discussed and Commissioner Laykind requested the Board, Supt. Moriarty and Ms. Scott discuss internally in order to conclude.

Supt. Moriarty presented the Board with a memorandum as it relates to entering into a lease with the option to purchase agreement to replace the District's existing telephone system. Supt. Moriarty reported the District's existing Toshiba telephone system is no longer being supported. Supt. Moriarty obtained referrals from neighboring District's as it relates to their telephone systems and secured a quote from Advanced Hosted Services. This disabled veteran owned business has provided the District with a quote for a lease term of one year with the option to purchase at the end of the term. The upfront cost is \$1,030 and the monthly service fees is \$500 per month. All upgrades, replacements and service requirements are covered through this option. Supt. Moriarty reported that this will replace the need for service through Optimum in the District's business office and will result in a monthly cost savings. After discussion took place, the Board approved Supt. Moriarty's request to enter into a one year lease with Advanced Hosted Services with the option to purchase at the end of the term, including an upfront cost is \$1,030 and the monthly service fees is \$500 per month.

DINA M SCOTT'S REPORT – BUSINESS MANAGER:

Vendor check nos. 53333 through 53337 dated July 29, 2021 in the amount of \$15,749.60 were previously reviewed, approved and signed by the Board.

Capital project vendor check no. 10083 dated July 29, 2021 in the amount of \$103,717.67 was previously reviewed, approved and signed by the Board.

Ms. Scott presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed.

Ms. Scott reported a workshop has been scheduled for Wednesday, August 18, 2021 at 8:30 am to discuss the 2022 Operating Budget. A complete draft of the budget will be provided in the forthcoming week for the Board's review. Ms. Scott reported the budget will be made available to the public September 1, 2021.

Ms. Scott reported the financial statement presentation for the year ending December 31, 2020 has been rescheduled for Thursday, August 19, 2021 at 8:30 am with auditors Cullen & Danowski.

Ms. Scott provided the Board with details to support the customer at 4 Fern Place's request for a reduction of their first and second quarter 2021 water bills. Said customer had two water leaks identified that were not visible, and therefore continued throughout the course of several months. Ms. Scott reported that both leaks have since been repaired, however, due to the fact the customer was not aware of the leak until receipt of their excessively large water bill, they are requesting consideration be given. Discussion took place and the Board requested advisement from legal counsel before considering further.

The following board meetings were scheduled for September 2021:

- September 9th at 5:30 pm – Budget Hearing
- September 14th at 5:30 pm
- September 21st at 5:30 pm - Additional Public Session at 7:00 pm
- September 28th at 5:30 pm

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 7:35 pm.


STATE OF NEW YORK)
COUNTY OF NASSAU) ss.:
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, August 3, 2021.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 24th day of August, 2021.



MARC B. LAYKIND, CHAIRMAN



ANDREW N. BADER, TREASURER



AMANDA R. FIELD, SECRETARY