

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, August 10, 2021.

Present: Marc B. Laykind, Chairman
Andrew Bader, Treasurer
Amanda R. Field, Secretary
Stephen Moriarty, Superintendent
Dina Scott, Business Manager

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

STEPHEN MORIARTY'S REPORT – SUPERINTENDENT:

Supt. Moriarty provided the Board with a request for water disconnect and availability for a one (1") inch service at 63 Hope Drive and 63 Knickerbocker Road East. The Board approved Supt. Moriarty's request.

Supt. Moriarty reported that he met with Engineer Pal to review the 90% design plans for the Plant No. 2 permanent Advanced Oxidation Process (AOP) treatment facility. Supt. Moriarty reported advertisement for bidding for the construction of the project will take place on August 18, 2021, the bid opening will take place on Thursday, September 2, 2021, and a recommendation to award the bid will be presented to the Board on September 14, 2021.

Supt. Moriarty presented a proposal prepared by H2M architects + engineers to prepare a feasibility study and project labor agreement for the Plant No. 4 nitrate and perchlorate removal and AOP treatment projects. Supt. Moriarty stated that Engineer Neri previously reported that due to the significant scope of these two projects combined, a project labor agreement would result in a potential cost savings of approximately 2.5%-3.5% and prove beneficial to the District's taxpayers. Details were discussed and Commissioner Laykind requested Supt. Moriarty obtain information regarding additional details of the feasibility study from Engineer Pal and Engineer Neri in order to conclude.

Supt. Moriarty presented the Board with a memorandum as it relates to the purchase of a new bobcat skidsteer loader. Supt. Moriarty reported that the District's existing bobcat is over twenty (20) years old and is in need of replacement. This piece of machinery is critical for the repair of water main breaks. Supt. Moriarty presented the quote submitted by Bobcat for the purchase of a new bobcat skidsteer loader in the amount of \$47,852.70. Supt. Moriarty reported that pricing is in accordance with NYS contract rates through the Office of General Services (OGS). Supt. Moriarty reported that funds for this purchase are available as budgeted in the 2021 operating budget. Supt. Moriarty reported that upon receipt and placement into service of the new vehicle, he will request Board authorization to auction the existing bobcat. After discussion, the Board approved Supt. Moriarty's request.

Motion made by Commissioner Laykind, seconded by Commissioner Field, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners authorizes the purchase of one new bobcat skidsteer loader at price of \$47,852.70 from Bobcat as purchased under NYS contract through the OGS.

Supt. Moriarty provided the Board with a copy of the recently drafted Emergency Action Plan as recommended by Perma, the District's workers compensation carrier. Supt. Moriarty reported that the Plan was reviewed for compliance by the Public Employees Safety and Health (PESH) office and any recommendations made by their office have been implemented. Discussion took place regarding details of the Plan. Supt. Moriarty reported that he will conduct employee training on an annual basis to review details of the Plan and appropriate employee action in the event of an emergency. Supt. Moriarty requested the Board's approval and adoption of the Plan.

Motion made by Commissioner Laykind, seconded by Commissioner Field, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the adoption of the Public Employee Health Emergency Plan.

Supt. Moriarty provided the Board with a memorandum of recommendation to engage Dvirka & Bartilucci to conduct engineering design and support services for the construction of the Plant No. 7 permanent AOP treatment facility. Supt. Moriarty solicited proposals from both Dvirka & Bartilucci and H2M architects + engineers, as both engineering firms have significant experience with projects similar in size and nature and are also aware of the technical requirements of the District. Supt. Moriarty reported that permanent construction of this Plant site will provide year-round operation as opposed to seasonal operation only. Ms. Scott recommended that although funding for the Plant No. 7 permanent AOP treatment facility has been authorized through general obligation bonds previously secured through the Town of Oyster Bay, she recommends the District fund the project's design through the fund balance assignment for emerging contaminants. After at length discussion, the Board approved Supt. Moriarty's request and agreed to commencement of the construction of the Plant No. 7 permanent AOP treatment facility.

Motion made by Commissioner Laykind, seconded by Commissioner Field, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the proposal submitted by Dvirka & Bartilucci to conduct engineering design and support services for the construction of the Plant No. 7 permanent AOP treatment facility at a cost of \$146,000.00.

BE IT FURTHER RESOLVED, that the Board of Commissioners approves the funding source for engineering design and support services for the construction of the Plant No. 7 permanent AOP treatment to be the fund balance assignment for emerging contaminants.

Supt. Moriarty will present the remainder of his report in executive session as it relates to personnel.

DINA M SCOTT'S REPORT – BUSINESS MANAGER:

Vendor check nos. 53349 through 53372 dated August 5, 2021 in the amount of \$235,123.57 were previously reviewed, approved and signed by the Board.

Capital project vendor check nos. 10084 through 10085 dated August 5, 2021 in the amount of \$168,656.03 were previously reviewed, approved and signed by the Board.

Ms. Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated August 3, 2021 in the amount of \$876.17

Motion made by Commissioner Laykind, seconded by Commissioner Field, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated August 3, 2021 in the amount of \$876.17 and the Board authorized funds to be transferred into the District's dental benefit account.

Ms. Scott presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed.

Ms. Scott provided the Board with a copy of the Dental Claims Detail History Report for July 2021. After discussion, the report was ordered filed.

Ms. Scott reported that she has submitted to the Board for their review and consideration the 2022 budget supplementary schedules/worksheets. A complete draft of the budget will be provided in the forthcoming week for the Board's review.

Ms. Scott provided the Board with details to support the customer at 4 Fern Place's request for a reduction of their first and second quarter 2021 water bills. Said customer had two water leaks unidentified that were not visible, and therefore continued throughout the course of several months. Ms. Scott reported that both leaks have since been repaired, however, due to the fact the customer was not aware of the leak until receipt of their excessively large water bill, they are requesting consideration be given. Discussion took place and the Board requested further discussion with legal counsel before considering concluding.

On the motion of Commissioner Laykind, seconded by Commissioner Field, the Board went into Executive Session at 7:35 pm to discuss personnel. The Board emerged from Executive Session at 8:05 pm with minutes produced and action taken.

Supt. Moriarty reported that in accordance with Section 4.0 of the District's Employee Handbook, health insurance, dental and optical benefits are effective for all full-time employees on the first day of the month after thirty (30) days of employment. Employee Kevin Gielarowski commenced his employment with the District on August 2, 2021, therefore making his eligibility to receive health insurance benefits effective October 1, 2021, leaving him and his family without benefits for nearly sixty days. Discussion took place and the Board agreed to waive the waiting period for the commencement of health insurance benefits.

Motion made by Commissioner Laykind, seconded by Commissioner Field, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves waiving the waiting period for the commencement of health insurance, dental and optical benefits for employee Kevin Gielarowski. Said benefits will be effective immediately.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 8:35 pm.


STATE OF NEW YORK)
COUNTY OF NASSAU) ss.:
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, August 10, 2021.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 9th day of September, 2021.



MARC B. LAYKIND, CHAIRMAN



ANDREW N. BADER, TREASURER



AMANDA R. FIELD, SECRETARY