

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, October 12, 2021.

Present: Marc B. Laykind, Chairman
Andrew Bader, Treasurer
Stephen Moriarty, Superintendent
Dina Scott, Business Manager

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

STEPHEN MORIARTY'S REPORT – SUPERINTENDENT:

Supt. Moriarty reported that H2M architects + engineers is working on constructing the bid documents for the Granular Activated Carbon (GAC) change-out and well and booster pump maintenance annual maintenance contracts which are set to expire at year-end. Supt. Moriarty requested to place advertisement in the November 10, 2021 edition of the POB Herald and that the District take bids for the respective contract on December 1, 2021. The Board approved Supt. Moriarty's request.

Supt. Moriarty reported that he is working on constructing the bid documents for the hydrated lime and distribution system repairs and maintenance contracts which are set to expire at year-end. Supt. Moriarty requested to place advertisement in the November 3, 2021 edition of the POB Herald and that the District take bids for the respective contract on November 22, 2021. The Board approved Supt. Moriarty's request.

Supt. Moriarty reported that based upon his review, he is awaiting executed change orders from Philip Ross Industries for construction of the Plant Nos. 2, 3 and 7 interim Advanced Oxidation Process (AOP) treatment projects. Upon receipt he will present to the Board for approval.

Supt. Moriarty presented a memorandum to the Board requesting the purchase of two new meter reading devices as the existing devices have surpassed their useful life and no longer operate. Supt. Moriarty reported that this new technology, a beltclip transreceiver, was previously purchased and the District has experienced much increased efficiency in obtaining meter reads with this device. The cost of the beltclip transreceiver is \$3,200.00 each from Rio Supply, Inc. Supt. Moriarty reminded the Board that Rio Supply, Inc. is the sole source provider of Neptune meters and products which are standardized Districtwide. Board approval was requested.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the purchase of two beltclip transreceiver's at \$3,200.00 each from Rio Supply, Inc for a total cost of \$6,400.00.

Supt. Moriarty requested the following general fund budget transfer in excess of the Budget Transfer Policy limits be made in order to appropriate the purchase of two beltclip transreceiver's at \$3,200.00 each from Rio Supply, Inc as recently approved;

<u>Account Code</u>	<u>Description</u>	<u>Total</u>
A-8340-20-2000	Distribution Operating Equipment	6,400.00
A-8340-30-2000	Purchase of Vehicles	(6,400.00)

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the following general fund budget transfer;

<u>Account Code</u>	<u>Description</u>	<u>Total</u>
A-8340-20-2000	Distribution Operating Equipment	6,400.00
A-8340-30-2000	Purchase of Vehicles	(6,400.00)

Supt. Moriarty presented a draft of the revised postcard mailer to be sent to all District's residents who have not yet filed their annual backflow test with the District. This mailer is being sent in an effort to educate and remind customers of the importance of backflow compliance as well as the respective compliance requirements. The Board approved for printing and fulfillment.

Supt. Moriarty presented a letter to be sent to the customer at 14 Nathan Drive who has had an inaccessible meter pit since September 2020. Discussion took place and a no-access penalty in the amount of \$75.00 will continue to be charged to this customer's account quarterly until the situation can be rectified.

Supt. Moriarty provided an update on the status of two recently received FOIL requests.

DINA M SCOTT'S REPORT – BUSINESS MANAGER:

Vendor check nos. 53559 through 53578 dated October 7, 2021 in the amount of \$41,579.77 were previously reviewed, approved and signed by the Board.

Ms. Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated October 5, 2021 in the amount of \$146.91

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated October 5, 2021 in the amount of \$146.91 and the Board authorized funds to be transferred into the District's dental benefit account.

Ms. Scott presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed.

Ms. Scott presented an analysis of electricity costs incurred by plant site location in 2021 as compared to 2020. This analysis was conducted to review the increase in electricity costs incurred as a result of power required to operate the AOP reactors in order to remove 1,4 Dioxane from drinking water. Discussion took place and the Board requested that this analysis continue to take place.

Ms. Scott reported that the District's annual Toys for Tots drive is scheduled to take place from November 1, 2021 through December 10, 2021. The Board of Commissioners unanimously agreed to support the District's participation in this charitable event.

Ms. Scott requested approval for an increase in total appropriations of the 2021 operating budget as it relates to requirements in accordance with Governmental Accounting Standards Board (GASB) No. 84. Under this governmental accounting standard, proper accounting for the use of funds held in trust is to recognize the related revenue and expenditures when funds are disbursed. This increase in total appropriations represents expenditures incurred under the Country Pointe Phase III and IV cash accounts totaling \$17,213.18. Commissioner Laykind reminded that although the Plainview Water District is the disbursing expenditures as it relates to the water main portion of the development, all costs associated are being paid for by the Beechwood Organization. Ms. Scott requested the Board's approval to increase total appropriations as indicated below;

<u>Account Code</u>	<u>Description</u>	<u>Total</u>
A-8340-10-3099	Country Pointe Expense	17,213.18
A-2144-00-0080	Country Pointe Development	(17,213.18)

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the following increase in total appropriations be made for the year ending December 31, 2021;

<u>Account Code</u>	<u>Description</u>	<u>Total</u>
A-8340-10-3099	Country Pointe Expense	17,213.18
A-2144-00-0080	Country Pointe Development	(17,213.18)

Ms. Scott requested the Board's consideration of a transfer in the amount of \$39,447.95 from the capital projects cash account to the assignment of fund balance for debt service cash account. This request is made with anticipation to remit payment on the bond anticipation note (BAN) for Plant No. 3 interim AOP expenditures paid as a drawdown on the BAN subsequent to the reallocation of funding source commitment made to the capital reserve. After discussion, the Board approved Ms. Scott's request.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the transfer in the amount of \$39,447.95 from the capital projects cash account to the assignment of fund balance for debt service cash account.

PUBLIC PARTICIPATION:

Mr. Newler of 24 Joyce Road addressed the District's accomplishments as it relates to removing contaminants from drinking water he would have been more acknowledging of the District's efforts.

Mr. Newler inquired as to the status of previous meeting minutes being posted on the website. A status update was provided.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 7:15 pm.


STATE OF NEW YORK)
COUNTY OF NASSAU) ss.:
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, October 12, 2021.


IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this ~~29~~¹² day of October, 2021.



MARC B. LAYKIND, CHAIRMAN



ANDREW N. BADER, TREASURER



AMANDA R. FIELD, SECRETARY