

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, November 16, 2021.

Present: Marc B. Laykind, Chairman  
Andrew Bader, Treasurer  
Amanda R. Field, Secretary  
Stephen Moriarty, Superintendent  
Dina Scott, Business Manager  
Michael Ingham, Attorney  
James Neri, Engineer  
Sujata Pal, Engineer  
Greg Gordon, ZE Creative Concepts

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

#### **MICHAEL INGHAM'S REPORT – ATTORNEY:**

Attorney Ingham reported that new legislation has been passed by NYS Governor Hochul which requires that public bodies with a regularly updated website must post meeting minutes within fourteen (14) days of a meeting taking place. Discussion took place and Commissioner Laykind acknowledged that Mr. Newler has recently brought this new legislation to the attention of the Board. The Board addressed that it has been standard practice to post minutes to the District's website as soon as practicable.

Attorney Ingham will present the remainder of his report in executive session as it relates to contractual negotiations.

#### **ENGINEER'S REPORT – ENGINEER:**

Engineer Pal provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any ongoing projects. Said items were reviewed and discussed with the Board in detail.

Engineer Neri reported that H2M architects + engineers is continuing with the design of the Plant No. 4 nitrate and perchlorate removal and Advanced Oxidation Process (AOP) treatment facility. A 30% design submittal for Supt. Moriarty's review is near completion and expected to be submitted the last week of November.

Engineer Neri reported that he is in receipt of comments by the Nassau County Department of Health as it relates to the Plant No. 4 AOP pilot study. Response to the comments is anticipated to be submitted the week of November 22, 2021.

Engineer Neri reported that a progress meeting with the contractors for construction of the Plant No. 2 permanent AOP treatment project is scheduled for Wednesday, November 17, 2021 at 11:00 am. Engineer Neri reported that the plumbing contractor has begun preliminary piping work.

Engineer Neri reported that he is in receipt of comments by the Nassau County Department of Health as it relates to the Plant No. permanent 2 AOP engineering design plans and specifications. Response to the comments were submitted on November 7, 2021.

Engineer Neri reported that he is in receipt of a proposed change order from Philip Ross Industries for the consideration of purchasing an AOP reactor as well as an empty skid to house the reactor for the Plant No. 2 interim AOP treatment project. This approach will provide the District continuity of treatment with no interruption at the Plant site in the spring and summer of 2022 as the construction of the permanent treatment facility is being concluded. The ability to flow water through Plant No. 2 is essential during the high pumpage season. Engineer Neri reported that the value of the skid and reactor will not be lost upon completion of the permanent treatment facility as it will be relocated to Plant No. 5 where AOP treatment is also needed at one of the four well sites. Supt. Moriarty is in receipt of the proposed change order and will present to the Board for approval upon his review.

Engineer Neri reported that H2M architects + engineers has submitted the report of the results of sampling that previously took place while District employee's applied treatment at plant sites. This was done as part of the enhancement to the District's respiratory protection program. The report has been reviewed by Supt. Moriarty and a call is scheduled for Wednesday, November 17, 2021 to discuss in detail.

Engineer Pal reported that preparation of the Plant No. 5 AOP treatment facility engineering report was submitted to Supt. Moriarty for his review on Monday, November 15, 2021.

Engineer Pal reported that grant applications for the 2021 Water Infrastructure Improvement Act grant for emerging contaminant removal at District's Plant Nos. 3, 4, 5 and 7 will be complete with the Board's passing of a series of required resolutions. Each of the required resolutions were discussed in detail and will be presented to the Board for approval as part of Ms. Scott's report. Upon receipt of the certified resolutions, H2M architects + engineers will submit each of the grant applications to the NYS Environmental Facilities Corp.

Engineer Neri reported that the developer's plans for the installation of water main at the County Pointe Golden Age Housing have been reviewed and approved by Supt. Moriarty. Said plans were submitted to the Nassau County Department of Health on November 12, 2021.

**GREG GORDON'S REPORT – PUBLIC INFORMATION FIRM:**

Greg Gordon submitted a press release related to the District receiving the Gold Award for Studies, Research and Consulting Engineering Services from the American Counsel of Engineering Companies, New York to be published in upcoming weeks for the Board's review and approval. The Board provided comments and approved for submission upon the revisions being made.

Greg Gordon reported that the fall newsletter is currently with the printer for printing and fulfillment. Postal delivery is expected to be in homes during the week of November 29, 2021.

Greg Gordon presented the revised November 2021 social media calendar for the Board's review and approval. The Board provided comments and approved for posting upon the revisions being made.

Greg Gordon reported that he is preparing an email blast for distribution and will submit to the District for review and approval upon completion.

Greg Gordon reported that he has submitted a draft of District's capital projects page of the website to Supt. Moriarty. Together they are collaborating on final edits for completion and submittal to the Board.

**STEPHEN MORIARTY'S REPORT:**

Supt. Moriarty reported that he has reviewed the report of the results of the sampling that previously took place while District employee's applied treatment at plant sites. This was done as part of the enhancement to the District's respiratory protection program. A call is scheduled for Wednesday, November 17, 2021 with H2M architects + engineers to discuss in detail.

Supt. Moriarty reported that advertisement was made for the bid of the hydrated lime and distribution system repairs and maintenance contracts which are set to expire at year-end. The District will take bids for the respective contracts on November 22, 2021.

Supt. Moriarty reported that he has submitted requests for proposal for the gate preventative maintenance and landscaping contracts which are set to expire at year-end. He will provide the Board with a recommendation upon receipt of the related proposals.

Supt. Moriarty reported that he is in receipt of the draft of the District's capital projects page of the website. A draft is forthcoming and will be provided to the Board for review and approval. He is working with ZE Creative Concepts on the final edits and will provide a copy of the draft to the Board in the forthcoming week.

**DINA M SCOTT'S REPORT – BUSINESS MANAGER:**

Vendor check nos. 53692 through 53704 dated November 10, 2021 in the amount of \$62,263.19 were previously reviewed, approved and signed by the Board.

Ms. Scott presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed.

Ms. Scott provided the Board with a copy of the Treasurer's Report for the month ending October 31, 2021. In addition, to supplement and support the Treasurer's Report, Ms. Scott also provided the Board with the respective bank reconciliations as well as the schedule of collateralized deposits for all District cash accounts for the month ending October 31, 2021. After discussion, the reports were ordered filed.

Ms. Scott presented the Board with a copy of the year to date Budget to Actual Expenditures and Budget Variance Report for the month ending October 31, 2021. After discussion, the report was ordered filed.

Ms. Scott presented the Yearly Member Report issued by Perma which summarizes the District's annual review and highlights as it pertains to workers compensation and safety management. Ms. Scott also presented the District's year to date workers compensation loss run. After discussion, the reports were ordered filed.

Ms. Scott presented the resolution regarding registration for the annual election of water commissioner and the appointment of ballot clerks and election inspectors. After discussion, the stated resolution attached herewith was adopted.

Ms. Scott presented a series of resolutions required for submittal of the grant applications for the 2021 Water Infrastructure Improvement Act grant for emerging contaminant removal at District's Plant Nos. 3, 4, 5 and 7. The resolutions demonstrate the Board's support of an application for the 2021 Water Infrastructure Improvement Act grant as well as the funding commitments for the District's respective matching portion of each of the stated emerging contaminant removal projects. The final resolution concurs with the recommendation made by H2M architects + engineers to deem emerging contaminant removal at Plant No. 5 as an unlisted action under the State Environmental Quality Review Act (SEQRA). Engineer Pal noted that the required SEQRA resolutions for emerging contaminant removal at Plant Nos. 3, 4 and 7 were previously adopted as part of the November 2019 bond resolutions. After discussion, the stated resolution attached herewith was adopted.

The NSWCA Meeting was held on Monday, November 15, 2021 at Palmers's in Farmingdale, NY at 6:30pm. The guest speaker was Joseph Frank, Esp. to discuss election law and commissioners responsibilities. Commissioner Laykind, Commissioner Bader and Commissioner Field were in attendance.

The following board meetings were scheduled for December 2021:

- December 7<sup>th</sup> at 5:30 pm
- December 21<sup>st</sup> at 5:30 pm – Additional public session at 7:00 pm

**PUBLIC PARTICIPATION:**

Mr. Newler of 24 Joyce Road presented a series of questions and comments related to water pressure at his home and previous Board meeting minutes to be posted on the District's website. Discussion took place and the Board of Commissioners responded to Mr. Newler's inquiries.

On the motion of Commissioner Laykind, seconded by Commissioner Bader, the Board went into Executive Session at 7:25 pm to discuss contractual negotiations. The Board emerged from Executive Session at 7:45 pm with no minutes produced and no action taken.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 7:55 pm.

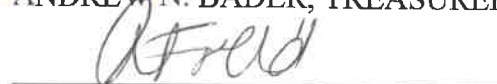
STATE OF NEW YORK                    )  
COUNTY OF NASSAU                    ) ss.:  
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, November 16, 2021.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 23<sup>rd</sup> day of November, 2021.

  
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MARC B. LAYKIND, CHAIRMAN

  
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ANDREW N. BADER, TREASURER

  
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AMANDA R. FIELD, SECRETARY