

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, January 25, 2022.

Present: Marc B. Laykind, Chairman  
Amanda R. Field, Secretary  
Stephen Moriarty, Superintendent  
Dina Scott, Business Manager  
Michael Ingham, Attorney  
James Neri, Engineer  
Greg Gordon, ZE Creative Concepts

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

#### **MICHAEL INGHAM'S REPORT – ATTORNEY:**

Attorney Ingham reported that the 2022 hydrant agreement for the Plainview Fire Protection District was forwarded to the Supervisor of the Town of Oyster Bay. Approval by the Town is scheduled for March 1, 2022.

Attorney Ingham reported that he is working with Engineer Neri, Supt. Moriarty and Ms. Scott on the development of a professional services retainer agreement with H2M architects + engineers. Upon satisfaction of all parties, said agreement will be presented to the Board for review and approval.

#### **ENGINEER'S REPORT – ENGINEER:**

Engineer Neri provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any ongoing projects. Said items were reviewed and discussed with the Board in detail.

Engineer Neri reported that the next construction progress meeting for the Plant No. 2 permanent AOP treatment project is scheduled for Wednesday, February 2, 2022. Engineer Neri reported the foundation walls have been poured and the general contractor is making good progress. Furthermore, Engineer Neri reported the new Granular Activated Carbon (GAC) vessels were delivered to the plant site this morning. The pre-fabricated AOP skid is anticipated to be delivered the third week of February.

Engineer Neri reported that H2M architects + engineers is preparing responses to comments received by the Nassau County Department of Health regarding the Country Pointe Golden Age Housing Development.

Engineer Neri reported that H2M architects + engineers is preparing responses to comments received by the Nassau County Department of Health regarding the Plant No. 4 Advanced Oxidation Process (AOP) pilot treatment study. An on-site meeting will be coordinated soon in order to review the electrical scope of the project.

**GREG GORDON'S REPORT – PUBLIC INFORMATION FIRM:**

Greg Gordon presented an email blast related to the commencement of construction at the Plant No. 2 permanent AOP treatment facility for the Board's review and approval. The Board provided comments and approved for posting upon the revisions being made.

Greg Gordon presented the February 2022 social media calendar for the Board's review and approval. The Board provided comments and approved for posting upon the revisions being made.

**STEPHEN MORIARTY'S REPORT:**

Supt. Moriarty provided the Board with a request for water disconnect and availability of a one (1") inch service at 116 Morton Blvd. The Board approved Supt. Moriarty's request.

Supt. Moriarty reported that he is working with Trojan Technologies on the development of a maintenance agreement for the District's standardized Trojan UV Flex 100, low pressure high output ultraviolet light and hydrogen peroxide AOP system.

Supt. Moriarty reported that he is working with Eagle Control Corp. and H2M architects + engineers to satisfy SCADA adjustments for Plant No. 5 blending operations.

Supt. Moriarty reported that he is working with Total Technology Solutions on implementing multi-factor authentication Districtwide.

Supt. Moriarty reported that he is working with H2M architects + engineers on the 2021 Annual Quality Water Report.

Supt. Moriarty presented a Records Disposition Authorization Form for the Board's approval and the Chairman's signature. All documents to be destroyed are in accordance with the Records Retention and Disposition Schedule LGS-01. After discussion, the Board approved disposition of the records listed in the Records Disposition Authorization Form and said Form was executed by the Chairman.

**DINA M SCOTT'S REPORT – BUSINESS MANAGER:**

Vendor check nos. 53950 through 53966 dated January 20, 2022 in the amount of \$23,887.02 were previously reviewed, approved and signed by the Board.

Capital project vendor check no. 10101 dated January 20, 2022 in the amount of \$85.76 was previously reviewed, approved and signed by the Board.

Ms. Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated January 18, 2022 in the amount of \$3,456.42

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated January 18, 2022 in the amount of \$3,456.42 and the Board authorized funds to be transferred into the District's dental benefit account.

Ms. Scott presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed. Ms. Scott requested the Board's approval to remove penalties assessed to 1191 Old Country Road in the amount of \$115.23 in accordance with District policy. The Board approved Ms. Scott's request.

Ms. Scott presented the Board with a recently received FOIL request as well as the respective acknowledgement letter. Discussion took place and Ms. Scott will commence gathering the documents requested.

Ms. Scott provided the Board with a copy of the Treasurer's Report for the month ending December 31, 2021. In addition, to supplement and support the Treasurer's Report, Ms. Scott also provided the Board with the respective bank reconciliations as well as the schedule of collateralized deposits for all District cash accounts for the month ending December 31, 2021. After discussion, the reports were ordered filed.

Ms. Scott presented the Board with a copy of the year to date Budget to Actual Expenditures and Budget Variance Report for the month ending December 31, 2021. After discussion, the report was ordered filed.

Ms. Scott requested the Board's consideration of a transfer in the amount of \$17,730.51 from the assignment of fund balance for emerging contaminants cash account to the capital projects cash account. The purpose of this transfer is to fund the excess budgeted costs of the Plant No. 2 permanent AOP treatment facility for the purchase of an additional AOP skid and reactor. After discussion, the Board approved Ms. Scott's request.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the transfer in the amount of \$17,730.51 from the assignment of fund balance for emerging contaminants cash account to the capital projects cash account.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 7:10 pm.

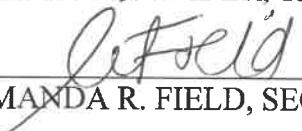
STATE OF NEW YORK                    )  
COUNTY OF NASSAU                    ) ss.:  
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, January 25, 2022.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 9<sup>th</sup> day of February, 2022.

  
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MARC B. LAYKIND, CHAIRMAN

  
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ANDREW N. BADER, TREASURER

  
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AMANDA R. FIELD, SECRETARY