

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Wednesday, February 9, 2022.

Present: Marc B. Laykind, Chairman
Andrew Bader, Treasurer
Amanda R. Field, Secretary
Stephen Moriarty, Superintendent
Dina Scott, Business Manager

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

STEPHEN MORIARTY'S REPORT:

Supt. Moriarty provided the Board with a request for water disconnect and availability of a one (1") inch service at 8 Harrow Lane. The Board approved Supt. Moriarty's request.

Supt. Moriarty presented a proposal issued by H2M architects + engineers to conduct an inventory of known water service line materials throughout the District. Inventory of water service material type is in response to the newly revised lead and copper rule. Discussion took place and the Board requested additional time to further consider.

Supt. Moriarty reported that adjustments have been made by Eagle Control Corp. to satisfy SCADA adjustments for Plant No. 5 blending operations.

Supt. Moriarty reported that he is continuing to work with Total Technology Solutions on implementing multi-factor authentication Districtwide. Office and plant employee multi-factor authentication establishment is substantially complete.

Supt. Moriarty presented an email received by the customer at 63 Shelter Hill Road expressing his appreciation to the District's employees for their professionalism in repairing a recent water main break in front of his home. The Board expressed their gratitude for the customer taking the time to send an email acknowledging the District's efforts.

Supt. Moriarty presented the sanitary survey letter received by the Nassau County Department of Health as well as his draft response to said letter. The results of the survey were favorable to the District. Discussion took place and the Board approved Supt. Moriarty to submit the letter of response.

Supt. Moriarty presented a letter issued by USP Technologies notifying the District that a 5% price increase will take effect for all peroxide purchases effective March 1, 2022. Discussion took place and the Board acknowledged the price increase.

Supt. Moriarty reported that he has submitted sample results received by Pace Laboratory to date as it relates to the carbon replacement at Well No. 1-2. Supt. Moriarty has requested permission to from the Nassau County Department of Health to bring the well back into service with no response received. Commissioner Laykind requested that Supt. Moriarty follow up tomorrow.

DINA M SCOTT'S REPORT – BUSINESS MANAGER:

Vendor check nos. 53998 through 54016 dated February 3, 2022 in the amount of \$82,769.67 were previously reviewed, approved and signed by the Board.

Ms. Scott presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed.

Ms. Scott reported that authorization has been issued by the Environmental Facilities Corp. to submit for drawdown of expenditures incurred with Construction Consultants of Long Island under the 2019 Water Infrastructure Improvement Act (WIIA) grant.

Ms. Scott provided an update on the compilation of information to be included in response to the FOIL request received on January 24, 2022.

Ms. Scott reported that as authorized in the 2021 Annual Budget, the District has budgeted to transfer \$500,000.00 to the fund balance assignment for future emerging contaminants through expenditure appropriations. Ms. Scott therefore requested Board authorization to execute the transfer of \$500,000.00 from the unreserved/undesignated cash account to the fund balance assignment for future emerging contaminants cash account for the year ending December 31, 2021.

Motion made by Commissioner Laykind, seconded by Commissioner Field, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves transferring \$500,000.00 from the unreserved/undesignated cash account to the fund balance assignment for future emerging contaminants cash account for the year ending December 31, 2021 as previously adopted.

Ms. Scott reported that as authorized in the 2021 Annual Budget, the District has budgeted to transfer \$200,000.00 to fund capital projects through expenditure appropriations. Total amounts unexpended as of December 31, 2021 are \$187,031.68. Due to the fact the District committed to using these funds for capital expenditures, Ms. Scott recommends transferring the unexpended amount to the fund balance assignment for future emerging contaminants cash account to fund future capital projects. Board authorization is requested to execute the transfer of \$187,031.68 from the unreserved/undesignated cash account to the fund balance assignment for future emerging contaminants cash account for the year ending December 31, 2021.

Motion made by Commissioner Laykind, seconded by Commissioner Field, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves transferring \$187,031.68 from the unreserved/undesignated cash account to the fund balance assignment for future emerging contaminants cash account for the year ending December 31, 2021.

Ms. Scott reported that in accordance with general accepted accounting principles, all interest earned in the capital projects fund derived from reserve/assigned funding sources should be transferred back to the respective reserve/assignment account. Therefore, Board approval was requested to transfer \$6,167.29 of interest earned for the year ending December 31, 2021 from the capital projects cash account to the fund balance assignment for future emerging contaminants cash account.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the transfer of \$6,167.29 from the capital projects cash account to the fund balance assignment for future emerging contaminants cash account for interest earned for the year ending December 31, 2021.

Ms. Scott presented a schedule of deposits for the assignment of fund balance for debt service account which provides detail of the funds that have been set aside throughout 2021 in order to remit payment on the principal portion of debt previously incurred through bond anticipation notes issued through the Town of Oyster Bay. The District has specifically allocated funds for remittance of the 2022 principal payment in the amount of \$3,710,000.00 based upon receipt of grant proceeds for the 2019 WIIA grant award, as well as previously determined commitments to reallocate funding sources for the Plant Nos. 2 and 3 Advanced Oxidation Process (AOP) treatment projects from District funds as opposed to debt service. Discussion took place and the Board concurred with Ms. Scott's calculation. After discussion, the Board approved Ms. Scott's request.

Motion made by Commissioner Laykind, seconded by Commissioner Field, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners authorizes the commitment to remit payment to the Town of Oyster Bay for the purpose of paying down principal amounts of debt incurred through bond anticipation notes in the amount of \$3,710,000.00 from the assignment of fund balance for debt service.

The Board requested Ms. Scott to make arrangements for Commissioner Laykind, Commissioner Bader and Commissioner Field to attend the AWWA Annual Conference and Exhibition held on June 12 - 15, 2022 at the San Antonio Convention Center in San Antonio, TX. The Board requested that lodging reservations be made from June 11 – 16, 2022 at the Hyatt Regency San Antonio Riverwalk or the San Antonio Marriot Rivercenter, based on availability. Both hotels are within one mile distance of the San Antonio Conference Center where the conference is being held. Ms. Scott reported that the per diem rate for both the Hyatt Regency San Antonio Riverwalk or the San Antonio Marriot Rivercenter exceeds the general services administration (gsa) rate of \$124.00. In accordance with the District's Travel Policy, the cost of lodging in excess of the maximum allowed gsa per diem rate may be approved when lodging is unavailable at or below the maximum rate or lodging cannot be found reasonably close to the traveler's destination.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves lodging for Commissioner Laykind, Commissioner Bader and Commissioner Field June 11 – 16, 2022 at the Hyatt Regency San Antonio Riverwalk at a per diem rate of \$225.00 or the San Antonio Marriot Rivercenter at a per diem rate of \$258.00, based on availability, both of which are within one mile distance of the San Antonio Conference Center where the conference is being held.

On the motion of Commissioner Laykind, seconded by Commissioner Bader, the Board went into Executive Session at 6:40 pm to discuss personnel matters. The Board emerged from Executive Session at 6:50 pm with no minutes produced and no action taken.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 7:05 pm.

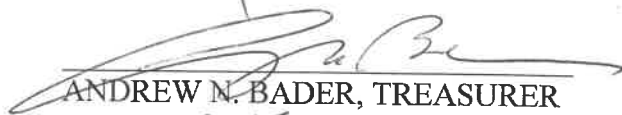
STATE OF NEW YORK)
COUNTY OF NASSAU) ss.:
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Wednesday, February 9, 2022.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 28th day of February, 2022.



MARC B. LAYKIND, CHAIRMAN



ANDREW N. BADER, TREASURER



AMANDA R. FIELD, SECRETARY