

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, March 8, 2022.

Present: Marc B. Laykind, Chairman  
Andrew Bader, Treasurer  
Amanda R. Field, Secretary  
Stephen Moriarty, Superintendent  
Dina Scott, Business Manager  
Michael Ingham, Attorney  
James Neri, Engineer  
Greg Gordon, ZE Creative Concepts

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

#### **MICHAEL INGHAM'S REPORT – ATTORNEY:**

Attorney Ingham reported that the examination before trial as it relates to litigation with National Grid has been scheduled for April 12, 2022. Attorney Ingham will work with Supt. Moriarty in preparation thereof.

#### **ENGINEER'S REPORT – ENGINEER:**

Engineer Neri provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any ongoing projects. Said items were reviewed and discussed with the Board in detail.

Engineer Neri reported that the next construction progress meeting for the Plant No. 2 permanent Advanced Oxidation Process (AOP) treatment project is scheduled for Wednesday, March 9, 2022. Engineer Neri reported that while construction progressing, it has been recently reported by the general contractor that there is a six-week delay in the delivery of steel. Construction will continue as the contractors work on items unrelated to steel.

Engineer Neri reported that H2M architects + engineers is continuing with the design of the AOP and nitrate and perchlorate removal treatment facility at Plant No. 4. 30% design completion is expected on March 11, 2022.

Engineer Neri reported that H2M architects + engineers is continuing to work on the 2021 Annual Quality Water Report.

Engineer Neri reported that H2M architects + engineers has commenced preparation of the District's Water Conservation Plan Update. An e-mail correspondence was sent to Supt. Moriarty earlier today with a list of additional information needed.

**GREG GORDON'S REPORT – PUBLIC INFORMATION FIRM:**

Greg Gordon presented a revised press release related to lawn fertilizer for the Board's review and approval. The Board provided comments and approved for publishing upon the revisions being made.

Greg Gordon reported that he is working on a lead and copper resources page for the LIWC and suggested the District consider the same as it works its way into compliance with the lead and copper rule revisions. After discussion, the Board agreed to consider.

Greg Gordon presented a revised March 2022 social media calendar. The Board provided comments and approved for posting upon the revisions being made.

Greg Gordon presented a revised draft of a postcard mailer to be sent to all District's customers with a registered backflow device. This mailer is being sent in an effort to educate and remind customers of the importance of backflow testing as well as the respective compliance requirements. The Board provided comments and approved for printing and mailing upon the revisions being made.

Greg Gordon reported that the first draft of the Spring 2022 newsletter will be presented to the District for review on Friday, March 11, 2022.

Greg Gordon reported that he is preparing the next e-mail blast for the District's review.

**STEPHEN MORIARTY'S REPORT:**

Supt. Moriarty provided the Board with a request for water disconnect and availability of a one (1") inch service at 17 Helen Ave. The Board approved Supt. Moriarty's request.

Supt. Moriarty provided the Board with a request for water availability of a one (1") inch service at 31 Charlotte Place and 90 Morton Blvd. The Board approved Supt. Moriarty's request.

Supt. Moriarty presented the Board with the listing of 132 commercial backflow devices listed as not-tested for the year ending December 31, 2021 according to the District's records. Penalties will be applied to each of the commercial accounts that have failed to comply with District ordinances. Failure to test poses a greater degree of hazard for cross connection with regard to commercial establishments.

Supt. Moriarty presented a proposal issued by H2M architects + engineers to conduct an inventory of known water service line materials throughout the District. Inventory of water service material type is in response to the newly revised lead and copper rule. Discussion took place and the Board agreed to further consider.

Supt. Moriarty reported that the District has been awarded an Excellence in Risk Management Award from PERMA, the District's workers compensation insurance carrier. The Board congratulated the District's safety committee for their hard work and dedication to improve the District's risk management functions.

#### **DINA M SCOTT'S REPORT – BUSINESS MANAGER:**

Vendor check nos. 54089 through 54103 dated March 3, 2022 in the amount of \$87,917.13 were previously reviewed, approved and signed by the Board.

Country Pointe Phase II vendor check no. 140 dated March 1, 2022 in the amount of \$30,768.63 was previously reviewed, approved and signed by the Board.

Ms. Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated March 1, 2022 in the amount of \$5,351.19

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated March 1, 2022 in the amount of \$5,351.19 and the Board authorized funds to be transferred into the District's dental benefit account.

Ms. Scott presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed.

Ms. Scott reported that the invoice has been paid in response to the FOIL request received on January 24, 2022. The Board instructed Ms. Scott to provide the documentation as requested.

Ms. Scott reported that the District is in receipt of a workers' compensation refund in the amount of \$15,574.00 for the policy period February 24, 2020 through February 28, 2021.

Ms. Scott reported that the Component Unit Financial Report for the year ending December 31, 2021 is due to the Town of Oyster Bay on Tuesday, March 15, 2022. Ms. Scott is preparing the report and will submit to the Town pre any audit potential adjustments. Should any audit adjustments be required, a revised report will be submitted to the Town.

Ms. Scott presented a memorandum of recommendation for proposals submitted for the development of a standalone procurement policy specific to federal grant awards. This policy will be developed in accordance with federal guidelines as well as the final rule issued by the Department of Treasury as it relates to Coronavirus State and Local Fiscal Recovery Funds. This is being done in anticipation of future federally sourced funding whereby federal procurement guidelines are significantly more stringent than that of the District's day to day procurement policy. Ms. Scott reported that she solicited a request for proposal to four public accounting firms who have specialized expertise in procurement under federal guidelines and compliance with federal single audit requirements. One firm declined to submit, one firm did not reply to the request, and responses were received from two qualified firms. RSM US LLP provided a proposal at a cost of \$20,000.00, or \$1,000.00 per municipality. PKF O'Connor Davies provided a proposal at a cost of \$19,500.00, or \$975.00 per municipality. While both Firms are equally qualified, PKF O'Connor Davies is a local Firm who has preexisting established professional relationships with several of the elected participants and is fully knowledgeable and experienced in the challenges facing the long island water industry. Ms. Scott reported her recommendation is to engage the services of PKF O'Connor Davies LLP with a proposed fee of \$19,500.00, or \$975.00 per municipality. The awarded Firm will invoice each of the twenty (20) participating municipalities based on an equal pro-rated share of the costs. After discussion, the Board approved Ms. Scott's request.

Ms. Scott reminded the Board that the LIWC Virtual Legislative Forum is scheduled for March 11, 2022 at 9:00 am. All members of the Board, Supt. Moriarty and Ms. Scott are registered to attend.

Ms. Scott reported that the letter addressed to the Superintendent of Schools of the Plainview-Old Bethpage Central School District regarding the 2022 Plainview Water District Annual Poster Contest will be sent on Friday, March 11, 2022.

Ms. Scott reported that she is scheduled to call for potential jury duty the week of March 14, 2022. The related Juror Summons was provided.

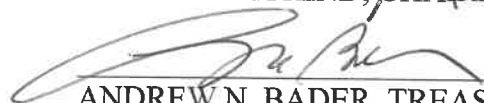
There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 8:20 pm.

STATE OF NEW YORK                    )  
COUNTY OF NASSAU                 ) ss.:  
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, March 8, 2022.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this        day of March, 2022.

  
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MARC B. LAYKIND, CHAIRMAN

  
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ANDREW N. BADER, TREASURER

  
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AMANDA R. FIELD, SECRETARY