

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, March 22, 2022.

Present: Marc B. Laykind, Chairman
Andrew Bader, Treasurer
Amanda R. Field, Secretary
Stephen Moriarty, Superintendent
Dina Scott, Business Manager
James Neri, Engineer
Greg Gordon, ZE Creative Concepts

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

ENGINEER'S REPORT – ENGINEER:

Engineer Neri provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any ongoing projects. Said items were reviewed and discussed with the Board in detail.

Engineer Neri reported that the next construction progress meeting for the Plant No. 2 permanent Advanced Oxidation Process (AOP) treatment project is scheduled for Wednesday, March 23, 2022. Engineer Neri reported that the previously delayed steel is scheduled for delivery to the Plant site on April 4, 2022. The AOP skid delivery is scheduled for April 12, 2022 and the trusses are scheduled to arrive on April 14, 2022.

Engineer Neri reported that H2M architects + engineers has completed 30% design of the AOP and nitrate and perchlorate removal treatment facility at Plant No. 4 which has been reviewed in detail with Supt. Moriarty. Engineer Neri reported 60% design is in progress and is expected towards the end of April.

Engineer Neri reported that H2M architects + engineers is continuing to work on the 2021 Annual Quality Water Report as all preliminary information has been received.

Engineer Neri reported that H2M architects + engineers is continuing to work on the District's Water Conservation Plan Update.

GREG GORDON'S REPORT – PUBLIC INFORMATION FIRM:

Greg Gordon presented a revised press release related to preserving Plainview this spring and summer with better irrigation practices for the Board's review and approval. The Board provided comments and requested a revised draft be submitted for review after the revisions are made.

Greg Gordon reported that the first draft of the Spring 2022 newsletter was presented to the District for review. Discussion took place and the Board agreed to review and provide comments and feedback.

Greg Gordon presented the first quarterly billing insert for the Board's review and approval. The Board provided comments and requested a revised draft be submitted for review after the revisions are made.

Greg Gordon reported that the Plainview-Old Bethpage Herald is no longer in publication and has been acquired by The Nassau Observer. As previously resolved in the District's annual reorganization meeting minutes, the Plainview-Old Bethpage Herald was the designated official publication for the Plainview Water District for the year 2022. Based on the fact that it has now been acquired by The Nassau Observer, Ms. Scott recommended the Board resolve to now designate The Nassau Observer as the official publication for the Plainview Water District for the year 2022. Board approval was requested.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

Resolved that The Nassau Observer be designated official publication for the Plainview Water District for the year 2022:

STEPHEN MORIARTY'S REPORT:

Supt. Moriarty provided the Board with a request for water availability of a one (1") inch service at 20 Audrey Avenue. The Board approved Supt. Moriarty's request.

Supt. Moriarty reported that annual preventative maintenance was recently conducted on the District's generators by Powerpro Service Company, Inc. As a result, several repairs were identified and recommended in order to maintain proper working order. Supt. Moriarty obtained pricing to conduct the recommended repairs from Powerpro Service Company, Inc. who is the District's generator repair and maintenance requirements contract holder. The cost for generator repairs are as follows; Plant No. 1 requires engine coolant replacement at a cost of \$2,289.80, Plant No. 2 requires battery replacement at a cost of \$1,204.96, Plant No. 3 requires both battery and engine coolant replacement at a cost of \$2,694.61 and Plant No. 6 requires engine coolant replacement at a cost of \$645.00. Total cost of the recommended repairs is \$6,834.37. Supt. Moriarty requested Board approval and stated that the wells on these Plant sites include AOP treatment which is critical to the District's continued commitment to remain in the best operational condition possible. The

Board approved Supt. Moriarty's request as the repairs are in accordance with the previously awarded generator repair and maintenance requirements contract.

Supt. Moriarty presented a schedule of alkalinity levels for the month of March 2022, noting that levels remain favorable.

Supt. Moriarty reported that as part of the District's Excellence in Risk Management Award from PERMA, the District's workers compensation insurance carrier, PERMA is requesting to film a short video that will be displayed as part of the Awards in Excellence Ceremony taking place at the 2022 Annual Member Conference. Supt. Moriarty inquired with the Board as to their availability.

Supt. Moriarty presented a proposal issued by H2M architects + engineers to conduct an inventory of known water service line materials throughout the District. Inventory of water service material type is in response to the newly revised lead and copper rule. This will include digitization of District service accounts, review of tap card scanning procedure conducted by third party vendor, linking of all tap cards on file as well as a complete municipal records review at a total cost of \$12,000.00. Discussion took place Commissioner Laykind stated that after a number of discussions and seminars attended related to this topic and its importance.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves engaging H2M architects + engineers to conduct an inventory and digitization of known water service line materials throughout the District in the amount of \$12,000.00.

Supt. Moriarty requested the Board's approval to remove four (4) commercial backflow penalties in the amount of \$100.00 each assessed to 131 Sunnyside Blvd. Supt. Moriarty explained that this property submitted a copy of each of their backflow tests which were successfully conducted in March 2021 and all years prior. Of the thousands of reports filed, this test was received but not updated in the District's records accordingly and therefore the penalties were improperly assessed. Discussion took place regarding the details and the Board approved Supt. Moriarty's request to remove the aforesaid backflow penalties previously assessed.

Supt. Moriarty reported that the District is in receipt of the 2022 Chevrolet Van that was ordered in December 2020. Lights, decals, and shelving are being installed in order to place the van into service.

DINA M SCOTT'S REPORT – BUSINESS MANAGER:

Vendor check nos. 54108 through 54131 dated March 11, 2022 in the amount of \$202,134.53 were previously reviewed, approved and signed by the Board.

Capital projects vendor check no. 10107 dated March 11, 2022 in the amount of \$58,197.00 was previously reviewed, approved and signed by the Board.

Country Pointe Phase II vendor check no. 108 dated March 11, 2022 in the amount of \$1,624.11 was previously reviewed, approved and signed by the Board.

Vendor check nos. 54136 through 54157 dated March 17, 2022 in the amount of \$21,237.90 were previously reviewed, approved and signed by the Board.

Capital projects vendor check no. 10108 dated March 17, 2022 in the amount of \$45,599.40 was previously reviewed, approved and signed by the Board.

Ms. Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated March 15, 2022 in the amount of \$1,234.32

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated March 15, 2022 in the amount of \$1,234.32 and the Board authorized funds to be transferred into the District's dental benefit account.

Ms. Scott presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed. In addition to the adjustments made within the District's Policy limits, Ms. Scott requested the Board's approval to adjust the fourth quarter 2021 invoice for the customer at 131 Sunnyside Blvd in the amount of \$196.78. Ms. Scott reported that while recording the respective meter reading on the newly installed meter, the incorrect number of digits read was recorded. Ms. Scott reported that while the reading should have been recorded based upon a four digit dial, it was incorrectly recorded based on a five digit dial, resulting in an inaccurate reading. Discussion took place regarding the proposed adjustment. After discussion and consideration, the Board approved Ms. Scott's request to adjust the fourth quarter 2021 invoice for 131 Sunnyside Blvd. to \$16.00 and to correct the related penalty amount assessed to accurately reflect the restated invoice amount.

Ms. Scott reported that the Component Unit Financial Report for the year ending December 31, 2021 was submitted to the Town of Oyster Bay.

Ms. Scott reported that the quarterly safety committee meeting is scheduled to take place on Wednesday, March 30, 2022. Minutes from the meeting will be provided for review upon completion.

Ms. Scott reported that she is scheduled to attend a webinar on Wednesday, March 30, 2022 related to timely reporting and accounting update on the American Rescue Plan Act (ARPA), co-hosted by Capital Markets Advisors and PKF O'Connor Davies. This webinar will focus on non-entitlement units (NEUs) of local governments typically serving a population under 50,000 and will review existing compliance and reporting guidance and offer best practices.

The NSWCA Meeting was held on Monday, March 21, 2022 at Palmers in Farmingdale, NY at 6:30pm. The presentation topic was the revised lead and copper ruling. Commissioner Laykind, Commissioner Bader, Commissioner Field and Supt. Moriarty were in attendance.

The following board meetings were scheduled for April 2022:

- April 5th at 5:30 pm
- April 12th at 5:30 pm
- April 19th at 5:30 pm - Additional Public Session at 7:00 pm
- April 26th at 5:30 pm

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 8:35 pm.


STATE OF NEW YORK)
COUNTY OF NASSAU) ss.:
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, March 22, 2022.


IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 24th day of April, 2022.



MARC B. LAYKIND, CHAIRMAN



ANDREW N. BADER, TREASURER



AMANDA R. FIELD, SECRETARY