

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, April 5, 2022.

Present: Marc B. Laykind, Chairman
Andrew Bader, Treasurer
Amanda R. Field, Secretary
Stephen Moriarty, Superintendent
Dina Scott, Business Manager
James Neri, Engineer
Greg Gordon, ZE Creative Concepts

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

ENGINEER'S REPORT – ENGINEER:

Engineer Neri provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any ongoing projects. Said items were reviewed and discussed with the Board in detail.

Engineer Neri reported that the next construction progress meeting for the Plant No. 2 permanent Advanced Oxidation Process (AOP) treatment project is scheduled for Wednesday, April 6, 2022. Details are being coordinated for the delivery of the roofing trusses and AOP skid to the Plant site location.

Engineer Neri reported that H2M architects + engineers has submitted responses to the Nassau County Department of Health related to their previously issued comments based upon review of the Plant No. 5 AOP engineering report and request for pilot exemption. In addition, Engineer Neri reported that he has requested the Department of Health to opine if the District has collected enough water sampling from its various plant sites in order to obtain exemption from conducting a pilot study at the Plant No. 5 location. He will report to the Board upon receipt of their response.

Engineer Neri reported that H2M architects + engineers has delivered the draft of the 2021 Annual Quality Water Report to Supt. Moriarty for his review. Supt. Moriarty has provided his comments and feedback which are being incorporated into the Report.

GREG GORDON'S REPORT – PUBLIC INFORMATION FIRM:

Greg Gordon presented a revised press release related to Earth Day serving as a reminder to preserve Plainview year round for the Board's review and approval. The Board provided comments and approved for publishing upon the revisions being made.

Greg Gordon inquired with regard to the timing of distribution for the recently approved email blast. Discussion took place and the Board agreed that it should be sent on Friday, April 8, 2022.

Greg Gordon presented the revised April 2022 social media calendar. The Board provided comments and approved for posting upon the revisions being made.

Greg Gordon reported that updates have been made to the Spring 2022 newsletter based on the meeting that took place on Thursday, March 31, 2022. The content is now with the designer so that the layout can be developed. A draft of the incorporated layout and content will be provided to the District for review upon completion.

STEPHEN MORIARTY'S REPORT:

Supt. Moriarty reported that the bid opening for the Plant No. 7 permanent AOP treatment project took place on April 1, 2022. Recommendation of award will be presented to the Board upon review of bid tabulations.

Supt. Moriarty reported that filming took place throughout the day today as part of the District's Excellence in Risk Management Award from PERMA, the District's workers compensation insurance carrier. PERMA filmed a short video that will be displayed as part of the Awards in Excellence Ceremony taking place at the 2022 Annual Member Conference. Discussion took place regarding who from the District will be in attendance of the awards ceremony to accept the award on behalf of the District. The Board agreed to further consider.

Supt. Moriarty reported that he is working on obtaining quotes for the scanning portion of the inventory of known water service line materials throughout the District. Inventory of water service material type is in response to the newly revised lead and copper rule. He will report a recommendation to the Board upon receipt of three written quotes as required as per the District's procurement policy.

Supt. Moriarty presented a memorandum to the Board requesting the purchase of two hundred (200) 5/8" x 3/4" pit meters at \$266.00 each and one hundred (100) 1" pit meters at \$418.00 each from Rio Supply, Inc. This purchase is necessary to replenish the District's stock of meters. Supt. Moriarty reminded the Board that Rio Supply, Inc. is the sole source provider of Neptune meters which are standardized Districtwide. Board approval was requested.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the purchase of two hundred (200) 5/8" x 3/4" pit meters at \$266.00 each and one hundred (100) 1" pit meters at \$418.00 each from Rio Supply, Inc for a total cost of \$95,000.00.

Supt. Moriarty presented a memorandum to the Board as provided by H2M architects + engineers as it relates to the pricing of materials for water mains and appurtenances. Said memorandum provides an awareness of sharp price increases in materials as a result of current economic conditions and encourages the District's awareness of how the impacts will affect future budgets as well as water main construction projects. Discussion took place and the Board acknowledged the information provided.

DINA M SCOTT'S REPORT – BUSINESS MANAGER:

Vendor check nos. 54178 through 54195 dated March 31, 2022 in the amount of \$20,212.13 were previously reviewed, approved and signed by the Board.

Capital project vendor check nos. 10109 through 10110 dated March 31, 2022 in the amount of \$40,292.84 were previously reviewed, approved and signed by the Board.

Ms. Scott reported that she will be in Albany from Wednesday, April 6, 2022 through Friday, April 8, 2022 attending the NYSGFOA annual conference. This governmental conference is attended by many Comptrollers and Financial Officers in the governmental sector and focuses on financial reporting and management as well as internal policies and procedures as it relates to governmental activities.

Ms. Scott reported that the AWWA New York Water Event is being held on April 12 - 14, 2022 at the Saratoga Springs City Center. Commissioner Field and Supt. Moriarty will be in attendance.

Ms. Scott provided the Risk Assessment and Site Inspection Report issued by PERMA. Ms. Scott reported that she is preparing the related response and will provide the Board with a copy for their review and consideration upon completion.

Ms. Scott provided the Board with the proposed amendment to the District's Code of Ethics Policy. Discussion took place and the Board agreed to further consider.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 7:55 pm.

STATE OF NEW YORK)
COUNTY OF NASSAU) ss.:
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, April 5, 2022.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 17th day of May, 2022.



MARC B. LAYKIND, CHAIRMAN



ANDREW N. BADER, TREASURER



AMANDA R. FIELD, SECRETARY