

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, May 3, 2022.

Present: Marc B. Laykind, Chairman  
Andrew Bader, Treasurer  
Amanda R. Field, Secretary  
Stephen Moriarty, Superintendent  
Michael Ingham, Attorney  
James Neri, Engineer  
Greg Gordon, ZE Creative Concepts

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

**MICHAEL INGHAM'S REPORT – ATTORNEY:**

Attorney Ingham reported on items as it relates to a recently received FOIL request, also received by neighboring water districts. Discussion took place and the Board directed Supt. Moriarty to proceed with gathering the documentation requested within.

Attorney Ingham will provide the remainder of his report in executive session as it relates to potential litigation.

**ENGINEER'S REPORT – ENGINEER:**

Engineer Neri provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any ongoing projects. Said items were reviewed and discussed with the Board in detail.

Engineer Neri reported that H2M architects + engineers is near completion of 60% design of the Advanced Oxidation Process (AOP) and nitrate and perchlorate removal treatment facility at Plant No. 4. H2M architects + engineer is coordinating a meeting for review of the design with Supt. Moriarty.

Engineer Neri reported that construction continues to be in progress at the Plant No. 2 permanent AOP treatment project. Carpentry work continues and sheathing is almost complete.

Engineer Neri reported that the 2021 Annual Quality Water Report has been reviewed and approved by the Nassau County Department of Health.

Engineer Neri reported the Water Conservation Plan Form has been reviewed and approved by the Department of Environmental Conservation.

Engineer Neri reported that the tap cards were picked up by Document Imaging Solutions to commence scanning in order for H2M architects + engineers to create a service line material layer in the District's GIS system for each customer account. Engineer Neri reported that scanning is estimated to take approximately two to three weeks.

#### **GREG GORDON'S REPORT – PUBLIC INFORMATION FIRM:**

Greg Gordon presented a revised press release related to the District securing \$19.2 million in additional state grant funding for the Board's review and approval. The Board provided comments and approved for publishing upon the revisions being made.

Greg Gordon presented an email blast for distribution. The Board provided comments and approved for sending upon the revisions being made.

Greg Gordon presented the May 2022 social media calendar. The Board provided comments and approved for posting upon the revisions being made.

Greg Gordon presented the final draft of the Spring 2022 newsletter. Supt. Moriarty reported that with approval of the 2021 Annual Quality Water Report by the Nassau County Department of Health, the exact link to the report can be developed and inserted into the newsletter in order to provide the residents the ability to view. Discussion took place and the Board approved the newsletter for printing.

#### **STEPHEN MORIARTY'S REPORT:**

Supt. Moriarty reported that the District has put forth several attempts to access the customer meter pit located at 14 Nathan Drive. Four cards were left at the resident's door and four certified letters were sent via postal mail requesting the customer to contact the District so that we can access the meter pit and relace the meter which is not in working order. No response has been received by the customer to date despite the series of attempts, therefore requiring the District to continue to estimate the customer's quarterly bills. Furthermore, a no meter access penalty in the amount of \$75.00 has been assessed to the customer's account for the past four consecutive billing cycles. Discussion took place and a final letter was sent to the customer requesting their attendance at the meeting of the Board of Commissioners on May 17, 2022 in order to provide an explanation for not allowing access to the meter pit. The Board agreed to wait until May 17<sup>th</sup> to consider taking further action.

Supt. Moriarty reported that the examination before trial as it relates to litigation with National Grid has been rescheduled for May 17, 2022. Attorney Ingham will work with Supt. Moriarty in preparation thereof.

Supt. Moriarty presented a correspondence received by Nicole Salerno of Salerno Brokerage as it relates to a claim filed by the customer at 12 Debora Drive. Discussion took place and the Board requested Supt. Moriarty to continue keep them informed of the status of the claim with the District's insurance company.

Supt. Moriarty requested the Board's approval to remove a backflow penalty in the amount of \$100.00 assessed to 546 Old County Road. Supt. Moriarty explained that this property was previously a commercial establishment and has since been converted into a residential property. Supt. Moriarty confirmed the customer did test their device in 2022. Discussion took place regarding the details and the Board approved Supt. Moriarty's request to remove the aforesaid backflow penalty previously assessed.

Supt. Moriarty presented the District's award letters for the 2021 Water Infrastructure Improvement Act (WIIA) grant as issued by the Environmental Facilities Corp. (EFC). The letter for EFC project no. 19085 notes the District has been awarded \$13,840,200.00 towards the Plant No. 5 AOP and Granular Activated Carbon (GAC) treatment facility. The letter for EFC project no. 19084 notes the District has been awarded \$5,399,226.00 towards the Plant No. 7 AOP and Granular Activated Carbon (GAC) treatment facility. Commissioner Laykind executed both award letters to acknowledge acceptance on behalf of the District and congratulated the Board of Commissioners and District staff on this accomplishment. Supt. Moriarty agreed to forward the executed letters to the EFC.

**DINA M SCOTT'S REPORT – BUSINESS MANAGER (as presented by Supt. Moriarty):**

Vendor check nos. 54274 through 54292 dated April 27, 2022 in the amount of \$113,343.73 were previously reviewed, approved and signed by the Board.

Supt. Moriarty presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed.

Supt. Moriarty reported that the safety committee meeting minutes from March 30, 2022 for the Board's review. After discussion, the respective minutes were ordered filed.

Supt. Moriarty reported that Ms. Scott recently attended a virtual seminar on the Low Income Household Water Assistance Program (LIWHAP) as presented by the Office of Temporary and Disability Assistance. Ms. Scott has recently placed several inquiries of the Office of Temporary and Disability Assistance in order to ensure her understanding of the program and the District's obligations within. The District is required to enroll into the program as a vendor in order for residents to be able to participate. The vendor agreement was provided for the Board's consideration and further discussion will take place upon receipt of response to Ms. Scott's inquiries.

Supt. Moriarty presented a Notice of Decision issued by the NYS Workers Compensation Board as it relates to a former employee. Discussion took place and the Board acknowledged the settlement contained in the Notice of Decision to be paid by the District's worker's compensation insurance carrier at the time of incident.

Supt. Moriarty requested the Board's consideration for the date the District will host the annual poster contest award ceremony. Supt. Moriarty reported that posters are scheduled to be returned on Friday, May 13, 2022. Discussion took place and the Board concluded that the ceremony will take place on Thursday, June 9, 2022 at 6:00pm at the District's administrative office.


On the motion of Commissioner Laykind, seconded by Commissioner Bader, the Board went into Executive Session at 7:05 pm to discuss potential litigation. The Board emerged from Executive Session at 7:30 pm with no minutes produced and no action taken as described below.

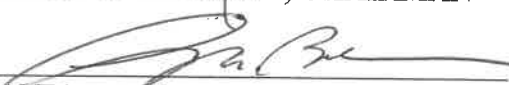
There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 7:35 pm.

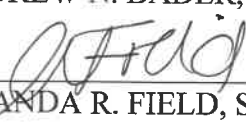
STATE OF NEW YORK                    )  
COUNTY OF NASSAU                    ) ss.:  
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, May 3, 2022.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 7<sup>th</sup> day of June, 2022.

  
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MARC B. LAYKIND, CHAIRMAN

  
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ANDREW N. BADER, TREASURER

  
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AMANDA R. FIELD, SECRETARY