

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, May 24, 2022.

Present: Marc B. Laykind, Chairman  
Andrew Bader, Treasurer  
Amanda R. Field, Secretary  
Stephen Moriarty, Superintendent  
Dina Scott, Business Manager  
Michael Ingham, Attorney  
James Neri, Engineer  
Greg Gordon, ZE Creative Concepts

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

#### **MICHAEL INGHAM'S REPORT – ATTORNEY:**

Attorney Ingham provided an update to the examination before trial that continued to take place this morning as it relates to litigation with National Grid.

#### **ENGINEER'S REPORT – ENGINEER:**

Engineer Neri provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any ongoing projects. Said items were reviewed and discussed with the Board in detail.

Engineer Neri reported that construction continues to be in progress at the Plant No. 2 permanent Advanced Oxidation Process (AOP) treatment project. Engineer Neri reported that the AOP reactor is scheduled for delivery on June 22, 2022. Engineer Neri reported that a letter was issued to each of the project's contractors to take notice that the District retains its rights to enforce liquidated damages on each respective contract due to the fact the stated project completion date of May 15, 2022 has passed.

Engineer Neri reported that H2M architects + engineers 90% design of the AOP and nitrate and perchlorate removal treatment facility at Plant No. 4 is expected to be complete at the beginning of June. The project design is expected to be reviewed by H2M architects + engineers quality control professionals by the middle of June. Engineer Neri anticipates bidding for the construction contractors to take place in July.

**GREG GORDON'S REPORT – PUBLIC INFORMATION FIRM:**

Greg Gordon presented a press release related to residents adopting and clearing fire hydrants in spring and summer months for the Board's review and approval. The Board provided comments and approved for publishing upon the revisions being made.

Greg Gordon reported that a Newsday reporter is conducting a story as a follow up and update to the previously published story regarding new maximum contaminant levels for emerging contaminants and the projected cost of treatment. The reporter from Newsday is contacting local District's with a series of inquiries related to the implementation of AOP and Granular Activated Carbon (GAC) treatment for the removal of 1,4 Dioxane, PFOA/PFOS. Greg Gordon encouraged the District to provide response to the inquiries submitted. The Board directed Supt. Moriarty to respond accordingly.

Greg Gordon reported that he is assisting Ms. Scott with preparation of materials for the District's annual poster contest and awards ceremony.

**STEPHEN MORIARTY'S REPORT:**

Supt. Moriarty inquired to the Board as to their preferential course of action against 14 Nathan Drive for not allowing access to the meter pit in order to replace the meter which is not in working order. Discussion took place Supt. Moriarty requested Board approval to access the District's meter located on the property and conduct the required changeout. The Board authorized Supt. Moriarty to proceed accordingly.

Supt. Moriarty reported he will certify delivery of the 2021 Annual Quality Water Report to the NYS Department of Health this week. Supt. Moriarty provided the Board with a bound copy of said report.

Supt. Moriarty reported that he is going to be posting a fire hydrant maintenance notice on the District's website and Facebook page to inform customers that maintenance will be taking place.

Commissioner Field stated that she was contact by a local real estate developer regarding delay in water availability connections through the District. Supt. Moriarty reported that the District is experiencing exceptionally long lead times on meter setters and curb boxes. An order for these items was placed with the supplier in February and has not yet been received. Discussion took place and the Board of Commissioners instructed Supt. Moriarty to include verbiage on all future water disconnect and availability letters in an effort to provide advance notice of delays in water connections.

Supt. Moriarty presented the letter of denial issued by Zurich Insurance as it relates to a claim filed by the customer at 12 Debora Drive. Discussion took place and Commissioner Field requested Supt. Moriarty to contact the District's insurance company and obtain details as to the extent of the investigation conducted in concluding denial of claim.

**DINA M SCOTT'S REPORT – BUSINESS MANAGER:**

Vendor check nos. 54338 through 54363 dated May 19, 2022 in the amount of \$56,083.37 were previously reviewed, approved and signed by the Board.

Capital project vendor check nos. 10113 through 10116 dated May 20, 2022 in the amount of \$47,551.80 were previously reviewed, approved and signed by the Board.

Ms. Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated May 17, 2022 in the amount of \$1,279.23

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated May 17, 2022 in the amount of \$1,279.23 and the Board authorized funds to be transferred into the District's dental benefit account.

Ms. Scott presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed.

Ms. Scott reported that pick up for the poster contest is scheduled for Friday, May 27, 2022. Ms. Scott requested the Board's consideration of a date to make the award selections so that invitations to the awards ceremony can be submitted to each of the contest winners.

Ms. Scott reported that payment has been received for documentation to comply with the recently received FOIL request. The related documents have been submitted.

Ms. Scott requested the Board's consideration of a date for Cullen & Danowski to present financial statements for the year ending December 31, 2021. The Board provided several dates and requested Ms. Scott coordinate with the District's auditors Cullen & Danowski.

Ms. Scott requested approval for an increase in total appropriations of the 2022 operating budget as it relates to requirements in accordance with Governmental Accounting Standards Board (GASB) No. 84. Under this governmental accounting standard, proper accounting for the use of funds held in trust is to recognize the related revenue and expenditures when funds are disbursed. This increase in total appropriations represents expenditures incurred under the Country Pointe Phase IV cash account totaling \$1,624.11. Commissioner Laykind reminded that although the Plainview Water District is the disbursing expenditures as it relates to the water main portion of the development, all costs associated are being paid for by the Beechwood Organization. Ms. Scott requested the Board's approval to increase total appropriations as indicated below;

<u>Account Code</u>	<u>Description</u>	<u>Total</u>
A-8340-10-3099	Country Pointe Expense	1,624.11
A-2144-00-0080	Country Pointe Development	(1,624.11)

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the following increase in total appropriations be made for the year ending December 31, 2021;

<u>Account Code</u>	<u>Description</u>	<u>Total</u>
A-8340-10-3099	Country Pointe Expense	1,624.11
A-2144-00-0080	Country Pointe Development	(1,624.11)

Ms. Scott presented a Schedule of Budget Adjustments as processed in accordance with the District's Budget Transfer Policy. In addition, Ms. Scott presented Detail of Budget Adjustments to accompany and support each budget adjustment made as indicated in the Schedule of Budget Adjustments. After discussion, the report was ordered filed. Based on Ms. Scott's analysis and after an at length discussion with regard to the necessity of the proposed adjustment, Ms. Scott requested the following additional general fund budget transfer be made in excess of the Budget Transfer Policy limits;

<u>Account Code</u>	<u>Description</u>	<u>Total</u>
A-8340-10-3040	Service Installs	17,000.00
A-8340-30-2000	Purchase of Vehicles	(17,000.00)

Motion made by Commissioner Laykind, seconded by Commissioner Field, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the following general fund budget transfer;

<u>Account Code</u>	<u>Description</u>	<u>Total</u>
A-8340-10-3040	Service Installs	17,000.00
A-8340-30-2000	Purchase of Vehicles	(17,000.00)

Ms. Scott presented a transfer request form from the assignment of fund balance for emerging contaminants to the cash account capital projects cash account in the amount of \$868,400.00. The purpose of this transfer is to fund the District's respective matching portion of the construction of the Plant No. 7 permanent AOP treatment facility, as previously approved on May 10, 2022. Board approval was requested.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves transferring \$868,400.00 from the assignment of fund balance for emerging contaminants to the cash account capital projects cash account.

The LIWC Meeting and Trade Show was held on Wednesday, May 18, 2022 at the Holiday Inn in Plainview, NY at 6:30pm. The presentation was the trade show and an employee training and a meet and greet from the water trade show took place in the evening. Commissioner Laykind and Commissioner Bader were in attendance.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 7:45 pm.

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STATE OF NEW YORK                    )  
COUNTY OF NASSAU                 ) ss.:  
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, May 24, 2022.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 15<sup>th</sup> day of July, 2022.

  
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MARC B. LAYKIND, CHAIRMAN

  
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ANDREW N. BADER, TREASURER

  
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AMANDA R. FIELD, SECRETARY