

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, June 21, 2022.

Present: Marc B. Laykind, Chairman
Andrew Bader, Treasurer
Amanda R. Field, Secretary
Stephen Moriarty, Superintendent
Dina Scott, Business Manager
Michael Ingham, Attorney
James Neri, Engineer
Greg Gordon, ZE Creative Concepts

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

MICHAEL INGHAM'S REPORT – ATTORNEY:

Attorney Ingham presented the conformed plumbing contract for the award of the Plant No. 7 permanent AOP treatment facility for the Board's execution. The previously awarded contract with Atlantic Wells, Inc. was executed, and duplicates will be forwarded to the respective contractor as well as D&B Engineers and Architects.

Attorney Ingham reported that the COVID-19 State of Emergency Moratorium issued by the Public Service Commission regarding the requirement to offer a deferred payment agreement to customers is set to expire on June 30, 2022. Discussion took place and Commissioner Laykind instructed Ms. Scott to contact the small number of residents who are currently enrolled in the program and inform them that the deferral period is ending. Furthermore, Ms. Scott reported that she will prepare the related reports required by the Public Service Commission.

ENGINEER'S REPORT – ENGINEER:

Engineer Neri provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any ongoing projects. Said items were reviewed and discussed with the Board in detail.

Engineer Neri reported that construction continues to be in progress at the Plant No. 2 permanent Advanced Oxidation Process (AOP) treatment project. Engineer Neri reported that the ceiling work is complete and outside trim, columns and electrical conduit installation continues. The AOP reactor is scheduled for delivery tomorrow, June 22, 2022.

Engineer Neri reported that the bi-annual tank inspections were completed on May 20, 2022. The respective report is being compiled and under internal review at H2M architects + engineers. Upon completion of review, the report will be sent to Supt. Moriarty.

Engineer Neri reported the tap card scanning is complete by Document Imaging Solutions and the tap cards have been returned to the District. All accounts have been mapped and H2M architects + engineers is working on linking them to District's GIS system for each customer account. Upon completion, a file will be prepared for Supt. Moriarty's review.

GREG GORDON'S REPORT – PUBLIC INFORMATION FIRM:

Greg Gordon presented a press release related to the District's preparedness for extreme weather conditions for the Board's review and approval. The Board provided comments and approved for publishing upon the revisions being made.

Greg Gordon presented an e-mail blast for the Board's review and approval. The Board provided comments and approved for sending upon the revisions being made.

Greg Gordon reported that photos from the poster contest awards ceremony which took place June 9, 2022 have been posted to the District's website.

Greg Gordon presented a series of topics for consideration for the forthcoming second quarter bill insert. Discussion took place and the Board requested a draft be prepared for their review and approval.

STEPHEN MORIARTY'S REPORT:

Supt. Moriarty provided the Board with a request for water disconnect and availability of a one (1") inch service at 6 Lesley Lane. The Board approved Supt. Moriarty's request.

Supt. Moriarty provided the Board with a request for water disconnect of a one (1") inch service at 18 Kenneth Street. The Board approved Supt. Moriarty's request.

Supt. Moriarty provided the Board with a request for water availability of a one (1") inch service at 20 Audrey Avenue. The Board approved Supt. Moriarty's request.

Supt. Moriarty reported that he continues to take samples from District Well 1-1 for the full-scale pilot test of Custom Municipal Reactivated (CMR) carbon at the Plant No. 1 treatment facility, specifically for Granular Activated Carbon (GAC) vessels. Supt. Moriarty reported this would result in a significant cost savings to the District as studies have proven there is no reduction in treatment performance utilizing reactivated carbon. Discussion took place and the Board requested Supt. Moriarty to provide a follow up upon receipt of response by the Nassau County Department of Health.

Supt. Moriarty reported that he is investigating possible grant funding for a meter change out program through the Green Innovation Grant Program (GIGP). He has requested a proposal from H2M architects + engineers for the preparation of the related engineering report which is a requirement of the grant application process.

Supt. Moriarty reported that he is working with PERMA, the District's workers compensation insurance provider to develop an internal respiratory protection training program.

Supt. Moriarty presented a memorandum of recommendation for quotes obtained for tree removal at District Plant No. 2. Three written quotes were secured with Tree King of Long Island providing the lowest quote in the amount of \$7,500.00. Board approval was requested.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners awards the quote for tree removal at District Plant No. 2 to Tree King of Long Island in the amount of \$7,500.00.

Supt. Moriarty reported that he is in receipt of notification from Pace Analytical Services, Inc. ("Pace") that an inflationary surcharge of 8.6% will be imposed on all invoices for services performed going forward. Pace is the designated professional laboratory service firm utilized by the District for all water sampling. Supt. Moriarty reported that he, as well as several other neighboring District superintendents, have expressed their concern with both the inflationary surcharge, as well as a recent decline in quality of services provided by the management of Pace. Supt. Moriarty reported that that District has always utilized Pace exclusively in the past based on three (3) principal reasons. First, Pace has demonstrated specialized, professional skill in servicing the water industry as a whole due to the fact they are ELAP certified. Second, the firm has a convenient location which is a key element based on the frequency in which samples are collected and dropped off for testing. Third, to date, there has not been another conveniently located laboratory with parallel experience and expertise in the specific variation of samples required as required by the New York State and Nassau County Departments of Health. However, the District is considering Eurofins, a laboratory recently recognized that provides the same credentials to test for the parameters required. Consequently, Eurofins may be able to provide professional laboratory services to the District as a potential alternative to Pace. Supt. Moriarty reported that he is securing pricing from Eurofins and intends to conduct a cost comparison. Commissioner Laykind recommended the District immediately consider sending Eurofins a small portion of samples to start the evaluation process and then assess satisfaction of service.

DINA M SCOTT'S REPORT – BUSINESS MANAGER:

Vendor check nos. 54405 through 54421 dated June 9, 2022 in the amount of \$69,810.68 were previously reviewed, approved and signed by the Board.

Vendor check nos. 54426 through 54444 dated June 17, 2022 in the amount of \$48,762.25 were previously reviewed, approved and signed by the Board.

Capital project vendor check nos. 10118 through 10120 dated June 17, 2022 in the amount of \$101,995.20 were previously reviewed, approved and signed by the Board.

Ms. Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated June 7, 2022 in the amount of \$2,185.32
- Dental claims dated June 14, 2022 in the amount of \$547.06

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated June 7, 2022 in the amount of \$2,185.32 and June 14, 2022 in the amount of \$547.06 and the Board authorized funds to be transferred into the District's dental benefit account.

Ms. Scott presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed.

Ms. Scott reported that in order to adhere to current cash flow requirements she proposes the transfer of \$650,000.00 from the District's unreserved/undesignated account to its operating account. After discussion, the Board approved Ms. Scott's request.

Motion made by Commissioner Laykind, seconded by Commissioner Field, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the transfer of \$650,000.00 from the District's unreserved/undesignated account to its operating account.

Ms. Scott provided the Board with a copy of the Treasurer's Report for the month ending May 31, 2022. In addition, to supplement and support the Treasurer's Report, Ms. Scott also provided the Board with the respective bank reconciliations as well as the schedule of collateralized deposits for all District cash accounts for the month ending May 31, 2022. After discussion, the reports were ordered filed.

Ms. Scott presented the Board with a copy of the year to date Budget to Actual Expenditures and Budget Variance Report for the month ending May 31, 2022. After discussion, the report was ordered filed.

The NSWCA Meeting was held on Monday, June 20, 2022 at Palmers in Farmingdale, NY at 6:30pm. The presenter was Document Imaging Solutions. Commissioner Laykind, Commissioner Field and Commissioner Bader were in attendance.

The following board meetings were scheduled for July 2022:

- July 5th at 5:30 pm
- July 12th at 5:30 pm
- July 19th at 5:30 pm - Additional Public Session at 7:00 pm
- July 26th at 5:30 pm

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 8:40 pm.

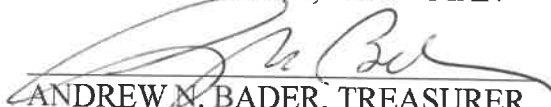
STATE OF NEW YORK)
COUNTY OF NASSAU) ss.:
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, June 21, 2022.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 9th day of August, 2022.



MARC B. LAYKIND, CHAIRMAN



ANDREW N. BADER, TREASURER



AMANDA R. FIELD, SECRETARY