

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, July 26, 2022.

Present: Marc B. Laykind, Chairman
Andrew Bader, Treasurer
Amanda R. Field, Secretary
Stephen Moriarty, Superintendent
Michael Ingham, Attorney
Greg Gordon, ZE Creative Concepts

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

MICHAEL INGHAM'S REPORT – ATTORNEY:

Attorney Ingham provided an update on the correspondence issued to the Long Island Power Authority as it relates to the previously denied FOIL request submitted by the District. The FOIL request issued was in attempt to obtain information related to the work order file on 12 Debra Drive so that a proper investigation can take place by the District's insurance company. Attorney Ingham reported that the work order file previously denied is now being granted and the information will be provided in the near future.

Attorney Ingham reported that he is working with Supt. Moriarty on reviewing the terms and conditions of the recently submitted proposal/contract by Eurofins for engagement of laboratory services.

Attorney Ingham reported that he is working with Supt. Moriarty on the recently imposed increase in contracted costs with USP Technologies for the purchase of peroxide. Supt. Moriarty stated that the District piggyback's off of the existing contract in place with the Hicksville Water District. The stated increase is the second increase to take place in 2022. Attorney Ingham reported that he is reviewing the existing contract in place with the Hicksville Water District and will report back to Steve and the Board upon completion as well as discussions with the Superintendent of the Hicksville Water District.

GREG GORDON'S REPORT – PUBLIC INFORMATION FIRM:

Greg Gordon presented the August social media calendar for the Board's review and approval. The Board provided comments and approved for posting upon the revisions being made.

Greg Gordon reported that he is working on updating photographs posted to the District's website. Greg Gordon reported that he has coordinated with Supt. Moriarty to have up to date pictures taken of District employees on Wednesday, August 3, 2022.

Greg Gordon reported that he is working with Ms. Scott in developing a new customer information brochure to accompany the welcome letter sent to each new customer. Greg Gordon provided a detailed description of the discussed content of the brochure and will provide a draft to Ms. Scott for her review upon completion.

Greg Gordon inquired as to the status of active capital projects and infrastructure updates and requested the Board's consideration creating a press release providing a current update. The Board welcomed the idea and requested Supt. Moriarty provide Greg Gordon with updated photos of construction in progress.

ENGINEER'S REPORT – ENGINEER (as presented by Supt. Moriarty):

Supt. Moriarty reported that construction continues to be in progress at the Plant No. 2 permanent Advanced Oxidation Process (AOP) treatment project. Interior steel painting is complete. Grating, handrails and stairs have been delivered to the site for installation.

H2M architects + engineers has completed the engineering report required for application submittal for the Green Initiative Grant Program. Final details of the application are being completed and application submissions are due this Friday, July 29, 2022. Commissioner Laykind requested the Board be provided a copy of the engineering report for review.

Supt. Moriarty reported that as part of achieving compliance with the new lead and copper ruling, H2M architects + engineers has provided him with a spreadsheet of the tap cards that could not be correlated to a proper address or account for the District's review. Supt. Moriarty reported that he is researching the uncorrelated information.

STEPHEN MORIARTY'S REPORT:

Supt. Moriarty reported that sampling continues to take place for the reactivated carbon pilot study for at Plant No. 1. The Board requested Supt. Moriarty to continue to keep them informed.

Supt. Moriarty reported that respiratory safety training is scheduled for all plant and distribution employees on July 27, 2022 at 10:00am, followed by PESH respiratory training on August 12, 2022.

Supt. Moriarty reported that he continues his review of the examination by trial document provided by Attorney Ingham as it relates to litigation with National Grid.

Supt. Moriarty reported that he is in receipt of proposals from Engineer Neri for engineering services for both drainage and treatment options at the District's Plant No. 5. Supt. Moriarty reported that he has reviewed said proposals and provided Engineer Neri comments for consideration. Revised proposals are forthcoming.

Supt. Moriarty presented the Board with change order number one (1) to a previously approved purchase order with Philip Ross Industries for additional work to be performed on the Plant No. 7 permanent AOP treatment project. Discussion took place regarding the details of the change order which represents tree removal near where the new building will be constructed in the amount of \$7,035.00. Supt. Moriarty reported that there are dead trees in close vicinity of where the new building is being constructed which are being recommended for removal in order to avoid any damage to the new facility in the future. The amount of the change order presented will be deducted from the contingency line of the project, resulting in no additional out of pocket cost to the District. After discussion, the Board approved Supt. Moriarty's request and the respective change ordered was executed.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the change order submitted by Philip Ross Industries in the amount of \$7,035.00 to be deducted from the contingency line of the project of the Plant No. 7 permanent AOP treatment project.

Supt. Moriarty presented the OSHA training outline for trench awareness and excavation safety as hosted by H2M architects + engineers. Supt. Moriarty reported that all District plant and distribution employees attended this training on Monday, July 25, 2022.

Supt. Moriarty reported that he is in receipt of an insurance claim filed against the District for injuries sustained by an employee of Dame Contracting, a subcontractor working for Construction Consultants of Long Island who is the general contractor on the Plant No. 2 permanent AOP treatment facility. Supt. Moriarty reported that he has provided both Salerno Insurance Brokerage and Attorney Ingham with a copy of said claim.

Supt. Moriarty reported that employee John Curro is in receipt of his NYS Department of Health Grade IIB Water Treatment Plant Operator's License. In accordance with Section 3.2 – Compensation for Obtaining Special License and In Service Training of the District's Employee Handbook, such a certification provides for an increase to be paid to the respective full time employee's annual salary in the amount of \$1,000.00. Upon discussion, the Board agreed to increase full time employee John Curro's annual salary in the amount of \$1,000.00 as stated in accordance with Section 3.2 – Compensation for Obtaining Special License and In Service Training of the District's Employee Handbook.

Supt. Moriarty reported that employee John Michta is in receipt of his NYS Department of Health Grade D Water Distribution System Operator's License and Grade IIB Water Treatment Plant Operator's License. In accordance with Section 3.2 – Compensation for Obtaining Special License and In Service Training of the District's Employee Handbook, such certifications provides for an increase to be paid to the respective full time employee's annual salary in the amount of \$500.00 for the Grade D Water Distribution System Operator's License and \$1,000.00 for the Grade IIB Water Treatment Plant Operator's License. Upon discussion, the Board agreed to increase full time employee John Michta's annual salary in the total amount of \$1,500.00 as stated in accordance with

Section 3.2 – Compensation for Obtaining Special License and In Service Training of the District's Employee Handbook.

DINA M SCOTT'S REPORT – BUSINESS MANAGER (as presented by Supt. Moriarty):

Vendor check nos. 54545 through 54560 dated July 21, 2022 in the amount of \$80,195.97 were previously reviewed, approved and signed by the Board.

Supt. Moriarty requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated July 19, 2022 in the amount of \$1,682.90

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated July 19, 2022 in the amount of \$1,682.90 and the Board authorized funds to be transferred into the District's dental benefit account.

Supt. Moriarty presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed.

Supt. Moriarty reported that Ms. Scott is continuing to prepare the 2023 Operating Budget and provided the Board with the respective timeline. The Budget is due to the Town of Oyster Bay on Friday, September 23, 2022 and the related Budget Hearing is required to be scheduled for Thursday, September 8, 2022, in accordance with Town Law. Supt. Moriarty reported that the related public notice will be distributed to The Nassau Observer for printing in the August 24, 2022 edition and posted to various public locations, as required. A copy of said public notice was included for the Board's review.

The NSWCA Meeting was held on Wednesday, July 20, 2022 at the Hicksville Fire Department Station Pavilion in Hicksville, NY at 6:30pm. The presentation topic was a 811 VR machine demonstration. Commissioner Laykind, Commissioner Bader, Commissioner Field and Supt. Moriarty were in attendance.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 7:35 pm.

STATE OF NEW YORK)
COUNTY OF NASSAU) ss.:
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, July 26, 2022.


IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 13th day of September, 2022.



MARC B. LAYKIND, CHAIRMAN



ANDREW N. BADER, TREASURER



AMANDA R. FIELD, SECRETARY