

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, August 2, 2022.

Present: Marc B. Laykind, Chairman  
Andrew Bader, Treasurer  
Amanda R. Field, Secretary  
Stephen Moriarty, Superintendent  
Dina Scott, Business Manager

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

Commissioner Laykind opened the meeting by stating that due to scheduling conflicts, today's meeting is being conducted in the morning, as noticed on the District's website and routine posting locations.

#### **STEPHEN MORIARTY'S REPORT:**

Supt. Moriarty provided the Board with a request for water disconnect and availability of a one (1") inch service at 11 Eldorado Blvd and 59 Westbury Ave. The Board approved Supt. Moriarty's request.

Supt. Moriarty provided the Board with a request for water availability of a one (1") inch service at 9 Newport Drive. The Board approved Supt. Moriarty's request.

Supt. Moriarty reported that he awaits revised proposals from Engineer Neri for engineering services for both drainage and treatment options at the District's Plant No. 5. Discussion took place regarding the District's consideration of obtaining proposals for engineering design services for each of these items. The Board agreed to further consider.

Supt. Moriarty reported that the insurance claim filed against the District for injuries sustained by an employee of Dame Contracting is currently being investigated by Zurich Insurance. Dame Contracting is a subcontractor working for Construction Consultants of Long Island on the Plant No. 2 permanent Advanced Oxidation Process (AOP) treatment project. Zurich Insurance, the District's insurance carrier, is in the process of gathering information as it relates to the incident.

Supt. Moriarty requested the Board's approval to remove a commercial backflow penalty in the amount of \$100.00 which was improperly assessed to 752 Old Bethpage Road. Discussion took place regarding the details and the Board approved Supt. Moriarty's request to remove the aforesaid backflow penalty previously assessed.

Supt. Moriarty reported that all District plant and distribution employees are attending a water distribution product training hosted by Mueller. Supt. Moriarty reported that he has previously attended this training and found it to be most informative.

Commissioner Laykind requested an update from Supt. Moriarty on the status of construction at the Plant No. 7 permanent AOP treatment project. Supt. Moriarty reported that tree removal is complete, and excavation has commenced.

**DINA M SCOTT'S REPORT – BUSINESS MANAGER:**

Vendor check nos. 54565 through 54582 dated July 28, 2022 in the amount of \$27,883.96 were previously reviewed, approved and signed by the Board.

Ms. Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated July 26, 2022 in the amount of \$979.44

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated July 26, 2022 in the amount of \$979.44 and the Board authorized funds to be transferred into the District's dental benefit account.

Ms. Scott presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed. Ms. Scott requested the Board's approval to remove penalties assessed to 1475 Old Country Road in the amount of \$290.84 in accordance with District policy. After discussion, the Board approved Ms. Scott's request.

Ms. Scott reported a complete draft of the budget will be provided in the forthcoming week for the Board's review. Ms. Scott reported the 2023 Operating Budget will be made available to the public August 31, 2022 in advance of the Budget Hearing scheduled for Thursday, September 8, 2022 at 5:30 pm.

Ms. Scott reported that the District will receive an increase in our interest rate from 0.80% to 1.00% for interest bearing cash accounts with Flushing Bank.

Ms. Scott presented an Addendum to District's Procurement Policy. This addendum specifically addresses compliance with the Code of Federal Regulations (CFR) Sections 200.320 to 200.327 which relate to procurement of federal awards. The addendum will be adhered to for all District purchases made with federal funds. After discussion, the Board authorized the proposed addendum to the policy as written.

Motion made by Commissioner Laykind, seconded by Commissioner Field, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners adopts the Addendum to District's Procurement Policy.

Ms. Scott presented the ARPA management use handbook. Ms. Scott reported that the handbook is not a document for formal adoption, but a guidance tool for management when administering ARPA grant funding. After discussion, the handbook was ordered filed.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 10:35 am.

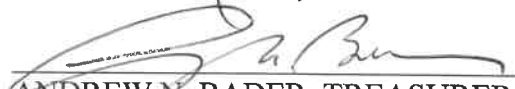
STATE OF NEW YORK                    )  
COUNTY OF NASSAU                    ) ss.:  
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, August 2, 2022.

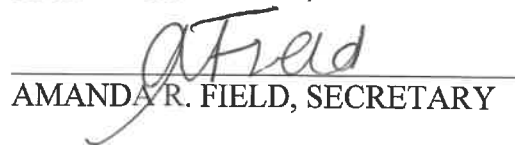
IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 13<sup>th</sup> day of September, 2022.



MARC B. LAYKIND, CHAIRMAN



ANDREW N. BADER, TREASURER



AMANDA R. FIELD, SECRETARY