

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, September 20, 2022.

Present: Marc B. Laykind, Chairman
Andrew Bader, Treasurer
Amanda R. Field, Secretary
Stephen Moriarty, Superintendent
Dina Scott, Business Manager
Greg Gordon, ZE Creative Concepts
Lola Rivera, ZE Creative Concepts

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

GREG GORDON'S REPORT – PUBLIC INFORMATION FIRM:

Greg Gordon presented a press release related to the District hosting its fifth annual pharmaceutical take back program for the Board's review and approval. The Board provided comments and approved for publishing upon the revisions being made.

Greg Gordon presented his recommended promotional strategy for the District's fifth annual pharmaceutical take back program which is scheduled for Saturday, October 22, 2022. Discussion took place and the Board agreed with the various media outlets by which Greg Gordon recommended the District promote the annual event.

Greg Gordon reported that the Long Island Water Conference Drinking Water Symposium is scheduled for Friday, October 21, 2022 at the Heritage Club in Bethpage, NY at 8:30am.

Greg Gordon reported that content is being drafted for the fall 2022 newsletter.

Lola Rivera reported that she has completed the edits to the projects page on the District's website. The edits now present each of the project updates to show the most recent developments at the top of the page as opposed to the bottom.

Lola Rivera reported that all recently published press releases have been updated to the District's website.

STEPHEN MORIARTY'S REPORT - SUPERINTENDENT:

Supt. Moriarty provided the Board with a request for water disconnect and availability of a one (1") inch service at 39 Surrey Lane. The Board approved Supt. Moriarty's request.

Supt. Moriarty presented a change order from D&B Engineers and Architects related to the previously approved purchase orders to conduct engineering design and construction support services for the Plant No. 7 permanent AOP treatment facility. This change order is due to the fact that the District has added additional scope to the project to include new doors on the booster building and additional drainage piping. Furthermore, the generator automatic transfer switch has failed and is in need of replacement. Discussion took place and the Board requested Supt. Moriarty obtain additional information as it relates to specific line items within the proposed change order.

Supt. Moriarty reported that as part of achieving compliance with the new lead and copper ruling, a meeting will be coordinated with H2M architects + engineers to discuss field work required to verify service material. Supt. Moriarty has requested a paper map to provide the Board with a visual of the progress made on the District's inventory of service line materials.

Supt. Moriarty reported that he is in communication with representatives of Eurofins to discuss sending a portion of the District's routine sampling for testing.

DINA M SCOTT'S REPORT – BUSINESS MANAGER:

Vendor check nos. 54708 through 54728 dated September 15, 2022 in the amount of \$179,454.57 were previously reviewed, approved and signed by the Board.

Capital project vendor check no. 10137 dated September 15, 2022 in the amount of \$11,214.09 was previously reviewed, approved and signed by the Board.

Ms. Scott presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed.

Ms. Scott presented a formal bond petition on behalf of Attorney Ingham for the Board's execution to be submitted to the Town of Oyster Bay for capital improvement financing to fund the District's Plant No. 5 emerging contaminant removal project. The District was awarded eligible project costs through the Water Infrastructure Improvement Act grant program in the amount of \$13,840,200 (thirteen million eight hundred forty thousand two hundred dollars), and the total estimated project cost is \$30,390,000 (thirty million three hundred ninety thousand dollars), requiring the District, at a minimum, to fund the difference of \$16,549,800 (sixteen million five hundred forty nine thousand eight hundred dollars). Previous discussions took place on August 23, 2022 whereby the Board issued authorization and resolution to enter into the project and directed District counsel to prepare a formal petition to the Town Board of Oyster Bay. The Board executed the bond

petition and requested Ms. Scott submit to Attorney Ingham to file with the Town of Oyster Bay on the District's behalf.

Ms. Scott reported that the 2023 Revenue and Expenditure Operating Budget was submitted to the Town of Oyster Bay on Friday, September 16, 2022.

Ms. Scott reported that in accordance with requirements set forth by the Office of the State Comptroller, the NYS tax cap filing for the 2023 Revenue and Expenditure Operating Budget has been filed on their designated web portal.

Ms. Scott reported that the final 2022 tax lien roll was submitted to the Town of Oyster Bay and Nassau County Department of Assessment on Friday, September 16, 2022. Total water arrears were \$115,152.29.

Ms. Scott provided a correspondence and timeline as it relates to the 2022 Water Commissioner Election on Tuesday, December 13, 2022. Ms. Scott requested consideration to be given to election inspectors and ballot clerks to be canvassed.

Ms. Scott presented the draft resolution regarding registration for the annual election of water commissioner and the appointment of ballot clerks and election inspectors. After discussion, the stated resolution attached herewith was adopted.

Ms. Scott reported that the legal notice for the 2022 Water Commissioner Election will be published in The Nassau Observer on Wednesday, October 19, 2022 at which time petitions will be made available.

Ms. Scott presented a recently received FOIL request. After discussion, the Board requested Ms. Scott consult with legal counsel prior to sending the related response.

Ms. Scott provided the Board with a copy of the Treasurer's Report for the month ending August 31, 2022. In addition, to supplement and support the Treasurer's Report, Ms. Scott also provided the Board with the respective bank reconciliations as well as the schedule of collateralized deposits for all District cash accounts for the month ending August 31, 2022. After discussion, the reports were ordered filed.

Ms. Scott presented the Board with a copy of the year to date Budget to Actual Expenditures and Budget Variance Report for the month ending August 31, 2022. After discussion, the report was ordered filed.

The NSWCA Meeting was held on Monday, September 19, 2022 at Rialto in Carle Place, NY at 6:30pm. The presentation topic was water commissioner elections. Commissioner Bader was in attendance.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 7:20 pm.


STATE OF NEW YORK)
COUNTY OF NASSAU) ss.:
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, September 20, 2022.

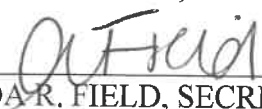
IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 1st day of November, 2022.



MARC B. LAYKIND, CHAIRMAN



ANDREW N. BADER, TREASURER



AMANDA R. FIELD, SECRETARY

RESOLUTION REGARDING THE 2022 ANNUAL ELECTION

Upon motion made by Commissioner Laykind and seconded by Commissioner Bader

WHEREAS, a register of eligible water district voters must be prepared prior to Water District Elections, and

WHEREAS, Section 213-a. of the Town Law provides for a system of registration for Water District Elections, and

WHEREAS, such register shall be prepared from the names of persons who have registered with the Nassau County Board of Elections.

BE IT RESOLVED that the voter registration books and records of the Nassau County Board of Elections prepared by it for use in the District's said annual elections shall constitute the Register of Voters of the Plainview Water District for use at the District's said election on **Tuesday, December 13, 2022**, and

BE IT FURTHER RESOLVED that the Chairperson of the Election and each Election Inspector and Ballot Clerk be compensated for their respective services in preparing the Voters Registration Register and annual attendance at the Annual Election, and

BE IT FURTHER RESOLVED that should the Chairperson or any Inspector and Ballot Clerk be unable or refuse to assume or perform his or her duties, then the Board of Water Commissioners may provide for an alternate Chairperson or Inspector and Ballot Clerk who shall assume the office of Chairperson or Inspector and Ballot Clerk, and

BE IT FURTHER RESOLVED that the Board of Water Commissioners may provide for any clerical help which they may deem necessary, and such clerical help, if

any, shall perform their duties under the direction and control of the Chairperson and Inspectors of Election.

The foregoing Resolution was duly moved and seconded and the following vote was cast:

Commissioners	Marc B. Laykind	Aye
	Andrew N. Bader	Aye
	Amanda R. Field	Aye

Opposed to the adoption: NONE

Whereupon Commissioner Marc B. Laykind, Chairman of the Board of Water Commissioners of the Plainview Water District, declared said preamble and resolution carried.

BE IT RESOLVED that pursuant to Article 13, Section 212 of the Town Law, an election of the Plainview Water District will be held at the Water District's office, 10 Manetto Hill Road, Plainview, New York, on **December 13, 2022** between the hours of 1:00 p.m. and 9:00 p.m. for the purpose of electing one Water Commissioner for a term of three (3) years beginning on **January 1, 2023** and ending on **December 31, 2025**, and

BE IT FURTHER RESOLVED that the following persons shall be entitled to vote for Water Commissioner at the aforesaid election: a person who shall have been registered to vote with the Nassau County Board of Elections and whose name has been placed on the District's Register pursuant to Section 213-a of the Town Law and who shall have resided in the Plainview Water District for at least thirty (30) days before preceding said election to be held on **December 13, 2022**, and

BE IT FURTHER RESOLVED that pursuant to Section 215(20) of the Town Law, candidates for the office of Water Commissioners shall file their names and

nominating petitions with the Secretary of the Board of Water Commissioners of the Plainview Water District no later than 4:00 p.m. on or before **Thursday, November 10, 2022**, and that such nomination petitions must be subscribed by at least twenty-five (25) registered voters of the Plainview Water District, and

BE IT FURTHER RESOLVED that petition forms may be obtained from the Secretary to the Board of Commissioners at the Plainview Water District Headquarters.

BE IT FURTHER RESOLVED that a legal notice to the registered voters and residents of the Plainview Water District setting forth this Resolution be published one time in the official newspaper of the Plainview Water District; posted on the websites of the District and the Town of Oyster Bay; placed on the signboard of the Town; and conspicuously posted in three or more public locations within the District.

September 20, 2022

BOARD OF WATER COMMISSIONERS
PLAINVIEW WATER DISTRICT