

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, October 11, 2022.

Present: Marc B. Laykind, Chairman
Andrew Bader, Treasurer
Stephen Moriarty, Superintendent
Dina Scott, Business Manager
James Neri, Engineer

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

JAMES NERI'S REPORT – ENGINEER:

Engineer Neri reported that the District will now accept bids for the Plant No. 4 Advanced Oxidation Process (AOP) and nitrate and perchlorate removal treatment facility on Tuesday, October 18, 2022.

Engineer Neri reported that there is a need for consideration of interim AOP treatment at Plant No. 5. An at length discussion took place regarding the necessity of interim treatment and that the output of the four wells located at this Plant site are blended into the distribution system. Engineer Neri recommended that concrete be poured for placement of the interim AOP skid and Granular Activated Carbon (GAC) vessels before the winter arrives and the ground freezes in order to ensure interim treatment is in place for the 2023 high pumpage season. The Board requested Engineer Neri prepare and provide a proposal for the engineering design and construction related services.

STEPHEN MORIARTY'S REPORT - SUPERINTENDENT:

Supt. Moriarty presented the Pumpage and Sales Report through September 30, 2022. After discussion, the report was ordered filed.

Supt. Moriarty presented the results from the request for proposals for pressure washing and cleaning the District's elevated storage tank as conducted by H2M architects + engineers. Discussion took place and Supt. Moriarty reported that the only proposal received was submitted by National Wash Authority in the amount of \$19,500.00. Supt. Moriarty reported that National Wash Authority has previously conducted pressure washing and cleaning the District's elevated storage tank. After discussion, the Board approved Supt. Moriarty's request.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners authorizes the proposal submitted by National Wash Authority to conduct pressure washing and cleaning the District's elevated storage tank in the amount of \$19,500.00.

Supt. Moriarty reported a recommendation to purchase one Chevrolet express cargo van from Joe Basil Chevrolet at a price of \$38,559.20 for the District's fleet. Supt. Moriarty reported that pricing was obtained through the NYS Office of General Services (OGS) mini-bid system and is in accordance with NYS contract rates. Supt. Moriarty also reported that he researched the additional bids received and noted they were in excess of \$5,000.00 higher for the same vehicle. Supt. Moriarty reported that additional budgeted funds for this purchase are required and will be reported by Ms. Scott. After discussion, the Board approved Supt. Moriarty's request.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners authorizes the purchase of one Chevrolet express cargo van at price of \$38,559.20 from Joe Basil Chevrolet for the District's fleet as purchased under NYS contract through the OGS.

Ms. Scott reported that a budget adjustment will be required to issue the purchase order for the purchase of the Chevrolet express cargo van from Joe Basil Chevrolet as there are not adequate funds in the respective budget line item. Ms. Scott requested the following general fund budget transfer be made which is in excess of the Budget Transfer Policy limits;

<u>Code</u>	<u>Description</u>	<u>Total</u>
A-8340-30-2000	Purchase of Vehicles	8,500.00
A-8340-10-2020	Valve Replacement and Repair	(8,500.00)

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the following general fund budget transfer be made;

<u>Code</u>	<u>Description</u>	<u>Total</u>
A-8340-30-2000	Purchase of Vehicles	8,500.00
A-8340-10-2020	Valve Replacement and Repair	(8,500.00)

Supt. Moriarty reported that the first draft of the fall 2022 newsletter was submitted to the Board for review and approval by Monday, October 17, 2022.

Supt. Moriarty presented a memorandum as it relates to SCADA on-call changes for plant and distribution employees. Discussion took place and the Board agreed to further consider the changes.

Supt. Moriarty reported that flyers have been distributed and the banner has been hung for the District's fifth annual pharmaceutical take back program which is scheduled for Saturday, October 22, 2022

Supt. Moriarty presented a letter submitted by H2M architects + engineers for additional engineering service incurred as it relates to the Plant No. 2 permanent AOP treatment project. These services include additional construction administration incurred due to the fact the project has extended beyond its anticipated completion date, additional construction administration incurred due to additional work for the AOP skid redesign, additional start-up and commissioning as a result of the AOP skid redesign, additional construction progress meetings due to the fact the project has extended beyond its anticipated completion date, additional construction observation incurred due to the fact the project has extended beyond its anticipated completion date and additional construction observation incurred due to additional work for the AOP skid redesign. Supt. Moriarty and Engineer Neri provided the Board with details surrounding the project extending beyond its anticipated completion date. It was noted that a substantial portion of the delays were due to the fact that the District needed to continue to have interim AOP treatment at Plant No. 2 operational throughout the high pumpage season and was therefore unable to shut down the site completely in order to commence piping and wiring of the permanent treatment facility. After discussion, it was the opinion of all that the District does not have a viable claim of liquidated damages against the general contractor.

Supt. Moriarty reported that he attended a workshop held at H2M architects + engineers to review their analysis of the drainage basins and deep injection well options concerning the Plant No. 5 AOP construction. H2M architects + engineers will now take upon the recommendations provided by Supt. Moriarty and prepare for presentation to the Board.

DINA M SCOTT'S REPORT – BUSINESS MANAGER:

Vendor check nos. 54773 through 54795 dated October 6, 2022 in the amount of \$224,041.32 were previously reviewed, approved and signed by the Board.

Ms. Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated October 4, 2022 in the amount of \$528.43

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated October 4, 2022 in the amount of \$528.43 and the Board authorized funds to be transferred into the District's dental benefit account.

Ms. Scott provided the Board with a copy of the Dental Claims Detail History Report for September 2022. After discussion, the report was ordered filed.

Ms. Scott presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed.

Ms. Scott reported that the District will receive an increase in its interest rate from 0.80% to 2.20% for our interest-bearing cash accounts with First National Bank of Long Island. Ms. Scott reported that First National Bank of Long Island granted her request for an increase in interest rate with the request for consideration of reallocating interest bearing accounts from a NOW account to a money market account. Discussion took place and Ms. Scott reported that she will conduct research into the differences between the two types of accounts as well as compliance with the District's investment policy and report back to the Board.

Ms. Scott presented the request for proposal for public communication services for the year ending December 31, 2023 has been distributed. The proposal due date is Friday, November 18, 2022.

Ms. Scott reported that she received an update from the NYS EFC indicating their acceptance of the submission of the emergency resolution documentation as it relates to the 2021 Water Infrastructure Improvement Act grant for the Plant No. 7 interim treatment facility. Ms. Scott reported that she has placed an inquiry in response asking when the District can expect receipt of the grant agreement for execution. She will continue to keep the Board updated upon receipt of response.

On the motion of Commissioner Laykind, seconded by Commissioner Bader, the Board went into Executive Session at 7:15 pm to discuss personnel. The Board emerged from Executive Session at 7:45 pm with no minutes produced and no action taken.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 7:55 pm.

STATE OF NEW YORK)
COUNTY OF NASSAU) ss.:
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, October 11, 2022.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 21st day of November, 2022.



MARC B. LAYKIND, CHAIRMAN



ANDREW N. BADER, TREASURER



AMANDA R. FIELD, SECRETARY