

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, November 1, 2022.

Present: Marc B. Laykind, Chairman
Andrew Bader, Treasurer
Stephen Moriarty, Superintendent
Dina Scott, Business Manager
Michael Ingham, Attorney
James Neri, Engineer
Bill Merklin, Engineer
Lola Rivera, ZE Creative Concepts

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

MICHAEL INGHAM'S REPORT – ATTORNEY:

Attorney Ingham reported that he filed the official Town of Oyster Bay Board Resolution with the Nassau County Clerk's office for the recently approved capital improvement financing for Plant No. 5 Emerging Contaminant Removal.

Attorney Ingham reported that he is having ongoing discussions with Ms. Scott and Engineer Neri regarding the cost of construction for Plant No. 4 nitrate and perchlorate removal treatment. Attorney Ingham reported this portion of the project is in excess of the bond funding previously authorized by the Town of Oyster Bay in 2019 based on the recently received bids for construction. The increase is most notably due to the increase in cost to purchase the ISEP system for nitrate and perchlorate removal. Attorney Ingham discussed various options for consideration regarding the need for additional funds. Engineer Neri reported that he will request that the bid contractors hold their bid price while the District works to resolve the additional funding required for the project. Discussion took place and Attorney Ingham reported that he will contact the Town's bond counsel representative regarding the various options and will report back upon receipt of the related response.

Attorney Ingham will present the remainder of his report in executive session as it relates to ongoing litigation with National Grid.

JAMES NERI'S REPORT – ENGINEER:

Engineer Neri provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any ongoing projects. Said items were reviewed and discussed with the Board in detail.

Engineer Neri reported on the low bids received for each contract of the Plant No. 4 Advanced Oxidation Process (AOP) and nitrate and perchlorate removal treatment facility. As discussed in Attorney Ingham's report, the District is working to consider options for the additional funding needed to cover the increased cost of construction based upon the recently received bids.

Engineer Neri reported that construction is nearing completion at the Plant No. 2 permanent AOP treatment project. The plumbing contractor is scheduled to remove carbon from the Granular Activated Carbon (GAC) vessels on November 9, 2022. Upon carbon removal, the interim AOP reactor and GAC vessels will be relocated to Plant No. 5 the week of November 14, 2022. Once the relocation is complete, the remaining site work of the permanent treatment facility can be finalized. Start up and testing of the permanent treatment facility is scheduled for Friday, November 4, 2022.

Engineer Neri reported that job set up and an internal team meeting at H2M architects + engineers has taken place for the Plant No. 5, Well 5-3 interim treatment project design.

Engineer Neri reported that the second round of bi-annual tank inspections as required by the Nassau County Department of Health are complete. The respective report was provided to Supt. Moriarty.

LOLA RIVERA'S REPORT – PUBLIC INFORMATION FIRM:

Lola Rivera presented a press release related to the District hosting its annual Toys for Tots Drive for the Board's review and approval. The Board provided comments and approved for publishing upon the revisions being made.

Lola Rivera presented an email blast for the Board's review and approval. The Board provided comments and approved for sending upon the revisions being made.

Lola Rivera presented the layout of the fall 2022 newsletter for the District's review. Commissioner Laykind requested a meeting to discuss and review proposed edits and comments. A meeting was scheduled for Thursday, November 3, 2022 at 2:00pm.

STEPHEN MORIARTY'S REPORT – SUPERINTENDENT:

Supt. Moriarty provided the Board with a request for water disconnect and availability of a one (1") inch service at 56 Stephen Drive. The Board approved Supt. Moriarty's request.

Supt. Moriarty reported that H2M architects + engineers in discussing next steps, including the fieldwork needed to verify service line material at strategic locations throughout the District.

Supt. Moriarty presented the request for proposal for the electric gate preventative maintenance contract as well as the fence repair service contract for the forthcoming year. Upon discussion, the Board requested Supt. Moriarty distribute the requests for proposal.

Supt. Moriarty reported that he is scheduled with meet with Bancker Construction Corp. to complete the permanent road patch on Plainview Road resulting from the previous water main break.

Supt. Moriarty reported that upon National Wash Authority's arrival to commence pressure washing and cleaning the District's elevated storage tank, it was determined that the work is required to be postponed. Postponement is required due to the fact that the Plant No. 2 property has not been restored as a result of the construction. The proper elevation is required and will not be in place until backfilling is complete. As a result, the pressure washing and cleaning the District's elevated storage tank will take place in the Spring 2023.

Supt. Moriarty presented a memorandum as it relates to project updates for the Plant No. 7 GAC enclosure project. Engineer Merklin of D&B Engineers reported that his structural department deemed the soil below the existing concrete slab may be unsuitable for construction of the enclosure to take place. Engineer Merklin recommended the District consider bidding the cost to underpin the existing slab for additional reinforcement. Discussion took place and Engineer Neri requested additional information from the soil borings report so that he can further analyze. The Board agreed to await Engineer Neri's analysis in order to consider further.

DINA M SCOTT'S REPORT – BUSINESS MANAGER:

Vendor check nos. 54859 through 54871 dated October 27, 2022 in the amount of \$22,779.06 were previously reviewed, approved and signed by the Board.

Capital project vendor check no. 10142 dated October 27, 2022 in the amount of \$39,410.29 was previously reviewed, approved and signed by the Board.

Ms. Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated October 25, 2022 in the amount of \$5,796.70

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated October 25, 2022 in the amount of \$5,796.70 and the Board authorized funds to be transferred into the District's dental benefit account.

Ms. Scott presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed. Ms. Scott requested the Board's approval to grant a six (6) month payment plan to 18 Knowles Street for reasons discussed. Upon discussion, the Board approved Ms. Scott's request.

Ms. Scott presented the Safety Committee meeting minutes for September 22, 2022. Ms. Scott reported that included in these minutes was the Committee's adoption of a newly developed Hazard Communication Program as well as a revised Lockout/Tagout Program.

Ms. Scott presented a Schedule of Budget Adjustments as processed in accordance with the District's Budget Transfer Policy. In addition, Ms. Scott presented Detail of Budget Adjustments to accompany and support each budget adjustment made as indicated in the Schedule of Budget Adjustments. After discussion, the report was ordered filed. Based on Ms. Scott's analysis and after discussion with regard to the necessity of the proposed adjustments, Ms. Scott requested the following additional general fund budget transfers be made in excess of the Budget Transfer Policy limits;

<u>Account Code</u>	<u>Description</u>	<u>Total</u>
A-8340-10-2000	Mains	150,000.00
A-8330-10-3020	Treatment - GAC	(150,000.00)

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the following general fund budget transfer;

<u>Account Code</u>	<u>Description</u>	<u>Total</u>
A-8340-10-2000	Mains	150,000.00
A-8330-10-3020	Treatment - GAC	(150,000.00)

On the motion of Commissioner Laykind, seconded by Commissioner Bader, the Board went into Executive Session at 7:55 pm to ongoing litigation with National Grid. The Board emerged from Executive Session at 8:20 pm with no minutes produced and no action taken.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 8:25 pm.

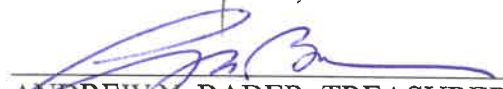
STATE OF NEW YORK)
COUNTY OF NASSAU) ss.:
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, November 1, 2022.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 13th day of December, 2022.



MARC B. LAYKIND, CHAIRMAN



ANDREW N. BADER, TREASURER



AMANDA R. FIELD, SECRETARY