

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, January 10, 2023.

Present: Marc B. Laykind, Chairman
 Andrew N. Bader, Treasurer
 Michael A. Chad, Secretary
 Stephen Moriarty, Superintendent
 Dina Scott, Business Manager
 Michael Ingham, Attorney
 James Neri, Engineer
 Greg Gordon, ZE Creative Concepts
 Lola Rivera, ZE Creative Concepts

The meeting was called to order at 5:30 pm.

Commissioner Laykind opened the meeting with the Pledge of Allegiance.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

Attorney Ingham administered the oath of office to newly elected Commissioner Michael Chad. Commissioner Laykind welcomes and congratulated Commissioner Chad on his election as Water Commissioner of the Plainview Water District for the forthcoming three-year term.

ANNUAL ORGANIZATION MEETING

It being duly ascertained that the Commissioners have reported proper credentials and have met the statutory requisites for service, the floor was opened to the Annual Organization meeting and for the nomination of Officers for the ensuing year.

It was moved by Commissioner Bader and seconded by Commissioner Chad, that Commissioner Laykind be elected as Chairman of the Board of Commissioners of the Plainview Water District for the year 2023 and the following Resolution was drawn:

Be It and It Is Hereby

Resolved that Commissioner Laykind is hereby elected as Chairman of the Board of Commissioners of the Plainview Water District until December 31, 2023:

On Roll Call: Commissioner Andrew N. Bader voted "aye"
 Commissioner Michael A. Chad voted "aye"
 Commissioner Marc B. Laykind voted "aye"

The above Resolution adopted by unanimous vote.

Commissioner Laykind then chaired the remainder of the Organizational meeting.

It was moved by Commissioner Laykind and seconded by Commissioner Chad, that Commissioner Bader be elected as Treasurer of the Board of Commissioners of the Plainview Water District for the year 2023 and the following Resolution was drawn:

Be It and It Is Hereby

Resolved that Commissioner Bader is hereby elected as Treasurer of the Board of Commissioners of the Plainview Water District until December 31, 2023:

On Roll Call: Commissioner Marc B. Laykind voted "aye"
 Commissioner Andrew N. Bader voted "aye"
 Commissioner Michael A. Chad voted "aye"

The above Resolution adopted by unanimous vote.

It was moved by Commissioner Laykind and seconded by Commissioner Bader, that Commissioner Chad be elected as Secretary of the Board of Commissioners of the Plainview Water District for the year 2023 and the following Resolution was drawn:

Be It and It Is Hereby

Resolved that Commissioner Chad is hereby elected as Secretary of the Board of Commissioners of the Plainview Water District until December 31, 2023:

On Roll Call: Commissioner Marc B. Laykind voted "aye"
 Commissioner Andrew N. Bader voted "aye"
 Commissioner Michael A. Chad voted "aye"

The above Resolution adopted by unanimous vote.

It was moved by Commissioner Laykind and seconded by Commissioner Chad that the depositories for the Plainview Water District are Flushing Bank, First National Bank of Long Island and NYCLASS and the following Resolution was drawn:

Be It and It Is Hereby

Resolved that the following financial institutions be the depositories through their office and/or local branch for the Plainview Water District as follows:

FINANCIAL INSTITUTION

Flushing Bank
Lake Success, NY

ACCOUNT TYPES

General Maintenance & Improvement Reserve
Capital Projects Account

FINANCIAL INSTITUTION

First National Bank of Long Island
Woodbury, NY

ACCOUNT TYPES

Undesignated/ Unappropriated Account
Assigned Fund Balance Emerging Contaminants
Assigned Fund Balance for Future Debt Service
Dental Benefit Account
Payroll Account
Cafeteria Account
Operating Account
Country Pointe Phase III Account
Country Pointe Phase IV Account

NYCLASS

Hopewell Junction, NY

To Be Determined

On Roll Call: Commissioner Marc B. Laykind voted “aye”
 Commissioner Andrew N. Bader voted “aye”
 Commissioner Michael A. Chad voted “aye”

The above Resolution adopted by unanimous vote.

It was moved by Commissioner Laykind and seconded by Commissioner Bader that membership in the Nassau Suffolk Water Commissioner’s Association be as follows:

Be It and It Is Hereby

Resolved that the Commissioners of the Plainview Water District are authorized to be members and attend all functions of the Nassau Suffolk Water Commissioner’s Association for 2023. Other District personnel may attend at the discretion of the Board:

On Roll Call: Commissioner Marc B. Laykind voted “aye”
 Commissioner Andrew N. Bader voted “aye”
 Commissioner Michael A. Chad voted “aye”

The above Resolution adopted by unanimous vote.

It was moved by Commissioner Laykind and seconded by Commissioner Bader that membership in the Long Island Water Conference be as follows:

Be It and It Is Hereby

Resolved that the Commissioners of the Plainview Water District, Stephen Moriarty, Superintendent, and Dina Scott, Business Manager are authorized to be members and attend all functions of the Long Island Water Conference for 2023. Other District personnel may attend at the discretion of the Board:

On Roll Call: Commissioner Marc B. Laykind voted "aye"
Commissioner Andrew N. Bader voted "aye"
Commissioner Michael A. Chad voted "aye"

The above Resolution adopted by unanimous vote.

It was moved by Commissioner Laykind and seconded by Commissioner Bader that membership in the American Water Works Association be as follows:

Be It and It Is Hereby

Resolved that the Commissioners of the Plainview Water District and Stephen Moriarty, Superintendent are authorized to be members and attend all meetings and functions of the American Water Works Association (AWWA). Other District personnel may attend at the discretion of the Board:

On Roll Call: Commissioner Marc B. Laykind voted "aye"
Commissioner Andrew N. Bader voted "aye"
Commissioner Michael A. Chad voted "aye"

The above Resolution adopted by unanimous vote.

It was moved by Commissioner Laykind and seconded by Commissioner Bader that reimbursement for the use of personal vehicles in performing District business be set in accordance with the current prevailing IRS mileage reimbursement allowance rate. Reimbursement will be sought in accordance with the District's Vehicle Policy.

Be It and It Is Hereby

Resolved that reimbursement for the use of personal vehicles in performing District business be set in accordance with the current prevailing IRS mileage reimbursement allowance in accordance with the District's Vehicle Policy.

On Roll Call: Commissioner Marc B. Laykind voted "aye"
Commissioner Andrew N. Bader voted "aye"
Commissioner Michael A. Chad voted "aye"

The above Resolution adopted by unanimous vote.

Pursuant to the Board's review, the following personnel appointments were made for the year 2023:

It was moved by Commissioner Laykind and seconded by Commissioner Chad that Stephen Moriarty, Superintendent and Dina Scott, Business Manager, be appointed FOIL Officers for the Plainview Water District.

Be It and It Is Hereby

Resolved that Stephen Moriarty, Superintendent and Dina Scott, Business Manager, be appointed FOIL Officers for the Plainview Water District:

On Roll Call: Commissioner Marc B. Laykind voted "aye"
 Commissioner Andrew N. Bader voted "aye"
 Commissioner Michael A. Chad voted "aye"

The above Resolution adopted by unanimous vote.

It was moved by Commissioner Laykind and seconded by Commissioner Bader that Stephen Moriarty, Superintendent and Dina Scott, Business Manager, be appointed Procurement Officers for the year 2023.

Be It and It Is Hereby

Resolved that Stephen Moriarty, Superintendent and Dina Scott, Business Manager be appointed as Procurement Officers for the Plainview Water District for the year 2023:

On Roll Call: Commissioner Marc B. Laykind voted "aye"
 Commissioner Andrew N. Bader voted "aye"
 Commissioner Michael A. Chad voted "aye"

The above Resolution adopted by unanimous vote.

It was moved by Commissioner Laykind and seconded by Commissioner Bader that Dina Scott, Business Manager and Joseph DiGregorio, Water Plant Operator, be appointed Record Management Officers for the year 2023.

Be It and It Is Hereby

Resolved that Dina Scott, Business Manager and Joseph DiGregorio, Water Plant Operator, be appointed Record Management Officers for the Plainview Water District for the year 2023:

On Roll Call: Commissioner Marc B. Laykind voted "aye"
 Commissioner Andrew N. Bader voted "aye"
 Commissioner Michael A. Chad voted "aye"

The above Resolution adopted by unanimous vote.

A discussion was held by the Commissioners in regard the District's appointment of professional service providers under the General Municipal Law.

It was moved by Commissioner Laykind and seconded by Commissioner Bader that Michael F. Ingham of Carman, Callahan & Ingham, LLP be appointed Attorney for the Plainview Water District for the year 2023, pursuant to the agreement on file with the District, and the following Resolution was drawn:

Be It and It Is Hereby

Resolved that Michael F. Ingham of Carman, Callahan & Ingham, LLP be appointed Attorney for the Plainview Water District for the year 2023:

On Roll Call: Commissioner Marc B. Laykind voted "aye"
 Commissioner Andrew N. Bader voted "aye"
 Commissioner Michael A. Chad voted "aye"

The above Resolution carried by unanimous vote.

It was moved by Commissioner Laykind and seconded by Commissioner Bader that H2M architects + engineers be appointed Engineering Firm for the Plainview Water District for the year 2023, pursuant to the agreement on file with the District, and the following Resolution was drawn:

Be It and It Is Hereby

Resolved that H2M architects + engineers be appointed Engineering Firm for the Plainview Water District for the year 2023.

On Roll Call: Commissioner Marc B. Laykind voted "aye"
 Commissioner Andrew N. Bader voted "aye"
 Commissioner Michael A. Chad voted "aye"

The above Resolution adopted by unanimous vote.

It was moved by Commissioner Laykind and seconded by Commissioner Bader that Pace Analytical Services, Inc. and Eurofins Environment Testing be appointed as Laboratory Firms for the Plainview Water District for the year 2023, pursuant to the agreements on file with the District, and the following Resolution was drawn:

Be It and It Is Hereby

Resolved that Pace Analytical Services, Inc. and Eurofins Environment Testing be appointed as Laboratory Firms for the Plainview Water District for the year 2023:

On Roll Call: Commissioner Marc B. Laykind voted "aye"
 Commissioner Andrew N. Bader voted "aye"
 Commissioner Michael A. Chad voted "aye"

The above Resolution carried by unanimous vote.

It was moved by Commissioner Laykind and seconded by Commissioner Bader that Cullen & Danowski, LLP be appointed as external auditors for the Plainview Water District for the year 2023, pursuant to the agreement on file with the District, and the following Resolution was drawn:

Be It and It Is Hereby

Resolved that Cullen & Danowski, LLP be appointed as external auditors for the Plainview Water District for the year 2023:

On Roll Call: Commissioner Marc B. Laykind voted "aye"
 Commissioner Andrew N. Bader voted "aye"
 Commissioner Michael A. Chad voted "aye"

The above Resolution carried by unanimous vote.

It was moved by Commissioner Laykind and seconded by Commissioner Chad that Salerno Brokerage be appointed the Insurance Broker for the Plainview Water District for the year 2023, pursuant to the agreement on file with the District, and the following Resolution was drawn:

Be It and It Is Hereby

Resolved that Salerno Brokerage be appointed the Insurance Broker for the Plainview Water District for the year 2023:

On Roll Call: Commissioner Marc B. Laykind voted "aye"
 Commissioner Andrew N. Bader voted "aye"
 Commissioner Michael A. Chad voted "aye"

The above Resolution carried by unanimous vote.

It was moved by Commissioner Laykind and seconded by Commissioner Bader that Edmunds GovTech be appointed as Financial and Utility Billing Software Firm for the Plainview Water District for the year 2023, pursuant to the agreement on file with the District, and the following Resolution was drawn:

Be It and It Is Hereby

Resolved that Edmunds GovTech be appointed as Financial and Utility Billing Software Firm for the Plainview Water District for the year 2023:

On Roll Call: Commissioner Marc B. Laykind voted "aye"
 Commissioner Andrew N. Bader voted "aye"
 Commissioner Michael A. Chad voted "aye"

The above Resolution carried by unanimous vote.

It was moved by Commissioner Laykind and seconded by Commissioner Bader that Sourcepass be appointed as Information Technology Consulting Firm for the Plainview Water District for the year 2023, pursuant to the agreement on file with the District, and the following Resolution was drawn:

Be It and It Is Hereby

Resolved that Sourcepass be appointed as Information Technology Consulting Firm for the Plainview Water District for the year 2023:

On Roll Call: Commissioner Marc B. Laykind voted “aye”
 Commissioner Andrew N. Bader voted “aye”
 Commissioner Michael A. Chad voted “aye”

The above Resolution carried by unanimous vote.

It was moved by Commissioner Laykind and seconded by Commissioner Bader that ZE Creative Communications be appointed as Public Information and Communication Firm for the Plainview Water District for the year 2023, pursuant to the agreement on file with the District, and the Resolution was drawn:

Be It and It Is Hereby

Resolved that ZE Creative Communications be appointed as Public Information and Communication Firm for the Plainview Water District for the year 2023:

On Roll Call: Commissioner Marc B. Laykind voted “aye”
 Commissioner Andrew N. Bader voted “aye”
 Commissioner Michael A. Chad voted “aye”

The above Resolution carried by unanimous vote.

It was moved by Commissioner Laykind and seconded by Commissioner Bader that Eagle Control Corp. be recognized as the distributor and specialized professional service provider for the District’s SCADA and telemetry equipment system maintenance for the Plainview Water District for the year 2023, and the following Resolution was drawn:

Be It and It Is Hereby

Resolved that Eagle Control Corp. be recognized as the distributor and specialized professional service provider for the District’s SCADA and telemetry equipment system maintenance for the Plainview Water District for the year 2023:

On Roll Call: Commissioner Marc B. Laykind voted “aye”
 Commissioner Andrew N. Bader voted “aye”
 Commissioner Michael A. Chad voted “aye”

The above Resolution adopted by unanimous vote.

It was moved by Commissioner Laykind and seconded by Commissioner Bader that Wire to Water, Inc. be recognized as the specialized professional service provider for electrical motor control center system panel service and repairs for the Plainview Water District for the year 2023, and the following Resolution was drawn:

Be It and It Is Hereby

Resolved that Wire to Water, Inc. be recognized as the specialized professional service provider for electrical motor control center system panel service and repairs for the Plainview Water District for the year 2023:

On Roll Call: Commissioner Marc B. Laykind voted "aye"
 Commissioner Andrew N. Bader voted "aye"
 Commissioner Michael A. Chad voted "aye"

The above Resolution adopted by unanimous vote.

Ms. Scott requested the Board review, approve and sign the extension with DR Administrative Services, Inc. as it relates to administration of the District's self-insured dental plan for 2023.

It was moved by Commissioner Laykind and seconded by Commissioner Bader that the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the extension letter with DR Administrative Services, Inc. as it relates to administration of the District's self-insured dental plan for 2023.

On Roll Call: Commissioner Marc B. Laykind voted "aye"
 Commissioner Andrew N. Bader voted "aye"
 Commissioner Michael A. Chad voted "aye"

The above Resolution adopted by unanimous vote.

It was moved by Commissioner Laykind and seconded by Commissioner Bader that Rio Supply, Inc. be recognized as the sole source provider of Neptune meters and appurtenances which are standardized for the Plainview Water District for the year 2023 pursuant to the sole source justification letter on file with the District, and the following Resolution was drawn:

Be It and It Is Hereby

Resolved that Rio Supply, Inc. be recognized as the sole source provider of Neptune meters and appurtenances which are standardized for the Plainview Water District for the year 2023:

On Roll Call: Commissioner Marc B. Laykind voted "aye"
 Commissioner Andrew N. Bader voted "aye"
 Commissioner Michael A. Chad voted "aye"

The above Resolution adopted by unanimous vote.

It was moved by Commissioner Laykind and seconded by Commissioner Chad that Hach Company be recognized as the standardized distributor and maintenance provider of Hach nitrate and peroxide analyzers for the Plainview Water District for the year 2023 pursuant to the standardization justification letter on file with the District, and the following Resolution was drawn:

Be It and It Is Hereby

Resolved that Hach Company be recognized as the standardized distributor and maintenance provider of Hach nitrate and peroxide analyzers for the Plainview Water District for the year 2023:

On Roll Call: Commissioner Marc B. Laykind voted "aye"
 Commissioner Andrew N. Bader voted "aye"
 Commissioner Michael A. Chad voted "aye"

The above Resolution adopted by unanimous vote.

It was moved by Commissioner Laykind and seconded by Commissioner Bader that Trojan Technologies Group, ULC be recognized as the standardized distributor and maintenance provider of Trojan UV Flex 100, low pressure high output ultraviolet light and hydrogen peroxide Advanced Oxidation Process (AOP) systems including the reactors, control panels, hydrogen peroxide feed systems and associated accessories for the Plainview Water District for the year 2023 pursuant to the standardization justification letter on file with the District, and the following Resolution was drawn:

Be It and It Is Hereby

Resolved that Trojan Technologies Group, ULC be recognized as the standardized distributor and maintenance provider of Trojan UV Flex 100, low pressure high output ultraviolet light and hydrogen peroxide AOP systems including the reactors, control panels, hydrogen peroxide feed systems and associated accessories for the Plainview Water District for the year 2023:

On Roll Call: Commissioner Marc B. Laykind voted "aye"
 Commissioner Andrew N. Bader voted "aye"
 Commissioner Michael A. Chad voted "aye"

The above Resolution adopted by unanimous vote.

It was moved by Commissioner Laykind and seconded by Commissioner Chad that USP Technologies be recognized as the standardized distributor and maintenance provider of 27% hydrogen peroxide and the related chemical storage and distribution equipment for the Plainview Water District for the year 2023 pursuant to the standardization justification letter on file with the District, and the following Resolution was drawn:

Be It and It Is Hereby

Resolved that USP Technologies be recognized as the standardized distributor and maintenance provider of 27% hydrogen peroxide and the related chemical storage and distribution equipment for the Plainview Water District for the year 2023:

On Roll Call: Commissioner Marc B. Laykind voted "aye"
Commissioner Andrew N. Bader voted "aye"
Commissioner Michael A. Chad voted "aye"

The above Resolution adopted by unanimous vote.

It was moved by Commissioner Laykind and seconded by Commissioner Bader that The Nassau Observer be designated official publication for the Plainview Water District for the year 2023:

Be It and It Is Hereby

Resolved that The Nassau Observer be designated official publication for the Plainview Water District for the year 2023:

On Roll Call: Commissioner Marc B. Laykind voted "aye"
Commissioner Andrew N. Bader voted "aye"
Commissioner Michael A. Chad voted "aye"

The above Resolution adopted by unanimous vote.

It was moved by Commissioner Laykind and seconded by Commissioner Bader that the District's Procurement Policy and Uniform Guidance Purchasing Policy Addendum be adopted for the year 2023:

Be It and It Is Hereby

Resolved that the District's Procurement Policy and Uniform Guidance Purchasing Policy Addendum is hereby adopted for the year 2023:

On Roll Call: Commissioner Marc B. Laykind voted "aye"
Commissioner Andrew N. Bader voted "aye"
Commissioner Michael A. Chad voted "aye"

The above Resolution adopted by unanimous vote.

It was moved by Commissioner Laykind and seconded by Commissioner Bader that the District's revised Investment Policy be adopted for the year 2023:

Be It and It Is Hereby

Resolved that the District's revised Investment Policy is hereby adopted for the year 2023:

On Roll Call: Commissioner Marc B. Laykind voted "aye"
Commissioner Andrew N. Bader voted "aye"
Commissioner Michael A. Chad voted "aye"

The above Resolution adopted by unanimous vote.

It was moved by Commissioner Laykind and seconded by Commissioner Bader that the District's revised Disaster Recovery Plan be adopted for the year 2023:

Be It and It Is Hereby

Resolved that the District's revised Disaster Recovery Plan is hereby adopted for the year 2023:

On Roll Call: Commissioner Marc B. Laykind voted "aye"
 Commissioner Andrew N. Bader voted "aye"
 Commissioner Michael A. Chad voted "aye"

The above Resolution adopted by unanimous vote.

It was moved by Commissioner Laykind and seconded by Commissioner Chad that the procedural narratives for Accounts Receivable and Billing, Accounts Payable and Cash Disbursements, Payroll, Budgetary Process, Credit Cards and Computer Application and Controls be adopted for the year 2023:

Be It and It Is Hereby

Resolved that the procedural narratives for Accounts Receivable and Billing, Accounts Payable and Cash Disbursements, Payroll, Budgetary Process, Credit Cards and Computer Application and Controls are hereby adopted for the year 2023:

On Roll Call: Commissioner Marc B. Laykind voted "aye"
 Commissioner Andrew N. Bader voted "aye"
 Commissioner Michael A. Chad voted "aye"

The above Resolution adopted by unanimous vote.

It was moved by Commissioner Laykind and seconded by Commissioner Bader that the Plant and Distribution Employee On Call Schedule be adopted for the year 2023:

Be It and It Is Hereby

Resolved that the Plant and Distribution Employee On Call Schedule is hereby adopted for the year 2023:

On Roll Call: Commissioner Marc B. Laykind voted "aye"
 Commissioner Andrew N. Bader voted "aye"
 Commissioner Michael A. Chad voted "aye"

The above Resolution adopted by unanimous vote.

The New York State Comptroller had promulgated reporting rules for “elected and appointed officials” under 2 NYCRR 315.4 that requires the District to adopt a Standard Workday Resolution at each Reorganization Meeting. A copy of this Resolution is annexed hereto and shall be posted on the official District’s website for a minimum of thirty (30) days and after said thirty (30) day posting period has expired, a certified copy of this resolution and an affidavit of posting shall be filed with the New York State Comptroller. It was moved by Commissioner Laykind and seconded by Commissioner Bader that the District adopt the 2023 Standard Workday Resolution:

Be It and It Is Hereby

Resolved that the District adopts the 2023 Standard Workday Resolution:

On Roll Call: Commissioner Marc B. Laykind voted “aye”
 Commissioner Andrew N. Bader voted “aye”
 Commissioner Michael A. Chad voted “aye”

The above Resolution adopted by unanimous vote.

Commissioner Laykind then moved into the regularly scheduled meeting, requesting presentation of reports from professionals and the District’s Superintendent and Business Manager.

MICHAEL INGHAM’S REPORT – ATTORNEY:

Attorney Ingham presented the remainder of the conformed contracts for the Plant No. 4 Advanced Oxidation Process (AOP) and nitrate and perchlorate removal treatment facility to the Board for execution. Said contracts were executed in triplicate and one copy will be forwarded to each respective vendor as well as H2M architects + engineers.

Attorney Ingham presented the duly executed 2023 fire hydrant agreements with the Plainview Fire Protection District. Ms. Scott stated she will file accordingly.

Attorney Ingham reported that the 2023 fire hydrant agreement for the Plainview Fire Protection District is scheduled for hearing at the Town of Oyster Bay on January 24, 2023. Once the agreement is approved and executed by the Town, a copy will be provided to the District for record.

JAMES NERI’S REPORT – ENGINEER:

Engineer Neri provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any ongoing projects. Said items were reviewed and discussed with the Board in detail.

Engineer Neri reported that sampling results have been received as it relates to the Plant No. 2 permanent AOP treatment project. The certificate of completed works has been submitted to the NYS and Nassau County Departments of Health for approval and the general contractor is wrapping up items required for completion.

Engineer Neri reported that Form 347 – Application for Approval of Backflow Prevention Devices and Form 348 – Application for Approval of Plans for Public Water Supply Improvement were submitted to the NYS Department of Health for the Plant No. 4 AOP and nitrate and perchlorate removal treatment facility. A proposal was submitted to Supt. Moriarty by H2M architects + engineers to conduct engineering construction administration, construction progress meeting, construction observation, part-time resident engineering, start up and commissioning services, as-builts and WIIA grant administration and compliance support. Supt. Moriarty stated that he has reviewed said proposal and will include as part of his forthcoming update for the Board's review and approval.

Engineer Neri reported that the detailed design of the Plant No. 5, Well 5-3 interim treatment project continues to be in progress. Advertisement to bid for the construction of this project will be published in the District's official publication this week. Engineer Neri presented a proposal issued by Trojan Technologies Group, ULC for the purchase of the hydrogen peroxide dosing skid and storage tank, to support the previously purchased Trojan UV Flex 100 AOP system, at a cost of \$140,807.00. Supt. Moriarty reminded the Board that Trojan Technologies Group, ULC is the standardized distributor and maintenance provider of purchase Trojan UV Flex 100, low pressure high output ultraviolet light and hydrogen peroxide AOP systems pursuant to the standardization resolution on file. Furthermore, Ms. Scott reported the current funding source designated for this project is general obligation bonds as previously approved by the Town of Oyster Bay. Board approval was requested.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the purchase of the hydrogen peroxide dosing skid and storage tank from Trojan Technologies Group, ULC at a cost of \$140,807.00 at Plant No. 5, Well 5-3 for the interim AOP treatment project as procured pursuant to the standardization resolution on file.

Engineer Neri presented a series of conceptual options for consideration of drainage system connection at Plant No. 5. This will be required as part of the installation of both the interim and permanent treatment systems due to inadequate blow off capacity at this Plant site. Engineer Neri requested Board approval to apply to the Town of Oyster Bay for a petition to "blow off" discharge to the northern basin near Melissa Road and Round Swamp Road. Detailed discussion took place and the Board approved Engineer Neri's request.

Engineer Neri reported that award letters were sent to each contractor and conformed contracts were delivered to Attorney Ingham for each of the recently awarded asphalt repair and maintenance, plumbing maintenance and emergency service and mark-out service contracts. Attorney Ingham is coordinating execution.

Engineer Neri reported that the bound Emergency Response Plan and Vulnerability Assessment Plan was delivered to Supt. Moriarty. The Plans were submitted to the NYS and Nassau County Departments of Health, in accordance with the requirements set forth.

GREG GORDON'S REPORT – PUBLIC INFORMATION FIRM:

Greg Gordon reported that he is working on a press release welcoming newly elected Commissioner Michael Chad to the District.

Greg Gordon presented the January social media calendar for the Board's review and approval. The Board provided comments and approved for posting upon the revisions being made.

Greg Gordon reported that the Toys for Tots press release was published in the Mid-Island Times. Discussion took place regarding publishing of the District's press releases and Commissioner Laykind requested Greg Gordon investigate additional publications for consideration.

Lola Rivera reported that she is working on a series of updates on the District's website in order to properly reflect the change in Commissioner.

Lola Rivera reported that the District's letterhead has been updated in order to properly reflect the change in Commissioner.

STEPHEN MORIARTY'S REPORT – SUPERINTENDENT:

Supt. Moriarty reported that the service line inventory application has been installed on the District's iPads and field work is underway. He will continue to keep the Board informed of the progress.

Supt. Moriarty reported that he is working on updates to the District's Cybersecurity Policy.

Supt. Moriarty reported that Well 1-2 has been released for use by the Nassau County Department of Health. This is the result of the recent carbon change-out.

Supt. Moriarty presented a memorandum of recommendation for quotes obtained for replacement of the failed sewer ejector pump and tank located in the basement of the District's administration building. Four written quotes were secured with Botto Brothers Plumbing and Heating providing the lowest quote in the amount of \$14,750.00. Board approval was requested.

Motion made by Commissioner Laykind, seconded by Commissioner Chad, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners awards the quote replacement of the failed sewer ejector pump and tank located in the basement of the District's administration building to Botto Brothers Plumbing and Heating in the amount of \$14,750.00.

Supt. Moriarty presented a memorandum to the Board requesting the purchase of four hundred (400) 5/8" x 3/4" pit meters at \$266.00 each, one hundred (100) 5/8" x 3/4" indoor meters at \$252.00 each and seventy-five (75) 1" pit meters at \$418.00 each from Rio Supply, Inc. This purchase is necessary to replenish the District's stock of meters as there is currently a six to eleven month lead time on meter delivery dates. Supt. Moriarty reminded the Board that Rio Supply, Inc. is the sole source provider of Neptune meters which are standardized Districtwide. Supt. Moriarty

reported that a budget adjustment is required in order to proceed with this purchase. Said adjustment will be presented by Ms. Scott as part of her report. Board approval was requested.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the purchase of four hundred (400) 5/8" x 3/4" pit meters at \$266.00 each, one hundred (100) 5/8" x 3/4" indoor meters at \$252.00 each and seventy-five (75) 1" pit meters at \$418.00 each from Rio Supply, Inc for a total cost of \$162,950.00.

DINA M SCOTT'S REPORT – BUSINESS MANAGER:

Vendor check nos. 55038 through 55058 dated December 21, 2022 in the amount of \$124,029.55 were previously reviewed, approved and signed by the Board.

Capital project check no. 10149 dated December 21, 2022 in the amount of \$141,269.75 was previously reviewed, approved and signed by the Board.

Ms. Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated December 20, 2022 in the amount of \$1,123.80
- Dental claims dated December 28, 2022 in the amount of \$1,013.90

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated December 20, 2022 in the amount of \$1,123.80 and December 28, 2022 in the amount of \$1,013.90 and the Board authorized funds to be transferred into the District's dental benefit account.

Ms. Scott presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed.

Ms. Scott presented an email correspondence from the NYS Environmental Facilities Corp. noting that approval of the information submitted for the 2021 Water Infrastructure Improvement Act Grant Award respective to Plant No. 7 will take place mid-February.

Ms. Scott reported that as a follow up to previous discussion, NYCLASS is offering an interest rate of 3.94% on investments. A request for consideration of an increase in the District's current rate on investments was placed with both First National Bank of Long Island (FNBLI) and Flushing Bank. As a result, the District's interest rate with FNBLI has been increased from 2.20% to 3.97%. The District's interest rate with Flushing Bank has been increased from 2.20% to 3.65%. Based on the stated increases, no recommendation will be made at this time to move the District's investment accounts to NYCLASS. Ms. Scott reported that she will continue to monitor.

Ms. Scott reported that fourth quarter 2022 customer invoices will be delivered to the post office on Thursday or Friday of this week.

Ms. Scott provided the Board with a copy of the Dental Claims Detail History Report for December 2022. After discussion, the report was ordered filed.

Ms. Scott reported that in order to adhere to current cash flow requirements she proposes the transfer of \$750,000.00 from the District's unreserved/undesignated account to its operating account. After discussion, the Board approved Ms. Scott's request.

Motion made by Commissioner Laykind, seconded by Commissioner Chad, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the transfer of \$750,000.00 from the District's unreserved/undesignated account to its operating account.

Ms. Scott reported that she has received a recommendation from Flushing Bank as it relates to enhanced fraud protection. Ms. Scott requested the Board's consideration and authorization to place a block on any ACH debits presented for payment to the District's Capital Improvement Reserve and Capital Projects cash accounts. Discussion took place and the Board executed the related form.

Ms. Scott presented updated public entity signature cards and the respective resolution of municipality submitted by First National Bank of Long Island for each cash account held with the financial institution. This action is being taken in order to remove former Commissioner Amanda Field and add newly elected Commissioner Michael Chad as an authorized signer from all District cash accounts. Both documents were executed by the District's authorized signers, who now include, Commissioner Laykind, Commissioner Bader, Commissioner Chad and Supt. Moriarty. Ms. Scott requested Board resolution to certify the aforesaid updates to the District's accounts.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the removal of former Commissioner Amanda Field and addition of newly elected Commissioner Michael Chad as an authorized signer from all District cash accounts held with First National Bank of Long Island.

Ms. Scott presented updated public entity signature cards and the respective resolution of municipality submitted by Flushing Bank for each cash account held with the financial institution. Ms. Scott also presented an updated certificate of authorized persons with Bank of New York Mellon as it relates to third party collateral held. This action is being taken in order to remove former Commissioner Amanda Field and add newly elected Commissioner Michael Chad as an authorized signer from all District cash accounts. All documents were executed by the District's authorized signers, who now include, Commissioner Laykind, Commissioner Bader, Commissioner Chad and Supt. Moriarty. Ms. Scott requested Board resolution to certify the aforesaid updates to the District's accounts.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the removal of former Commissioner Amanda Field and addition of newly elected Commissioner Michael Chad as an authorized signer from all District cash accounts held with Flushing Bank.

Ms. Scott presented a Schedule of 2022 Budget Adjustments as processed in accordance with the District's Budget Transfer Policy. In addition, Ms. Scott presented Detail of 2022 Budget Adjustments to accompany and support each budget adjustment made as indicated in the Schedule of Budget Adjustments. After discussion, the report was ordered filed. Based on Ms. Scott's analysis and after discussion with regard to the necessity of the proposed adjustments, Ms. Scott requested the following additional general fund budget transfers be made in excess of the Budget Transfer Policy limits for the year ending December 31, 2022;

| <u>Account Code</u> | <u>Description</u> | <u>Total</u> |
|---------------------|--------------------------------|--------------|
| A-8330-15-3500 | Laboratory Sample and Analysis | 118,000.00 |
| A-8330-10-3020 | Treatment – GAC | (118,000.00) |

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the following general fund budget transfer;

| <u>Account Code</u> | <u>Description</u> | <u>Total</u> |
|---------------------|--------------------------------|--------------|
| A-8330-15-3500 | Laboratory Sample and Analysis | 118,000.00 |
| A-8330-10-3020 | Treatment – GAC | (118,000.00) |

PUBLIC PARTICIPATION:

Mr. Newler of 24 Joyce Road presented a series of inquiries. Discussion took place and the Board of Commissioners responded to Mr. Newler's inquiries.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 9:05 pm.

STATE OF NEW YORK)
COUNTY OF NASSAU) ss.:
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, January 10, 2023.

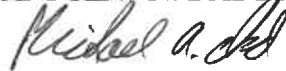
IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 7th day of February, 2023.



MARC B. LAYKIND, CHAIRMAN



ANDREW N. BADER, TREASURER



MICHAEL A. CHAD, SECRETARY