

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, February 28, 2023.

Present: Marc B. Laykind, Chairman
 Andrew Bader, Treasurer
 Michael A. Chad, Secretary
 Stephen Moriarty, Superintendent
 Dina Scott, Business Manager
 Michael Ingham, Attorney
 James Neri, Engineer
 Greg Gordon, ZE Creative Concepts
 Lola Rivera, ZE Creative Concepts

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

MICHAEL INGHAM'S REPORT – ATTORNEY:

Attorney Ingham stated he had no reportable items to present to the Board.

JAMES NERI'S REPORT – ENGINEER:

Engineer Neri provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any ongoing projects. Said items were reviewed and discussed with the Board in detail.

Engineer Neri reported that the District is expected to have completed works approval from the NYS and Nassau County Departments of Health by the end of the week as it relates to completion of the Plant No. 2 permanent Advanced Oxidation Process (AOP) treatment facility.

Engineer Neri reported that site clearing and demolition has commenced for the construction of the Plant No. 4 Advanced Oxidation Process (AOP), nitrate and perchlorate treatment facility. Construction progress meetings have been scheduled on a bi-weekly basis. The next progress meeting is scheduled to take place on March 14, 2023.

Engineer Neri reported that construction continues to progress at the Plant No. 5, Well 5-3 interim AOP treatment project. The contractor has begun to install the water main pipe which is expected to be complete at the end of this week. Concrete is scheduled to be poured next week, weather permitting.

Engineer Neri reported that H2M architects + engineers has compiled the data and drafted the District's Annual Water Quality Report based on the information provided by Supt. Moriarty.

Engineer Neri provided the Board with an update on the service line inventory and requested the Board's consideration of moving forward with conducting a phased-out series of field inspections based on data analyzed. A draft letter was presented for customers with indoor meters that require inspection. Discussion took place and the Board agreed to moving forward with field inspections and requested Supt. Moriarty to send the letter as discussed.

GREG GORDON'S REPORT – PUBLIC INFORMATION FIRM:

Greg Gordon presented a press release related to the District securing a \$50,000 grant award through Nassau County for the Board's review and approval. The Board provided comments and approved for posting upon the revisions being made.

Greg Gordon reminded the Board that the Spring newsletter kickoff workshop is scheduled virtually for Wednesday, March 8, 2023, at 1:30pm.

Greg Gordon provided an update on the District's involvement and participation in POB School District STEAM night to be held on Thursday, March 30, 2023.

Greg Gordon reminded the Board that the LIWC Legislative Forum will be held at the Heritage Club in Bethpage, NY on March 10, 2023, at 8:30 am.

Lola Rivera reported that the previously approved March social media calendar has been scheduled for posting. The backflow social media post has been scheduled to be boosted in order to gain further attention.

STEPHEN MORIARTY'S REPORT – SUPERINTENDENT:

Supt. Moriarty provided the Board with a request for water disconnection at 4 Salem Court. The Board approved Supt. Moriarty's request.

Supt. Moriarty reported that delivery of the split faced block material for the Plant No. 7 Granular Activated Carbon (GAC) enclosure project has been delivered and the masonry work has commenced.

Supt. Moriarty reported that documents and files contained in the previously approved listing of dated records purged were removed for destruction by Shred-it on Friday, March 3, 2023.

Supt. Moriarty reported that he was contacted by a local girl scout troop, requesting a tour of the District's facility. Discussion took place in an effort to coordinate a date and time. Commissioner Bader stated he will follow up with the troop leader.

Supt. Moriarty reported that he had a meeting with a potential vendor to obtain a quote for a timelapse camera to be installed as construction work commences at the Plant No. 4 AOP and nitrate and perchlorate treatment facility. Supt. Moriarty will report back to the Board upon obtaining the quote.

Supt. Moriarty reported that the District is in need of a nitrate analyzer for the Plant No. 5, Well 5-3 interim AOP treatment project. Supt. Moriarty reported that Hach Company is the sole source distributor and maintenance provider of Hach nitrate analyzers. The cost of the nitrate analyzer is \$11,908.00. After discussion, the Board of Commissioners approved the purchase of a nitrate analyzer for the Plant No. 5, Well 5-3 interim AOP treatment project pursuant to the sole source justification letter on file with the District.

Supt. Moriarty reported that the District is in need of a spare chlorine pump for the Plant No. 5. Supt. Moriarty reported that GP Jager is the direct manufacturer and sole source distributor of this brand of chlorine pump. This specific chlorine pump is required for the Plant No. 5 site location due to the fact it services four wells, the largest of any District plant site. The cost of the chlorine pump is \$11,200.00. After discussion, the Board of Commissioners approved the purchase of the spare chlorine pump for Plant No. 5 pursuant to the sole source justification letter on file with the District.

Supt. Moriarty provided the Board with a copy of the draft notification to be sent to customers located nearby Plant No. 5 to inform that construction will commence for the Plant No. 5, Well 5-3 interim AOP treatment project. After discussion, the Board provided feedback and approved for distribution.

DINA M SCOTT'S REPORT – BUSINESS MANAGER:

Vendor check nos. 55281 through 55294 dated March 2, 2023 in the amount of \$32,072.50 were previously reviewed, approved and signed by the Board.

Capital project vendor check nos. 10160 through 10162 dated March 2, 2023 in the amount of \$119,596.45 were previously reviewed, approved and signed by the Board.

Ms. Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated February 28, 2023 in the amount of \$906.97

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated February 28, 2023 in the amount of \$906.97 and the Board authorized funds to be transferred into the District's dental benefit account.

Ms. Scott presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed.

Ms. Scott provided the Board with a copy of the Dental Claims Detail History Report for February 2023. After discussion, the report was ordered filed.

Ms. Scott reported the audit of the financial statements for the year ending December 31, 2022 is currently taking place.

Ms. Scott reported that the letter addressed to the Superintendent of Schools of the Plainview-Old Bethpage Central School District regarding the 2023 Plainview Water District Annual Poster Contest will be sent on Friday, March 17, 2023.

Ms. Scott stated that as previously reported, the District is in receipt of \$50,000.00 from Nassau County as it relates to the American Rescue Plan Coronavirus Local Fiscal Recovery Fund Groundwater Conservation Program grant award. The original funding source of the expenditures reimbursed is the fund balance assignment for emerging contaminants. Ms. Scott therefore recommended the District reimburse the fund balance assignment for emerging contaminants for the related disbursements made. Board authorization was requested to execute the transfer of \$50,000.00 from the capital projects cash account to the fund balance assignment for future emerging contaminants cash account.

Motion made by Commissioner Laykind, seconded by Commissioner Chad, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves transferring \$50,000.00 from the capital projects cash account into the District's assignment of fund balance for future emerging contaminants cash account.

Ms. Scott presented an analytical review of both revenues and expenditures for the year ending December 31, 2022 as compared to December 31, 2021. Explanations were provided for significant changes in account balances from year to year. The Board agreed to review and discuss any questions or comments with Ms. Scott.

Ms. Scott reported that the District is in receipt of 75% of the total 2021 Water Infrastructure Improvement Act (WIIA) grant award as it relates to the Plant No. 7 AOP treatment project. The remaining 25% retainage will be held until the project is complete and the certificate of completion is approved by the NYS and Nassau County Departments of Health. Ms. Scott provided a schedule which demonstrates the total projected interim and permanent costs as compared to the original Engineer's Cost Opinion by which the total grant award was determined. A detailed discussion took place regarding the anticipated project budget and the Board requested Supt. Moriarty to consider additional items relevant to the overall project scope for discussion.

Ms. Scott reported that as previously stated, the District is in receipt of reimbursement of expenditures incurred of \$4,049,419.50 under the 2021 WIIA grant as it relates to the Plant No. 7 interim AOP treatment project. The original funding source of the expenditures reimbursed was bond anticipation notes through the Town of Oyster Bay. Ms. Scott therefore recommended the District transfer the grant amount received of \$4,049,419.50 from the capital projects cash account to the assignment of fund balance for debt service cash account. This proposed transfer is to set aside future payment of the principal portion of the bond anticipation notes for the receipt of reimbursement of expenditures incurred under the 2021 WIIA Grant. After discussion, the Board approved Ms. Scott's request.

Motion made by Commissioner Laykind, seconded by Commissioner Chad, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves transferring \$4,049,419.50 from the capital projects cash account to the assignment of fund balance for debt service cash account.

PUBLIC PARTICIPATION:

Mr. Newler of 24 Joyce Road presented a series of comments. Discussion took place and the Board of Commissioners acknowledged Mr. Newler's comments and agreed to take them under advisement.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 7:45 pm.

STATE OF NEW YORK)
COUNTY OF NASSAU) ss.:
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, March 7, 2023.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 4th day of April, 2023.



MARC B. LAYKIND, CHAIRMAN



ANDREW N. BADER, TREASURER



MICHAEL A. CHAD, SECRETARY