

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, March 28, 2023.

Present: Marc B. Laykind, Chairman
Andrew Bader, Treasurer
Michael A. Chad, Secretary
Stephen Moriarty, Superintendent
Dina Scott, Business Manager
Michael Ingham, Attorney
James Neri, Engineer
Sujata Pal, Engineer
Greg Gordon, ZE Creative Concepts
Lola Rivera, ZE Creative Concepts

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

MICHAEL INGHAM'S REPORT – ATTORNEY:

Attorney Ingham reported that he provided Supt. Moriarty and Ms. Scott a memorandum related to loss of profits for unsuccessful bidders. Said memorandum was also presented to the Board. Discussion took place and Supt. Moriarty and Ms. Scott agreed to consider for future requests for proposals issued.

Attorney Ingham reported that he has been made aware of new federal grant requirements as it relates to procuring professional architectural engineering services. Ms. Scott stated that she is aware of the new guidance and agreed to send both Attorney Ingham and Engineer Neri information related to her research of this topic.

Attorney Ingham will present the remainder of his report in executive session as it relates to ongoing litigation with National Grid.

JAMES NERI'S REPORT – ENGINEER:

Engineer Neri provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any ongoing projects. Said items were reviewed and discussed with the Board in detail.

Engineer Pal reported that H2M architects + engineers is working on the close out of the electrical contract for the Plant No. 2 permanent Advanced Oxidation Process (AOP) treatment facility. Close out of the plumbing contract has been completed and the respective change order has been presented to Supt. Moriarty. The general contractor is expected to

finalize the remaining site work within the next few weeks, at which time close out of the respective contract can begin.

Engineer Neri reported that site demolition is complete and excavation has commenced at the Plant No. 4 AOP, nitrate and perchlorate treatment facility. Contractor submittals for the nitrate and perchlorate system have been received by H2M architects + engineers and are currently being reviewed. The next construction progress meeting is scheduled to take place Tuesday, April 11, 2023.

Engineer Neri reported that construction continues to progress at the Plant No. 5, Well 5-3 interim AOP treatment project. The Granular Activated Carbon (GAC) and AOP concrete pads have been poured and both the AOP reactor enclosure and GAC vessels have been relocated. Small piping installations and final piping connections will be made this week.

Engineer Neri reported that he has submitted the engineering cost proposal for Plant No. 5 permanent treatment design based on the conclusions made at the previously held workshop. Said proposal was submitted to Supt. Moriarty for his review prior to submission to the Board.

Engineer Neri reported that the Water Conservation Update Form has been drafted by H2M architects + engineers based on the information provided by Supt. Moriarty and is currently under review.

GREG GORDON'S REPORT – PUBLIC INFORMATION FIRM:

Greg Gordon presented a press release related to residents doing their part to preserve Plainview with best irrigation practices for the Board's review and approval. The Board provided comments and approved for publishing upon the revisions being made.

Greg Gordon reported that drafting content for the Spring newsletter is in progress and is scheduled to be provided to Supt. Moriarty and Ms. Scott for their review at the end of this week.

Greg Gordon provided an update on the District's involvement and participation in POB School District STEAM night scheduled to take place on Thursday, March 30, 2023 at the POB Middle School. Details and coordination of the event were discussed.

Lola Rivera presented the first quarterly bill insert for the Board's review and approval. The Board provided comments and approved for printing upon the revisions being made.

Lola Rivera presented the April social media calendar for the Board's review and approval. The Board provided comments and approved for posting upon the revisions being made.

STEPHEN MORIARTY'S REPORT - SUPERINTENDENT:

Supt. Moriarty reported that he is continuing to work with Sourcepass, the District's third party information technology consultant on updating the Cybersecurity Policy.

Supt. Moriarty reported that the Girl Scout Troop tour is scheduled for Thursday, May 4, 2023 at 6:00 pm.

Supt. Moriarty reported that that request for proposals for the landscaping at Plant No. 2 was sent on Friday, March 24, 2023. Proposals are due back to the District on Friday, April 7, 2023. A copy of the proposal and planting plan was provided to the Board.

Supt. Moriarty presented the Board with a series of images of the construction progress taking place on the Plant No. 7 GAC enclosure project. Supt. Moriarty reported that the block work is expected to be complete at the end of this week and roofing will commence next week.

Supt. Moriarty presented an email correspondence received by a POB High School student requesting to interview a representative of the District as part of a school journalism project. Discussion took place and the Board requested Supt. Moriarty conduct said interview.

Supt. Moriarty reported that he is researching the District's sampling results for the recently announced and proposed Environmental Protection Agency (EPA) federal regulation of a series of six (6) perfluorinated compounds. Supt. Moriarty stated that his research continues, but thus far, the District appears to be in a favorable light regarding this series of proposed perfluorinated compounds. Furthermore, Supt. Moriarty provided the Board with a fact sheet and frequently asked question document issued by the Nassau County Department of Health and EPA as it relates to the newly announced Federal regulation. Discussion took place and the Board requested Supt. Moriarty continue to keep them informed.

Supt. Moriarty presented a proof image of the proposed updates to the sign at the front gate of the District's administrative office. The update includes removal of the existing faded and dated District logo and flags and replacement with new.

Supt. Moriarty presented a memorandum regarding replacement of the Neptune gateway meter reading equipment at various plant site locations. It was noted that three of the five gateway fixed meter reading systems throughout the District are at the end of their useful life. Discussion took place and the Commissioner Laykind requested Supt. Moriarty to obtain additional information on a series of inquires in order to further consider.

Supt. Moriarty presented the Board with a change order to a previously approved purchase order with Philip Ross Industries for a net decrease of the total plumbing contract amount on the Plant No. 2 permanent AOP treatment project. Supt. Moriarty reported on details of the changes to each respective line item which represents a total net decrease of \$50,298.00 in order to close the contract and deem it complete. After at length discussion,

the Board approved the change order and requested Supt. Moriarty to sign and submit to the contractor.

Supt. Moriarty reported that the Trojan UV Flex 100, low pressure high output ultraviolet light and hydrogen peroxide AOP system located at Plant No. 1, Well 1-1 has nearly 14,000 hours on the lamps. The system has an expectance of 15,000 hours for lamp replacement and contains 64 bulbs with two banks populated. Supt. Moriarty requests Board approval to purchase a total of 80 bulbs in order to replace the 64 bulbs required and have sufficient additional inventory on hand. The cost of each bulb is \$675.50, for a total cost of \$54,040.00. Supt. Moriarty reminded the Board that Trojan Technologies Group, ULC is the standardized distributor and maintenance provider of purchase Trojan UV Flex 100, low pressure high output ultraviolet light and hydrogen peroxide AOP systems pursuant to the standardization resolution on file. After discussion, the Board of Commissioners approved the purchase of 80 replacement bulbs to support the operation of the Trojan UV Flex 100, low pressure high output ultraviolet light and hydrogen peroxide AOP system for Plant No. 1 and lamp stock for AOP systems located throughout the District.

DINA M SCOTT'S REPORT – BUSINESS MANAGER:

Vendor check nos. 55327 through 55340 dated March 16, 2023 in the amount of \$19,774.61 were previously reviewed, approved and signed by the Board.

Vendor check nos. 55345 through 55365 dated March 23, 2023 in the amount of \$118,444.91 were previously reviewed, approved and signed by the Board.

Ms. Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated March 14, 2023 in the amount of \$1,261.74
- Dental claims dated March 21, 2023 in the amount of \$1,094.87

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated March 14, 2023 in the amount of \$1,261.74 and March 21, 2023 in the amount of \$1,094.87 and the Board authorized funds to be transferred into the District's dental benefit account.

Ms. Scott presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed.

Ms. Scott presented the Component Unit Financial Report for the year ending December 31, 2022. Said report was issued to the Town of Oyster Bay on Monday, March 27, 2023.

Ms. Scott presented an email correspondence received by DR Administrative Services as it relates to a retiree request for an increase in the covered rate for dental code D3320 – bicuspid, a form of a root canal. Ms. Scott reported that DR Administrative Services has conducted a review of the current customary rate of this code and has recommended the District consider increasing from \$949.43 to \$1,200.00. Discussion took place and the Board requested additional time in order to further consider.

Ms. Scott presented the 2023 Risk Assessment and Site Inspection Report issued by PERMA and the District's related response. After discussion, the report was ordered filed.

Ms. Scott provided the Board with a copy of the Treasurer's Report for the month ending February 28, 2023. In addition, to supplement and support the Treasurer's Report, Ms. Scott also provided the Board with the respective bank reconciliations as well as the schedule of collateralized deposits for all District cash accounts for the month ending February 28, 2023. After discussion, the reports were ordered filed.

Ms. Scott requested approval for an increase in total appropriations of the 2023 operating budget as it relates to requirements in accordance with Governmental Accounting Standards Board (GASB) No. 84. Under this governmental accounting standard, proper accounting for the use of funds held in trust is to recognize the related revenue and expenditures when funds are disbursed. This increase in total appropriations represents expenditures incurred under the Country Pointe Phase IV cash account totaling \$391.69. Commissioner Laykind reminded that although the Plainview Water District is disbursing expenditures as it relates to the water main portion of the development, all costs associated are being paid for by the Beechwood Organization. Ms. Scott requested the Board's approval to increase total appropriations as indicated below;

<u>Account Code</u>	<u>Description</u>	<u>Total</u>
A-8340-10-3099	Country Pointe Expense	391.69
A-2144-00-0080	Country Pointe Development	(391.69)

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the following increase in total appropriations be made for the year ending December 31, 2023;

<u>Account Code</u>	<u>Description</u>	<u>Total</u>
A-8340-10-3099	Country Pointe Expense	391.69
A-2144-00-0080	Country Pointe Development	(391.69)

Ms. Scott reported that she will be in Albany from Wednesday, March 29, 2023 through Friday, March 31, 2023 attending the NYSGFOA annual conference. This governmental conference is attended by many Comptrollers and Financial Officers in the governmental sector and focuses on financial reporting and management as well as internal policies and procedures as it relates to governmental activities.

The NSWCA Meeting was held on Monday, March 20, 2023 at Rialto in Carle Place, NY at 6:30pm. The topic was locating and preventing water main leaks. Commissioner Bader and Commissioner Chad were in attendance.

The LIWC Meeting was held on Monday, March 27, 2023 at Patriza's in Massapequa Park, NY at 6:30pm. The topic was chemical and petroleum storage tanks. Commissioner Laykind, Commissioner Bader, Commissioner Chad and Ms. Scott were in attendance.

The following board meetings were scheduled for April 2023:

- April 4th at 5:30 pm
- April 11th at 5:30 pm
- April 20th at 9:00 am

PUBLIC PARTICIPATION:

Mr. Newler of 24 Joyce Road presented a series of comments. Discussion took place and the Board of Commissioners acknowledged Mr. Newler's comments and agreed to take them under advisement.

On the motion of Commissioner Laykind, seconded by Commissioner Bader, the Board went into Executive Session at 7:55 pm to ongoing litigation with National Grid. The Board emerged from Executive Session at 8:20 pm with no minutes produced and no action taken.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 8:25 pm.

STATE OF NEW YORK)
COUNTY OF NASSAU) ss.:
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, March 28, 2023.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 11th day of April, 2023.



MARC B. LAYKIND, CHAIRMAN



ANDREW N. BADER, TREASURER



MICHAEL A. CHAD, SECRETARY