

Regular meeting of the Board of Commissioners of the Plainview Water District was held in the District office on Tuesday, April 4, 2023.

Present: Marc B. Laykind, Chairman  
Andrew Bader, Treasurer  
Michael A. Chad, Secretary  
Stephen Moriarty, Superintendent  
Dina Scott, Business Manager  
Michael Ingham, Attorney  
James Neri, Engineer  
Sujata Pal, Engineer  
Greg Gordon, ZE Creative Concepts

The meeting was called to order at 5:30 pm.

Correspondence was reviewed in the Board update.

The Board approved and signed payroll checks.

Minutes of previous meeting(s) were read and approved unanimously.

**MICHAEL INGHAM'S REPORT – ATTORNEY:**

Attorney Ingham reported on consideration of standardization contracts as it relates to specific use equipment and its related parts under General Municipal Law §103, Subdivision 5. Discussion took place and the Board agreed to further consider.

Attorney Ingham will present the remainder of his report in executive session as it relates to ongoing litigation with National Grid.

**JAMES NERI'S REPORT – ENGINEER:**

Engineer Neri provided the Board with a Project Status List which contains the status of all authorized projects to date and indicates a change in status of any ongoing projects. Said items were reviewed and discussed with the Board in detail.

Engineer Pal reported that H2M architects + engineers is working on the close out of the electrical contract for the Plant No. 2 permanent Advanced Oxidation Process (AOP) treatment facility. The general contractor is expected to finalize the remaining site work within the next few weeks, at which time close out of the respective contract can take place.

Engineer Neri reported that construction continues to progress at the Plant No. 5, Well 5-3 interim AOP treatment project. A meeting between the contractor, H2M architects + engineers and Supt. Moriarty is tentatively scheduled to review the site grading plan.

Engineer Neri reported that excavation and foundation work continues at the Plant No. 4 AOP, nitrate and perchlorate treatment facility. Discussion took place regarding a change in scope to the electrical conduit requested to be used by the electrical contractor. Electrical conduit materials were discussed and the Board agreed to use PVC which will result in a credit to the District by the contractor. Engineer Neri reported that the credit will be presented to the District in a future change order. The next construction progress meeting is scheduled to take place Tuesday, April 11, 2023.

Engineer Neri reported that H2M architects + engineers is working with Supt. Moriarty to address his questions and comments based upon his review of the Water Conservation Update Form.

#### **GREG GORDON'S REPORT – PUBLIC INFORMATION FIRM:**

Greg Gordon presented a press release related to Earth Day serving as a reminder to preserve Plainview year-round for the Board's review and approval. The Board provided comments and approved for publishing upon the revisions being made.

Greg Gordon reported that the first draft of the content for the Spring newsletter was reviewed by Supt. Moriarty and Ms. Scott. A revised draft, including Supt. Moriarty and Ms. Scott's comments was provided to the Board for their review and approval. The Board agreed to review and provide their feedback in accordance with the timeline previously provided.

Greg Gordon reported that the District's involvement and participation in POB School District STEAM night, which took place on Thursday, March 30, 2023 was a great success. A Facebook post related to the event was provided for the Board's review and approval. Upon discussion, the Board approved for posting.

#### **STEPHEN MORIARTY'S REPORT - SUPERINTENDENT:**

Supt. Moriarty provided the Board with a request for water disconnection and availability at 19 Robert Street and 80 Victor Street. The Board approved Supt. Moriarty's request.

Supt. Moriarty provided the Board with a request for water availability at 42 Surrey Lane. The Board approved Supt. Moriarty's request.

Supt. Moriarty presented the Board with a series of images of the construction progress taking place on the Plant No. 7 GAC enclosure project. Supt. Moriarty reported that the block work is nearly complete and roofing will commence next week.

Supt. Moriarty reported that he was interviewed by a POB High School student this afternoon as part of a school journalism project. The interview went well and Supt. Moriarty agreed to provide the Board with a copy of the story upon receipt.

Supt. Moriarty reported that he is in receipt of the engineering cost proposal for Plant No. 5 permanent treatment design as submitted by Engineer Neri. A workshop to discuss in detail was requested in order to further consider. Upon discussion, the Board agreed to conduct a workshop on Monday, April 10, 2023.

Supt. Moriarty reported that that request for proposals for the landscaping at Plant No. 2 was sent on Friday, March 24, 2023. Proposals are due back to the District on Friday, April 7, 2023. A copy of the proposal and planting plan was provided to the Board.

Supt. Moriarty presented a memorandum regarding replacement of the Neptune gateway meter reading equipment at various plant site locations. It was noted that three of the five gateway fixed meter reading systems throughout the District are at the end of their useful life. Discussion took place and the Board agreed to replace the gateway at Plant No. 2 located on Donna Drive for the time being and further consider the additional two locations. The total cost of the gateway meter reading equipment is \$11,520.00. Supt. Moriarty reminded the Board that Rio Supply, Inc. is the sole source provider of Neptune meter reading software which are standardized Districtwide. The respective budget adjustment will be presented as part of Ms. Scott's report. Board approval was requested.

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the purchase of Neptune gateway meter reading equipment for Plant No. 2 located at Donna Drive from Rio Supply, Inc for a total cost of \$11,520.00.

Supt. Moriarty reported that the first quarter meter reading process resulted in a significant increase in the volume of work orders generated as a result of no meter readings obtained through the District's gateway fixed meter reading system. Expeditious efforts are being made to replace the related meters which have stopped giving radio signal reads. Supt. Moriarty reported that the long lead times continue for the purchase of meters and he is therefore conducting an analysis of aged meters and developing a plan to propose to the Board as it relates to the replacement of meters aged beyond twenty years.

#### **DINA M SCOTT'S REPORT – BUSINESS MANAGER:**

Vendor check nos. 55371 through 55383 dated March 29, 2023 in the amount of \$52,770.32 were previously reviewed, approved and signed by the Board.

Ms. Scott requested Board approval and authorization to transfer funds to cover the following dental claim costs:

- Dental claims dated March 28, 2023 in the amount of \$873.40

Motion made by Commissioner Laykind, seconded by Commissioner Bader, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the dental claims dated March 28, 2023 in the amount of \$873.40 and the Board authorized funds to be transferred into the District's dental benefit account.

Ms. Scott presented a report of customer billing adjustments that were made in accordance with District Policy. After discussion, the report was ordered filed.

Ms. Scott presented a Schedule of Budget Adjustments as processed in accordance with the District's Budget Transfer Policy. In addition, Ms. Scott presented Detail of Budget Adjustments to accompany and support each budget adjustment made as indicated in the Schedule of Budget Adjustments. After discussion, the report was ordered filed. Based on Ms. Scott's analysis and after discussion with regard to the necessity of the proposed adjustments, Ms. Scott requested the following additional general fund budget transfers be made in excess of the Budget Transfer Policy limits;

Account Code	Description	Total
A-8340-20-2000	Distribution Operating Equipment	\$11,500.00
A-8310-70-7700	Contingency	(\$11,500.00)

Motion made by Commissioner Laykind, seconded by Commissioner Chad, the below stated resolution was adopted unanimously:

RESOLVED, that the Board of Commissioners approves the following general fund budget transfer;

Account Code	Description	Total
A-8340-20-2000	Distribution Operating Equipment	\$11,500.00
A-8310-70-7700	Contingency	(\$11,500.00)

#### **PUBLIC PARTICIPATION:**

Mr. Newler of 24 Joyce Road presented a series of comments. Discussion took place and the Board of Commissioners acknowledged Mr. Newler's comments and agreed to take them under advisement.

On the motion of Commissioner Laykind, seconded by Commissioner Bader, the Board went into Executive Session at 7:55 pm to ongoing litigation with National Grid. The Board emerged from Executive Session at 8:20 pm with no minutes produced and no action taken.

There being no further business to come before the Board, the meeting was adjourned with a call to the Chair at 8:25 pm.


STATE OF NEW YORK                    )  
COUNTY OF NASSAU                 ) ss.:  
PLAINVIEW WATER DISTRICT)

We, the undersigned, Commissioners of the Plainview Water District, Town of Oyster Bay, Nassau County, New York, do hereby certify that the above-mentioned and contained is a true copy of the minutes of a meeting of the Board of Commissioners held in the District office on Tuesday, April 4, 2023.

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the Plainview Water District on this 20<sup>th</sup> day of April, 2023.

  
\_\_\_\_\_  
MARC B. LAYKIND, CHAIRMAN

  
\_\_\_\_\_  
ANDREW N. BADER, TREASURER

  
\_\_\_\_\_  
MICHAEL A. CHAD, SECRETARY